



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

TAKLIMAT LAPORAN PENILAIAN PRESTASI TAHUNAN (LPPT) 2024

Jawatankuasa Penjajaran Penilaian
Prestasi dan Kenaikan Pangkat Staf
Akademik UTM



Innovating Solutions

PEMAKLUMAN JADUAL PEMILIHAN MAJOR LPPT 2024

OGOS
2-9

TINDAKAN PYD
Pemilihan Major

OGOS
10-20

TINDAKAN PSM
Pembentangan di Mesyuarat
Fakulti /PTJ & Sah di Sistem

OGOS
21-30

**TINDAKAN DEKAN/
KETUA PTJ**
Kelulusan Major



QR Kod Panduan
Pemilihan Major

SEMUA STAF AKADEMIK DIJEMPUT HADIR



TAKLIMAT LPPT 2024

12 OGOS 2024, 10.00AM
DEWAN KULIAH 7, BLOK N24

Topik Perkongsian:

1. Penambahbaikan LPPT 2024
(Prof. Madya Ir. Ts. Dr. Zaini bin Ahmad)
2. Komponen Penyelidikan
(Prof. Dr. Zulkurnain bin Abdul Malek)
3. Komponen Pengajaran
(Prof. Madya Dr. Nurbiha binti A. Shukor)
4. Komponen Amalan Profesional
(Prof. Madya Ts. Dr. Noor Azurati binti Ahmad @ Salleh)
5. Pengiraan MyCPD di LPPT
(Dr. Dina Azleema binti Mohamed Nor)



MAKLUMAN

Staf akademik UTM yang menyertai roadshow ini akan direkodkan mata CPD.

#PENILAIAN BERINTEGRITI MENCORAK KECEMERLANGAN UNIVERSITI

KEMASUKAN MAKLUMAT DI SISTEM 7P

Kemasukan Maklumat di Sistem
Rekod 7P

15 Julai – 30 Disember 2024



#PENILAIAN BERINTEGRITI MENCORAK KECEMERLANGAN UNIVERSITI

Sumber Data LPPT

7P

KAI, Khidmat Profesional,
Anugerah, Penglibatan
dan perkhidmatan,
Webometric etc

UTMHRv2

– Maklumat Keahlian Badan
Profesional
- MyCPD

ALTM

Academic Leadership Talent
Management System
- Penilaian Kepimpinan
Akademik

AIMS

Academic Information
Management System
- Data Pengajaran,
Penyeliaan

LPPT

RADIS

**Research and Development
System**

- Data Penyelidikan
- Data Penulisan dan
Penerbitan

INNOCOMS

Innovation and Commercialisation
Management System
- Data Penjanaan
- Data Perundingan
- Data Inovasi dan komersialisasi

IceSys

Knowledge Transfer Project (KTP)
- Data Projek Komuniti / Penarafan Bintang
-Markah Principal Investigator (PI)

IMBASAN PENAMBAHBAIKAN LPPT TAHUN 2023 (Surat Pekeliling Pentadbiran Bil 7/2023 - JPU Bil 13/2023)

1

Penilaian Kualiti Pengajaran berdasarkan Tahap Kesempurnaan/Kualiti Fail Kursus

2

Pemansuhan Komponen BONUS

3

Pelaksanaan Penilaian Mata CPD dalam LPPT

UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.02.01/10.12/27(46)

27 Ogos 2023
10 Safar 1445

SURAT PEKELILING PENTADBIRAN BIL. 7/2023

PEMAKLUMAN PERUBAHAN PENILAIAN PRESTASI TAHUNAN
STAF AKADEMIK BAGI TAHUN PENILAIAN 2023

Surat Pekeliling Pentadbiran ini adalah bagi memaklumkan perubahan-perubahan berkaitan pelaksanaan penilaian prestasi tahunan bagi Staf Akademik (LPPT) bagi tahun penilaian 2023. Perubahan ini adalah dengan mengambil kira keperluan semasa Universiti serta berpandukan kepada Pekeliling Perkhidmatan Bil. 40/2023 mengenai Penilaian Prestasi Tahun 2023.

