UTM | UTMKL SERVICES

Akademik

SOALAN LAZIM - FREQUENTLY ASK QUESTIONS (FAQ)

NO	QUESTIONS	ANSWER
1.	Where is Universiti Teknologi Malaysia (UTM) situated?	UTM has 2 campuses in **Johor Bahru & Kuala Lumpur.** The main campus is in Johor Bahru (the southernmost state of Malaysia) and about 300 km south of Kuala Lumpur. UTM Kuala Lumpur Campus is located in the center of Kuala Lumpur City (5km from KLCC). Both campuses are conveniently accessible by all forms of ground and air transportation.
2.	What is the method of application?	Our application method is through online .
3.	How many semester / intake does UTM have?	UTM has two (2) semester / intake in a year. (February and September)
4.	If my application has been rejected, how do I know the reason of the rejection?	If your application is rejected, and you want to know the reason, **kindly email to pgrad@utm.my (postgraduate) or ugrad@utm.my (undergraduate) or admission@utm.my** .
5.	What level is postgraduate and undergraduate?	Undergraduate = Foundation, Diploma, Bachelor's Degree Postgraduate = Master, PhD, Doctorate
6.	If I cannot make full payment, can I make payment half of the full registration fees?	1. Local students ● **Please refer to financial department "Bendahari UTM"** through their email at bendahari-ukp@utm.my 2. International students ● **CANNOT.** You need to make full payment of registration fee.

7.	**May I appeal my unsuccessful application?**	Yes. You may appeal your application by sending an email to pgrad@utm.my (for postgraduate program) or ugrad@utm.my (for undergraduate program) or admission@utm.my with complete justifications and attachments.
	UNDERGRADUATE	

8.	What are the Offered Programmes in UTM?	1. Local students
		   ● Please visit and go through the website at https://admission.utm.my/offered-allcourses-malaysian/
		
		2. International students
		   ● Please visit and go through the website at https://admission.utm.my/offered-allcourses-international/

9.	What are the Entry and English Language Requirements and the detail about the tuition fees?	You can get all the information on our website at admission.utm.my.

10.	Can I be Exempted from English Requirements?	1. Local students
		   ● No, you CANNOT be exempted from English requirements.
		
		2. International students. English requirements exemptions are only given to:
		
		   ● A-level, International School (American Curricular) and International Baccalaureate
		   ● Candidate you had completed/graduated their High School from the exempted countries. Please visit and go through this website to check the exempted countries https://admission.utm.my/english-language-requirements-3/

11.	How many is the fees application?	1. Local students
		    ● February Intake: RM30 and please pay only by using mentioned method in the application system. Payment by CDM is not accepted.
		    ● September Intake: Purchase unique number ID (UPU pin number) at BSN counter.
		
		2. International students
		    ● RM450 and please pay only by using mentioned method in the application systems.

12.	How to pay the tuition fees?	1. Local students
		    ● The tuition fees can be pay by using one of this method:
		    ● New student can do tuition fees payment on UTM Payment Portal - https://myprospect.utm.my/
		    ● If you have sponsor, please send the sponsorship letter by fax at 07-5530073 or email to bendahari-ukp@utm.my
		
		2. International students
		    ● The tuition fees can be pay by using one of this method:
		    ● UTM Payment Portal – https://myprospect.utm.my
		    ● Please refer to Annex IV for payment methods

13.	Does UTM provide any financial assistance to new students?	1. Local students
		    ● UTM does not offer any financial aid to students. Students are recommended to apply to any form of scholarships from federal government, state government, statutory body for financial aid through any advertisements and websites. Student Welfare office also will exhibit any scholarships offers from time to time for student information.
		
		2. International students
		    ● UTM does not offer any financial aid for students.

14.	What are the application methods?	1. Local students
		   ● September/October Intake
		      ➢ STPM/Matrikulasi/Asasi/Diploma/Equivalent graduates
		         ▪ Application through UPU Online at http://upu.mohe.gov.my.
		      ➢ Feeder Diploma UTM/ Lepasan Asasi Sains UTM dan Asasi Sains UTM-MARA
		         ▪ Entry application through smart.utm.my.
		
		   ● February Intake
		      ➢ Entry application through smart.utm.my (programmes offered depends on the Faculty/School).
		
		2. International students
		   ● September Intake
		      ➢ Entry application through smart.utm.my.
		   ● February Intake
		      ➢ Entry application through smart.utm.my (programmes offered depends on the Faculty/School).

15.	How long will I get my Offer letter after submitting my application?	1. Local students
		   ● Application announcement is estimate on first/second week September for September/October Intake and first week of February for February/Mac Intake.
		
		2. International students
		   ● Your application will be processed within 1 day working time if completed. You will get the Offer Letter after all evaluations are done.

