

UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.02.02/10.12/2 Jld.2 (10)

22 Julai 2013
13 Ramadhan 1434

PEKELILING PENTADBIRAN BIL. 29/2013

KEMUDAHAN PENGINAPAN SCHOLAR'S INN UTM JOHOR BAHRU DAN SCHOLAR'S INN UTM KUALA LUMPUR

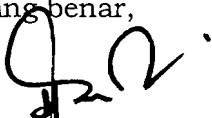
Selaras dengan pelaksanaan dan pembudayaan perbelanjaan berhemah, semua staf UTM adalah disarankan untuk menggunakan kemudahan penginapan Scholar's Inn UTM JB dan Scholar's Inn UTM KL untuk sebarang urusan rasmi yang memerlukan penginapan di sekitar kawasan kampus JB dan KL.

2. Penggunaan kemudahan penginapan UTM ini akan membantu Universiti untuk mengurangkan aliran keluar kewangan Universiti dan seterusnya membantu Universiti untuk menjana pendapatan.
3. Bagi menjamin keselesaan pelanggan, pihak Scholar's Inn akan terus berusaha mempertingkatkan kualiti perkhidmatan dan menambah baik kemudahan yang disediakan.
4. Diharapkan semua Ketua PTJ dan staf UTM dapat memberikan sokongan dan kerjasama dalam melestarikan kewangan Universiti untuk jangka masa panjang.

Sekian, dimaklumkan. Terima kasih.

"Berkhidmat untuk Negara kerana Allah"

Yang benar,



WAN MOHD. ZAWAWI BIN WAN ABD. RAHMAN
Pendaftar

- s.k.
- YBhg Naib Canselor
 - YBhg Timbalan Naib Canselor (Penyelidikan & Inovasi)
 - YBhg Timbalan Naib Canselor (Akademik & Antarabangsa)
 - YBhg Timbalan Naib Canselor (Hal Ehwal Mahasiswa & Alumni)
 - YBhg Timbalan Naib Canselor (Pembangunan)
 - Bendahari
 - Pengarah Kampus UTM Kuala Lumpur
 - Pegawai-Pegawai Kanan/ Dekan/ Pengarah
 - Ketua Pegawai Eksekutif UTM Holdings
 - Pegawai Kewangan, Pejabat TNC (Pembangunan)

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ADMINISTRATIVE CIRCULAR NO. 29/2013

UTM JOHOR BAHRU SCHOLAR'S INN AND UTM KUALA LUMPUR SCHOLAR'S INN ACCOMMODATION FACILITIES

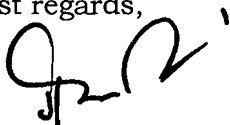
In line with the implementation and encultration of prudent spending, all UTM staff members are advised to utilise the UTM JB Scholar's Inn and UTM KL Scholar's Inn accommodation facilities for any official engagements requiring accommodation close to the JB and KL campuses.

2. Utilisation of these UTM accommodation facilities will assist the University in reducing its cash outflow and at the same time assist the University in generating income.
3. To ensure customers' satisfaction, Scholar's Inn will strive to enhance the quality of both services and facilities offered.
4. It is hoped that all Heads of Responsibility Centres and UTM staff members will give their full support and cooperation in the effort to sustain the University's long-term financial resources.

Thank you.

"Berkhidmat untuk Negara kerana Allah"

Best regards,



WAN MOHD. ZAWAWI BIN WAN ABD. RAHMAN

Registrar

- c.c. - Vice Chancellor
- Deputy Vice Chancellor (Research & Innovation)
- Deputy Vice Chancellor (Academic & International)
- Deputy Vice Chancellor (Student Affairs & Alumni)
- Deputy Vice Chancellor (Development)
- Bursar
- Director of UTM Kuala Lumpur
- Senior Officers / Deans / Directors
- UTM Holdings Chief Executive Officer
- Financial Officer, Deputy Vice Chancellor (Development) Office