2. Mesyuarat Jawatankuasa Pengurusan Universiti Bilangan 13/2023 pada 8 Ogos 2023 telah meluluskan perubahan bagi penilaian prestasi Staf Akademik (LPPT) tahun 2023 sebagaimana berikut:

- 2.1 Pindaan Kaedah Penilaian Kualiti Pengajaran di bawah Komponen Pengajaran selepas pemansuhan penggunaan *Teaching Excellent System* (TES)
- 2.2 Pemansuhan Komponen Bonus
- 2.3 Pewujudan Komponen CPD

3. Selaras dengan perubahan ini, wajaran terkini LPPT mengikut pilihan Major LPPT adalah

PERUBAHAN LPPT TAHUN 2024

1. Tempoh Pengisian **KAI Pentadbir Akademik** lebih awal (25 Jun – 31 Julai 2024)
2. Tindakan pembetulan pengiraan komponen Penyelidikan di sistem LPPT
3. Pembukaan **Pengisian Sistem 7P** di LPPT lebih awal mulai **15 Julai hingga 30 Dis. 2024**
4. Perubahan Soalan Penilaian Kualiti Peribadi mengikut konstruk ISES

1 Strategic
Objective

(SO/KHIR/HIR)

Perancangan tahunan
di peringkat PTJ
/Fakulti

2

MyJD

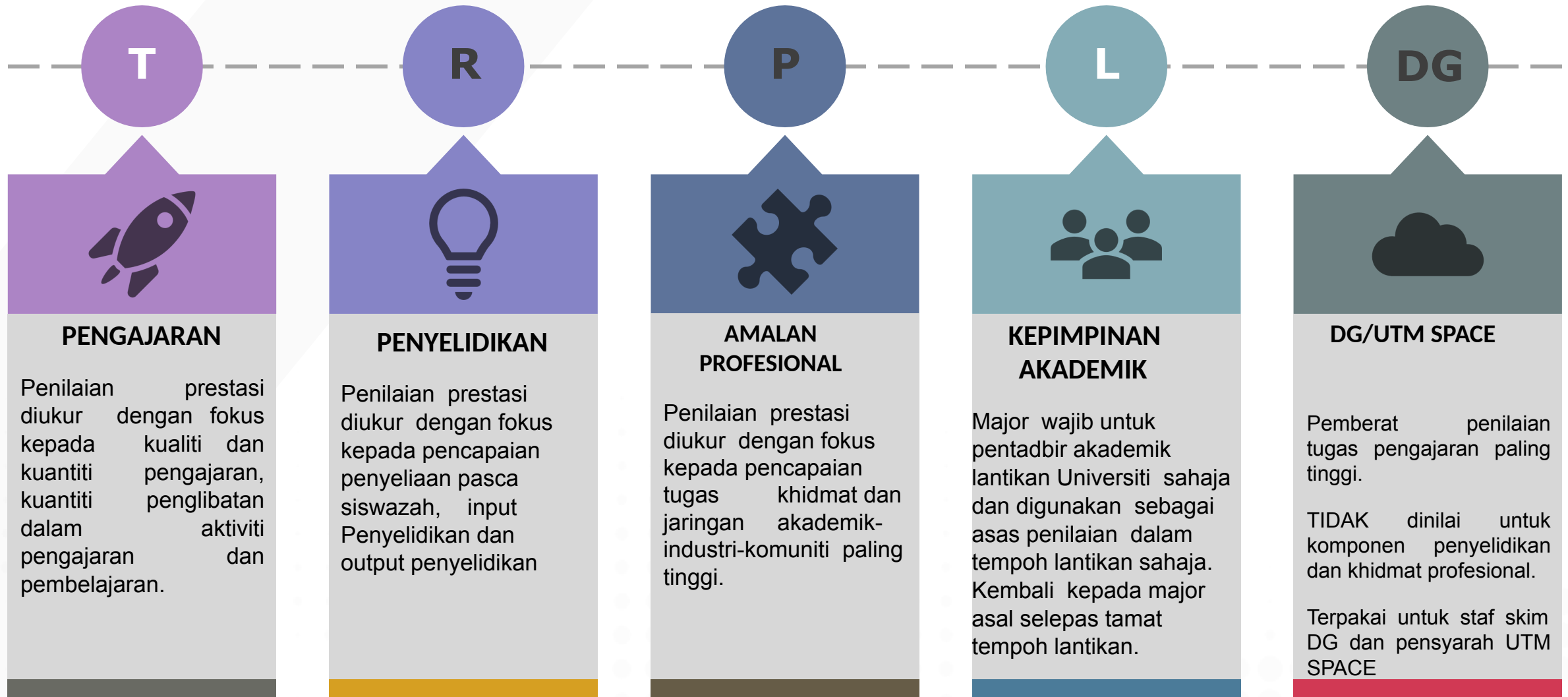
- Tujuan Pewujudan Jawatan
- Akauntabiliti
- Tugas Utama