16.	How can I check my application status?	1. Local students
		   ● September/October Intake
		      ➢ You may check your application result through http://jpt.utm.my
		   ● February Intake
		      ➢ You may check your application status at smart.utm.my
		
		2. International students
		   ● You may check your application status at smart.utm.my

17.	Can I make an application even if I haven't finished my study yet?	1. Local students • You can, however your application will not be considered after closing application date. You may update your updated graduation date and upload necessary documents during the appeal application to be considered. 2. International students • You can. Students who in their last semester of study may apply with their latest transcript copy. Students need to upload the result at least on 30th July for September/October semester and 31st December for February/March semester. The application will be processed to the next semester if students are late to the closing date of application.
18.	Can I apply without IELTS/TOEFL/MUET certificate?	1. Local students • CANNOT 2. International students • It is compulsory to attend Intensive English Programme under Language academy and get IELTS at least Band 5.5 or attend to Certified Intensive English Program under CIEP and pass level 108 if you do not fulfil the English Requirements. You're given a maximum of 2 semester to fulfil the English requirements.
19.	Can I reapply to UTM after failing and terminating my study in UTM?	1. Local students • CANNOT 2. International students • You can reapply however it is advised to you to apply for another programmes.
20.	Can I apply through UPU Online if I'm a Red Identification Card (ID) holder?	You need to apply through smart.utm.my.
21.	I'm a foundation graduate from UTM SPACE, can I apply for Perdana Programme UTM?	Yes, you can apply to the Perdana Program if you pass the requirements.

		1. Local students

22.	What should I do after getting an Offer Letter from UTM?	- It is COMPULSORY for you to state if you're accepting the offer or not before the expiration date. - If you have accepted the offer, then you may proceed by completing the e-daftar as mentioned below:
		a) Make payment for the tuition and hostel fees.
		b) Update the information as stated in e-daftar menu:
		   i. Update tuition fee payment information.
		   ii. Fill in Diseases and Family information.
		   iii. Upload your photo for Matric Card preparation.
		   iv. Fill in account bank information. 2. International students - It is COMPULSORY for you to state if you're accepting the offer or not before the expiration date. - If you have accepted the offer, you may proceed to the next step:
		a) Make VAL application. (Refer to Annex III on offer letter)
		b) Make fees payment before registration date. (Refer Annex IV on offer letter)

23.	Why do I need to attend "Bridging programme"?	All international students must attend and pass the Bridging Programme for one semester (maximum of two semesters) before being allowed to enrol in a specific faculty. However, students will be exempted from the Bridging Programme if they pass a Bridging Exemption Test (BET). This test is not compulsory, as students may choose not to take the Bridging Exemption Test and instead continue with the Bridging Programme for that semester.
24.	Why I don't see display options of my interested program in my application?	This is because you do not fulfilled the qualifications for the programme.
25.	How can I apply for UTM SPACE Foundation programme?	You may make the application through UTM SPACE system at https://intake.utmspace.edu.my/register

26.	How can I apply for IDP Programme?	You may apply through UTMSPACE system at https://intake.utmspace.edu.my/register
POSTGRADUATE		
27.	Are UTM postgraduate programmes registered in the MQR?	Yes, all UTM postgraduate programmes are accredited and registered in the MQR.
28.	What is the requirement to enroll in Master's programme?	A Bachelor's Degree with good honours from Universiti Teknologi Malaysia or any other institution of higher learning recognized by the Senate; or A qualification equivalent to a Bachelor's Degree and experience in the relevant field recognized by the Senate.
29.	What is the requirement to enroll in Doctor of Philosophy Programme?	A Master's Degree from Universiti Teknologi Malaysia or any other Institutions of higher learning recognised by the Senate; or Other qualifications equivalent to a Master's degree and experience in the relevant field recognised by the Senate; or Candidates who are currently registered in a Master's Degree programme at Universiti Teknologi Malaysia, and approved by the Graduate Studies Committee of the respective faculty and the Senate
30.	How long is the duration of the studies?	- Master's Degree (3 to 8 semesters) - Doctoral's Degree (6 to 16 semesters)
31.	Are applications only available online?	Yes, you may apply at https://smart.utm.my/admission/Login.aspx systems.
32.	What are the processes if I want to apply for an education withdrawal from my EPF account?	Student should refer to the EPF website for documents required for education withdrawal. University will provide Surat Pengesahan Pendaftaran Pelajar based on student's request only. Request can be made at the following counters: - Mainstream programme – Direct request at the Customer Service Counter, Bursar Office, Skudai or KL campus or email to: bursar@utm.my - Offshore programme – Direct request at the Finance Unit Counter, School of Graduate Studies, Skudai campus or email to: spsfinance@utm.my

33.	How do I fill up the part on my proposed research topic in the application form if I don't have a specific topic in mind?	You need not indicate a specific topic if you don't have one in mind. You should, however, indicate the research area(s) that you are interested in. You may refer here https://utmscholar.utm.my/ for research interests of all the staff members in the various departments.
34.	For the field on proposed supervisor(s), can I leave it blank as I don't know any staff in your University?	Yes. You can leave it blanks. If you have proposed supervisor(s) you can enter their name in that field
35.	Can International student apply for weekend class?	Yes, if have the working pass for categories 1 and 2.

References:

Admission UTM- https://admission.utm.my/faqs-2/