

UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.02.02/10.12/2 Jld.6(10)

30 Disember 2018
22 Rabiulakhir 1440H

PEKELILING PENTADBIRAN BIL.65/2018

PENSTRUKTURAN PEJABAT PENDAFTAR KEPADA JABATAN PENDAFTAR

Dengan segala hormatnya saya merujuk kepada perkara di atas.

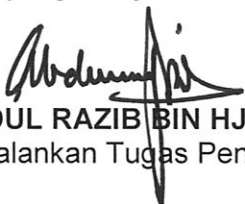
2. Sukacita dimaklumkan bahawa Mesyuarat Jawatankuasa Pengurusan Universiti Bil. 27/2018 bertarikh 27 Disember 2018 telah meluluskan Penyelarasan Semula Definisi dan Level Entiti Perkhidmatan Pusat Tanggungjawab di Universiti. Kelulusan ini turut melibatkan penstrukturan Pejabat Pendaftar kepada Jabatan Pendaftar yang berkuat kuasa mulai 1 Januari 2019.

3. Sehubungan dengan itu, struktur organisasi Jabatan Pendaftar terkini boleh dilayari di laman web <http://registrar.utm.my/blog/structures/>. Semua staf dan pelajar adalah diminta mengambil maklum berkenaan perkara ini.

Sekian dimaklumkan, terima kasih.

“Berkhidmat untuk Negara kerana Allah”

Saya yang menjalankan amanah,



(ABDUL RAZIB BIN HJ SHAHUDDIN)

Menjalankan Tugas Pendaftar

- s.k.
- Naib Canselor
 - Timbalan Naib Canselor (Penyelidikan & Inovasi)
 - Timbalan Naib Canselor (Akademik & Antarabangsa)
 - Timbalan Naib Canselor (Hal Ehwal Pelajar)
 - Timbalan Naib Canselor (Pembangunan)
 - Pro-Naib Canselor (Kampus UTM Kuala Lumpur)
 - Pengarah Pusat Penyelidikan-Kampus Pagoh
 - Pegawai-pegawai Kanan/Dekan/Pengarah

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ADMINISTRATIVE CIRCULAR NO. 65/2018

RESTRUCTURING OF OFFICE OF THE REGISTRAR TO DEPARTMENT OF THE REGISTRAR

The above matter is referred.

2. Please be informed that the University Management Committee Meeting No. 27/2018 dated 27 December 2018 had endorsed the Revised Definition and Service Entity Level of Responsibility Centres at the University. This endorsement also involves restructuring of the Office of the Registrar (or Registrar's Office) to Department of Registrar (or Registrar's Department) effective 1 January 2019.

3. Accordingly, the updated organisational structure of the Registrar's Department may be accessed at <http://registrar.utm.my/blog/structures/>. All staff and students are advised to take note of this matter.

Thank you.

"Berkhidmat untuk Negara kerana Allah"

I, who uphold trust,



(ABDUL RAZIB BIN HJ. SHAHUDDIN)
Acting Registrar

- c.c. - Vice-Chancellor
- Deputy Vice-Chancellor (Development)
- Deputy Vice-Chancellor (Research & Innovation)
- Deputy Vice-Chancellor (Academic & International)
- Deputy Vice-Chancellor (Student Affairs)
- Pro-Vice-Chancellor (UTM Kuala Lumpur Campus)
- Director, Research Centre, UTM-Pagoh Education Hub
- Senior Officers/Deans/Directors