3

KAI

Aktiviti / Projek
yang hendak
dilaksanakan
bagi tahun yang
dinilai

MAJOR LPPT



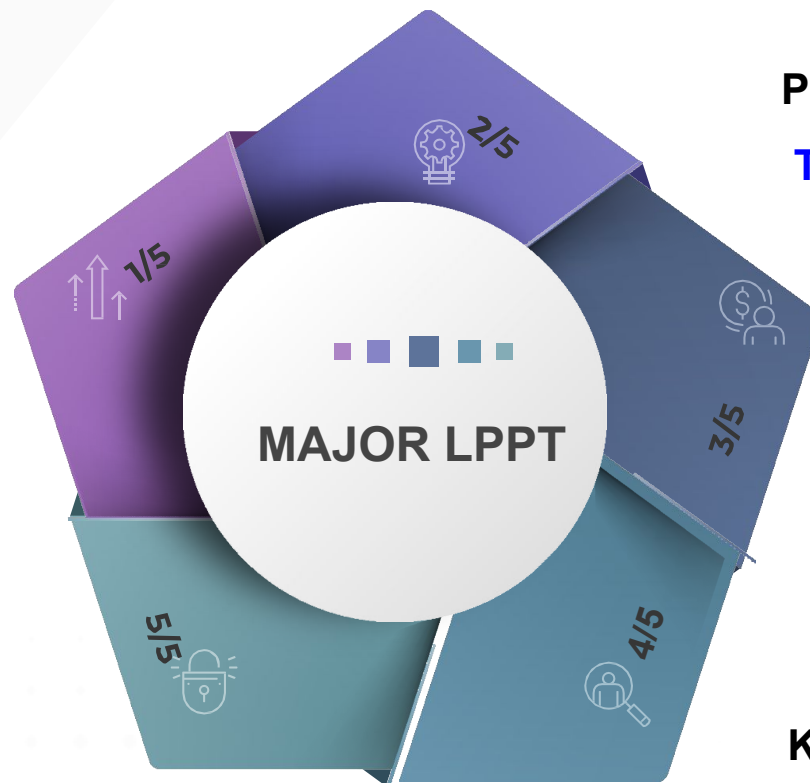
PEMILIHAN MAJOR LPPT

PENGAJARAN

1. **Terbuka untuk pilihan**
2. Staf baharu dilantik sekurang-kurangnya 1 tahun dan belum disahkan dalam perkhidmatan
3. Staf tanpa PhD*
4. Staf yang akan bersara 2024* (tidak terpakai untuk Pentadbir Akademik)

DG/SPACE UTM

Khas –hanya untuk Guru Bahasa (DG) dan Pensyarah UTMSPACE sahaja



PENYELIDIKAN

Terbuka untuk pilihan

AMALAN PROFESIONAL

Terbuka untuk pilihan

KEPIMPINAN AKADEMIK

Khas- hanya untuk Pentadbir Akademik Lantikan Universiti sahaja

***Nota :**

1. **Pemilihan Major perlu dibuat mengikut beban kredit akademik**
2. **Pemilihan Major adalah tertakluk kepada kelulusan Dekan Fakulti / Ketua PTJ**

KLASIFIKASI LPPT

- **Setiap staf perlu mengetahui dan menyemak klasifikasi masing-masing.**
- Penetapan klasifikasi ini **dijana oleh Pegawai Sumber Manusia**
- Klasifikasi **menentukan wajaran markah** di dalam sistem lppt mengikut pecahan gred jawatan, bidang dan status kategori staf yang tepat.
- **Perlu dikemaskini jika berlaku kenaikan pangkat/ peningkatan gred / dipinjamkan sebagai pentadbir akademik Universiti.**
- Contoh klasifikasi : **AC-F-MR-ST-GF-52 / AA-C-MR-ST-GF-54**
- Penerangan kod klasifikasi boleh dirujuk seperti di bawah:

