

# UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.02.01/10.12/2 ( 62 )

5 Januari 2022  
2 Jamadilakhir 1443

## PEKELILING PENTADBIRAN BIL. 2/2022

### PROSEDUR SKIM GALAKAN KEUSAHAWANAN UNIVERSITI TEKNOLOGI MALAYSIA

Dimaklumkan bahawa Mesyuarat Jawatankuasa Dasar dan Entiti Universiti (JKDEU) Bil. 3/2021 pada 7 September 2021 telah meluluskan Prosedur Skim Galakan Keusahawanan Universiti Teknologi Malaysia.

2. Prosedur ini bertujuan untuk memberi panduan kepada Staf Akademik Universiti mengenai permohonan dan pemantauan Skim Galakan Keusahawanan (SGK). Prosedur ini adalah antara usaha Universiti dalam menggalakkan aktiviti keusahawanan di kalangan Staf Akademik Universiti bagi tujuan pengkomersialan harta intelek UTM berkaitan bidang ilmu kepakaran.
3. Semua warga Universiti adalah diminta untuk mengambil maklum akan Prosedur Skim Galakan Keusahawanan UTM yang berkuatkuasa pada 1 Disember 2021. Dengan berkuatkuasanya prosedur ini, Peraturan Skim Galakan Keusahawanan UTM 2016 adalah tidak lagi terpakai.
4. Prosedur Skim Galakan Keusahawanan UTM boleh dimuat turun melalui Portal MyUTM di pautan <https://my.utm.my/>

Sekian, terima kasih.

**“WAWASAN KEMAKMURAN BERSAMA 2030”**

**“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”**

Saya yang menjalankan amanah,

  
(NOR AZIZAH BINTI ISMAIL)

Pendaftar

- s.k. - Naib Canselor
- Timbalan Naib Canselor (Pembangunan)
  - Timbalan Naib Canselor (Penyelidikan & Inovasi)
  - Timbalan Naib Canselor (Akademik & Antarabangsa)
  - Timbalan Naib Canselor (Hal Ehwal Pelajar)
  - Pro-Naib Canselor (Kampus UTM Kuala Lumpur)
  - Pengarah Kampus UTM Pagoh
  - Pegawai-pegawai Kanan/ Dekan/ Pengarah

MHYMT/nsn/kma

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## ADMINISTRATIVE CIRCULAR NO. 2/2022

### PROCEDURES FOR UNIVERSITI TEKNOLOGI MALAYSIA ENTREPRENEURIAL INCENTIVE SCHEME

Please be informed that the University Policy and Entity Committee Meeting (JKDEU) No. 3/2021 dated 7 September 2021 has approved the Procedures for Universiti Teknologi Malaysia Entrepreneurial Incentive Scheme.

2. These procedures aim to guide the University's Academic Staff in applying for the Entrepreneurial Incentive Scheme (*Skim Galakan Keusahawanan-SGK*) and monitoring their applications. These procedures are one of the University's efforts in encouraging entrepreneurial activities among the University's Academic Staff for the purpose of commercializing UTM's intellectual property related to the field of expertise.
3. The University Community is requested to take note of the UTM Entrepreneurial Incentive Scheme Procedures which is effective starting 1 December 2021. With the effective date of this procedures, the UTM Entrepreneurial Incentive Scheme Rules 2016 are no longer applicable.
4. The UTM Entrepreneurial Incentive Scheme procedures can be downloaded from the MyUTM Portal (<https://my.utm.my/>)

Thank you.

**“WAWASAN KEMAKMURAN BERSAMA 2030”**

**“BERKHIDMAT UNTUK NEGARA KERANA ALLAH”**

I, who uphold trust,



**(NOR AZIZAH BINTI ISMAIL)**

Registrar

- c.c. - Vice-Chancellor
- Deputy Vice-Chancellor (Development)
  - Deputy Vice-Chancellor (Research and Innovation)
  - Deputy Vice-Chancellor (Academic and International)
  - Deputy Vice-Chancellor (Student Affairs)
  - Pro-Vice-Chancellor (UTM Kuala Lumpur)
  - Director UTM Pagoh Campus
  - Senior Officers/ Deans/ Directors

MHYMT/nsh/kma