

UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.02.02/10.12/2 Jld.3 (9)

15 Jun 2015
28 Syaaban 1436

PEKELILING PENTADBIRAN BIL. 15/2015

MENANGGUNG KERJA JAWATAN PENDAFTAR

Dimaklumkan bahawa Tuan Haji Wan Mohd Zawawi bin Wan Abd Rahman, Pendaftar UTM akan menjalani kursus dari 15 Jun 2015 hingga 17 September 2015.

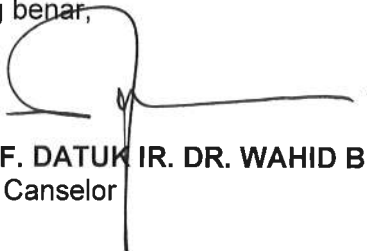
2. Sehubungan dengan itu, Universiti telah memutuskan Tuan Haji Abd. Jalel bin Ahmad, Timbalan Pendaftar Kanan akan menanggung kerja jawatan Pendaftar sepanjang tempoh berkenaan.

3. Semua staf dipohon memberi sokongan dan kerjasama sepenuhnya kepada Tn. Haji Abd. Jalel bin Ahmad sepanjang beliau menjalankan tugas tersebut.

Sekian, terima kasih.

“Berkhidmat untuk Negara kerana Allah”

Yang benar,



PROF. DATUK IR. DR. WAHID BIN OMAR
Naib Canselor

- s.k.
- YBhg Pengerusi Lembaga Pengarah Universiti
 - YBhg Timbalan Naib Canselor (Penyelidikan & Inovasi)
 - YBhg Timbalan Naib Canselor (Akademik & Antarabangsa)
 - YBhg Timbalan Naib Canselor (Hal Ehwal Mahasiswa & Alumni)
 - YBhg Timbalan Naib Canselor (Pembangunan)
 - Pendaftar
 - Pengarah Kampus UTM Kuala Lumpur
 - Bendahari
 - Pengarah Kerja, Pejabat Harta Bina
 - Pegawai-Pegawai Kanan/ Dekan/ Pengarah

UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.02.02/10.12/2 Jld.3 (9)

15 June 2015
28 Syaaban 1436

ADMINISTRATIVE CIRCULAR NO. 15/2015

SERVING AS ACTING REGISTRAR

Please be informed that Tuan Haji Wan Mohd Zawawi bin Wan Abd Rahman, the Registrar of UTM, will be attending a course from 15 June 2015 to 17 September 2015.

2. During the Registrar's absence, the University has made the decision that Tuan Haji Abd. Jalel bin Ahmad, Senior Deputy Registrar, will serve as Acting Registrar.

3. All staff members are to give full support and cooperation to Tuan Haji Abd. Jalel bin Ahmad during his tenure as Acting Registrar.

Thank you.

"Berkhidmat untuk Negara kerana Allah"

Yours sincerely,



PROF. DATUK IR. DR. WAHID BIN OMAR
Vice-Chancellor

- c.c. - Chairman of the University Board of Directors
- Deputy Vice-Chancellor (Research & Innovation)
- Deputy Vice-Chancellor (Academic & International)
- Deputy Vice-Chancellor (Student Affairs & Alumni)
- Deputy Vice-Chancellor (Development)
- Registrar
- Campus Director, UTM Kuala Lumpur
- Bursar
- Director of Works, Office of Asset & Development
- Senior Officers/ Deans/ Directors