NC	: Naib Canselor	C	: CoE	TR	: Total Research	ST	: Sains Teknikal	GF	: Graduat Fakulti
TNC	: Timbalan Naib Canselor	F	: Faculty	MR	: Major Research	SS	: Sains Sosial	NG	: Non-Graduat Fakulti
AC	: Staf Akademik	S	: UTMSpace	NR	: Minor Research				
AA	: Akademik Admin	D	: DG						

STRUKTUR PEMARKAHAN LPPT

TERAS	KOMPONEN	PENGAJARAN	PENYELIDIKAN	AMALAN PROFESIONAL	KEPIMPINAN	DG/SPACE UTM	LPPT 2023
UTAMA	PENGAJARAN	50	20	20	10	75	NISBAH WAJARAN KOMPONEN 80%
	PENYELIDIKAN	20	50	10	20	0	
	KEPIMPINAN AKADEMIK	10	10	5	50	10	
	KHIDMAT PROFESIONAL	5	5	50	5	0	
	JUMLAH PENILAIAN	85	85	85	85	85	
UMUM	PENGLIBATAN DAN LAIN-LAIN PERKHIDMATAN	5	5	5	5	5	5%
	KUALITI PERIBADI	10	10	10	10	10	10%
	CPD	5	5	5	5	5	5%

MARKAH SAH LPPT

Markah Draf	Markah Akhir	Markah PSM
105	98.36	100

PENGAJARAN (50%)

PENGAJARAN		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan
G01K01	KUANTITI	10	10	0		10	0	
G01K02	KUALITI	30	30	0		30	0	
G01K03	KUANTITI PENGLIBATAN PDP	10	10	43		10	43	
G01K99	JUMLAH KOMPONEN	50	50	43		50	43	
H01K99	JUMLAH KESELURUHAN PENGAJARAN	50	50	43		50	43	

PENYELIDIKAN (20%)

PENYELIAAN		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan
G02K01	KUANTITI	3	3	7.9		3	7.4	0
G02K02	KUALITI	3	3	2.4		3	2.4	0
G02K99	JUMLAH KOMPONEN	6	6	10.3	0	6	0	0
INPUT PENYELIDIKAN		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan



**MARKAH
SAH**

Dashboard

Pengajaran

Penyelidikan

Kepimpinan Akademik

Khidmat Profesional

Penilaian Umum

Bonus

Ringkasan Markah

Pengesahan

Ringkasan Markah

Teras Utama

Bil	Komponen	Markah Sah	Nisbah Markah (80%)
1	Pengajaran	50	80
2	Penyelidikan	20	
3	Kepimpinan Akademik	10	
4	Khidmat Profesional	5	
	JUMLAH TERAS UTAMA	85	

Teras Umum

Bil	Komponen	Markah Sah	Nisbah Markah (20%)
1	Penglibatan dan Lain-lain Perkhidmatan	5	20
2	Kualiti Peribadi	10	
3	MyCPD	5	
	JUMLAH TERAS UMUM	20	

Jumlah Markah

Bil	Jumlah Markah	Markah Sah	Markah PSM
1	Jumlah Teras Utama + Umum	100%	100%

Atribut ISES Dalam Penilaian Prestasi – Kualiti Peribadi

NILAI	INTEGRITI	SINERGI	EXCELLENCE	SUSTAINABILITY
PENYATAAN NILAI	Menunjukkan kesungguhan mengamalkan nilai-nilai murni dalam semua keadaan termasuk kata-kata, tingkah laku, tindakan dan keputusan yang dibuat berpandukan ketelusan, justifikasi yang jelas, pematuhan peraturan dan etika.	Mengamalkan kesungguhan untuk mencapai faedah bersama melalui kerja berpasukan, hormat - menghormati tanpa mementingkan diri sendiri.	Meningkatkan keupayaan bagi menghasilkan prestasi kerja yang tinggi, mempamerkan keperibadian mulia dan menyediakan perkhidmatan yang memenuhi keperluan pelanggan dalam semua aspek merangkumi pembelajaran dan pengajaran, penyelidikan, inovasi, pengkomersilan dan penyediaan perkhidmatan	Meningkatkan keseimbangan dalam mencapai objektif/ sasaran Universiti untuk memastikan kelestarian ekonomi, sosial dan persekitaran yang berkembang dan terkehadapan.
KONSTRUK (11)	Amanah	Kerja Berkumpulan	Profesionalisme + Adab	Visionary (role model) + Adab
	Etika	Adaptabiliti	Impak	Mission oriented
	Hikmah + Adab	Hormat + Adab	-	Inovatif

KEMASUKAN MAKLUMAT BADAN PROFESIONAL DI SISTEM UTMHR



KEMASUKAN MAKLUMAT KEAHLIAN BADAN PROFESIONAL DI UTMHR

KEAHLIAN BADAN PROFESIONAL



Maklumat keahlian Badan Professional akan dimasukkan oleh staf akademik ke dalam sistem UTMHR (Maklumat Peribadi) dan disahkan oleh PSM Fakulti



Sistem 7P akan menarik data keahlian dan tidak perlu disahkan oleh PPP3

Maklumat Pendidikan

Maklumat Keluarga

Maklumat Kesihatan

Maklumat Perkhidmatan

Maklumat Emolumen

Maklumat Anugerah

Maklumat Prestasi

Maklumat Kad Matrik

Maklumat Pakaian Seragam

Maklumat Sejarah Perkhidmatan Luar

Maklumat Perisytiharan Harta

Maklumat Cuti

Maklumat Latihan Profesional

Maklumat Badan Profesional

**Organisasi yang menetapkan piawaian penanda aras dan mengawal selia piawaian kemasukan, profesion tertentu yang diberi kuasa untuk memberi akreditasi, meluluskan atau mengiktiraf program kursus yang membawa kepada kelayakan profesional yang relevan yang mana mereka mungkin mempunyai undang-undang atau tanggungjawab pengawalseliaan.*

[+ Tambah](#)

Bil ↑	Nama Badan Profesional	Peringkat	Peranan	Tarikh Mula	Tarikh Tamat	Lampiran	Status	Tindakan
1	INSTITUTION OF MECHANICAL ENGINEERS	ANTARABANGSA	AHLI	01/01/2013	31/12/2013	-		
2	Institute of Mechanical Engineers (IMEche)	ANTARABANGSA	AHLI	01/01/2014	31/12/2014	-		
3	INSTITUTION OF MECHANICAL ENGINEER (IMECHE)	ANTARABANGSA	AHLI	01/01/2018	31/12/2030	-		
4	INTERNATIONAL ASSOCIATION OF ENGINEERS	ANTARABANGSA	AHLI	11/01/2018	31/12/2025	-		
5	LEMBAGA JURUTERA MALAYSIA	KEBANGSAAN	AHLI	01/01/2019	31/12/2019			
6	LEMBAGA JURUTERA MALAYSIA	KEBANGSAAN	AHLI	01/01/2020	31/12/2020			
7	Member of International Association of Engineers	ANTARABANGSA	AHLI	01/01/2011	31/12/2011	-		
8	INSTITUTE OF RESEARCH ENGINEERS AND DOCTORS	ANTARABANGSA	AHLI	01/01/2016	31/12/2016	-		
9	THE INSTITUTION OF ENGINEERS MALAYSIA	KEBANGSAAN	AHLI	16/07/2012	31/12/2012	-		

Contoh Paparan Pengisian Maklumat Badan Profesional di UTMHRv2

KOMPONEN PENGAJARAN

** HANYA KOD SUBJEK INI YANG DIAMBIL KIRA DI SISTEM ELPPT

Bil	Kriteria	Kredit	Markah
1	Jumlah jam kredit mengajar	13	3

Sumber Data:

a. Sistem AIMS > Kod subjek yang diambilkira dari AIMS adalah ('K', 'B', 'V', 'G', 'T', 'SEQ', 'SEC', 'SSD', 'SMM', 'K3', 'SMM', 'A', 'SL1', 'SB1', 'SE1') sahaja bagi Semester 2, Semester 3 (tahun ini) dan Semester 1 (tahun hadapan).

Contohnya bagi LPPT 2021, semester yang dikira ialah 20202021-2, 20202021-3, 20212022-1

b. Rekod 7P > Pengajaran > Kategori: UTMSpace, Luar UTM > Jenis Subjek: Mengajar

**Tambahkan kod S dan SL2

KUANTITI PENGLIBATAN PDP (10%)

Markah Komponen **10**

PEMBANGUNAN EKANDUNGAN (5%)

5% 5%

Bil	Kriteria	Markah
1	eKandungan (eContent)	5

Sumber Data: Jawatankuasa Panel eContent

Sub Component (LPPT)	Sub Sub Component	Data Source	PIC Input	Verified by	LPPT Appraiser
Quantity	<p><i>atau</i> AKTIVITI P&P MELEBIHI KREDIT NORM Major Pengajaran: (Norm : 10-12 kredit) 13-15 kredit : markah 3 >15 kredit : markah 5</p> <p>Major Penyelidikan dan Amalan Profesional (Norm : 6 kredit) 7-9 kredit : markah 3 >9 kredit : markah 5</p> <p>Major Kepimpinan: (Norm: 3 kredit) 4-6 kredit : markah 3 >6 kredit : markah 5</p> <p>DG/UTMSPACE (Norm 20 kredit) 21-23 kredit : markah 3 >23 kredit : markah 5</p>	<p>** Pengiraan kredit bagi LI dan PSM diambil kira dalam kredit pengajaran walaupun telah melebihi kredit NORM</p> <p>a) Penyeliaan PSM: 1 pelajar = 1 kredit dengan maksimum capping 3 kredit</p> <p>b) Penyeliaan LI: 1 pelajar = 0.5 kredit dengan maksimum capping 3 kredit</p> <p>Sekiranya ada isu berkaitan data LI atau PSM – sila rujuk Pejabat Akademik bagi kemaskini maklumat di system AIMS</p> <p>AIMS/ BTSA</p>	<p>TPA</p>	<p>AMD</p>	<p>PPP1</p>

Pemurnian Komponen Pengajaran

1. Perubahan wajaran bagi DG /Space – telah diluluskan oleh JPU Bil 13/2023.
2. Penambahan senarai Pilihan Anugerah Berkaitan Pengajaran

Penglibatan dalam Jawatankuasa/Task Force berkaitan P&P, pembangunan e-content, lebihan kredit mengajar, Anugerah/Penghargaan berkaitan P&P, Pembangunan Atribut Pelajar

Wajaran Markah LPPT bagi Pengajaran

Komponen Penilaian	TEACHING		RESEARCH		PROF. PRACTICE		LEADERSHIP		DG/ UTMSPACE	
	Wajaran	Markah	Wajaran	Markah	Wajaran	Markah	Wajaran	Markah	Wajaran	Markah
Kualiti Pengajaran (Course File)	40	30	15	10	15	10	8	4	70	40
Kuantiti Pengajaran (Jumlah kredit pengajaran Dari sistem AIMS)		10		5		5		4		30
Kuantiti Penglibatan PdP (7P)	10	10	5	5	5	5	2	2	5	5
Jumlah	50	50	20	20	20	20	10	10	75	75
Wajaran LPPT	50		20		20		10		75⁰	

Kualiti Pengajaran: Fail Kursus



Universiti Teknologi Malaysia
81310 Johor Bahru
Johor, Malaysia
Tel: +607-553 3333

Ruj. Kami : UTM.J.08.01/10.12/21 Jld. 5 (05)
Tarikh : 14 Jun 2023 / 25 Zulkaedah 1444H

Semua Pensyarah
Universiti Teknologi Malaysia

Assalamualaikum w.t. w.b., dan salam sejahtera,

YBrs Prof./ Prof. Madya/ Dr./Saudara,

PENYEDIAAN FAIL KURSUS (COURSE FILE)

Perkara di atas adalah dirujuk.

2. Seperti semua sedia maklum, penyediaan Fail Kursus (*Course File*) adalah satu aktiviti **WAJIB** yang perlu dilaksanakan secara berterusan oleh semua pensyarah yang mendapat beban pengajaran bagi sesuatu semester. Fail kursus WAJIB dilengkapkan selepas sesuatu semester itu berakhir.

3. Tujuan penyediaan Fail Kursus ini adalah sebagai rujukan kepada pensyarah sedia ada membuat penambahbaikan dalam sesi pembelajaran dan pengajaran dan juga bagi pensyarah yang akan mengajar kursus tersebut bagi semester atau sesi berikutnya. Di samping itu, fail Kursus adalah satu kompilasi bahan bukti yang boleh disemak dan dirujuk oleh panel auditor bagi memastikan program akademik yang berkaitan memenuhi keperluan *Malaysian Qualifications Framework 2.0 (MQF 2.0)*, *The Code of Practice for Programme Accreditation (COPPA)* dan lain-lain yang berkaitan.

4. Sehubungan dengan itu, semua pensyarah diminta memberikan sepenuh komitmen bagi memastikan Fail Kursus ini disediakan pada setiap semester mengikut kursus yang dipertanggungjawabkan. Senarai semak Fail Kursus adalah seperti di lampiran. Pihak Pengurusan Fakulti juga bertanggungjawab untuk memantau dan menyelaraskan semua penyediaan Fail Kursus mengikut medium (*platform*) masing-masing. Untuk makluman, pihak Universiti dalam perancangan untuk menyediakan sistem Fail Kursus secara berpusat pada masa akan datang.

5. Terima kasih kepada semua pensyarah yang telah menyediakan Fail Kursus dan Fakulti yang telah menyelaraskan dengan sangat baik di fakulti masing-masing. Segala kerjasama yang telah dan akan diberikan diidulahi dengan ucapan ribuan terima kasih. Usaha penyediaan Fail Kursus ini dapat membantu Universiti meningkatkan kualiti akademik menerusi penambahbaikan berterusan dalam pembelajaran dan pengajaran (P&P).

Sekian, terima kasih.

"MALAYSIA MADANI"

"BERKHIDMAT UNTUK NEGARA"

Saya yang menjalankan amanah,

(PROF. Sr DR. HISHAMUDDIN BIN MOHD ALI)
Timbalan Naib Canselor (Akademik & Antarabangsa)
Universiti Teknologi Malaysia

CHECKLIST FOR COURSE FILE

Appendix

Lecturer's name :
Course :
Name/Code :
Session/semester :
Course Owner :
(Dept)

NO.	ITEMS	FILE NAME
COURSE MANAGEMENT		
1.	Appointment Letter and/ or Timetable	A1.1_AptLetterLecturerName A1.2_TimeTableLecturerName
2.	Course Assessment Report (CAR (from each section) and CAR (summary)) & EOC (end-of-course) Survey & CQI	A2.1_CARCourseCodeSek A2.2_CARCourseCode A2.3_EOCCourseCode
3	Indirect assessment (e.g ePPP/Students' feedback/ Exit survey / Industry report form)	A3.1_ePPPCourseCodeSek A3.2_StudentFBCourseCodeSek A3.3_ExitSurveyProgramCode A3.4_IndryRep CourseCodeProgram
COURSE CURRICULUM		
1	Course Information (including CLO vs PLO Mapping & Weekly Lecture Plan)	B1_CICourseCode
COURSE TEACHING AND LEARNING		
1	Lecture Notes	C1_LectureNotes
2	Teaching activities (e.g : PBL /MOOCs/Project/ Lab)	C2.1_PBL1CourseCodeSek C2.2_PBL2CourseCodeSek etc
COURSE ASSESSMENT		
FORMATIVE ASSESSMENT		
1	Samples of Task / Assignments/Homework/Quizzes / Test (1 from each category*)	D1.1_TaskCourseCode D1.2_AssignmtCourseCode D1.3_HomeworkCourseCode etc
2	Sample of Marking Scheme / Rubrics/ Students Progress Assessment	D2.1_MSTest1CourseCode D2.2_MSTest2CourseCode etc
SUMMATIVE ASSESSMENT		
3	Table of specification for Final Exam	

4	Sample Final Exam Transcripts (3 from each category (low, moderate, high achievers)	D4.1_FinalExamScripts
5	Final Exam Question and Marking Scheme	D5.1_FinalExamCourseCode D5.2_FinalExamMS
OTHERS (OPTIONAL)		
1	Implementation of Non-Conventional T&O Strategies/e-content	E1_Non-Conventional Implementation of teaching and learning methods in courses involving any of the following methods such as Case Study Teaching, Peer Instruction, Service/community Based Learning, CDIO, Job Creation, First Year Experience, Empirical Reserach Project, Capstone Project, Industrial Training, Collaborative Assignment/Projects, Diversity/Global Learning, Problem Based Learning, Interdisciplinary Approach to Assessment, Writing Intensive Courses, OBE, Open Distance Learning

Formative Assessment : The assessment conducted from time to time to monitor students' mastery of learning. Students are given the opportunity to achieve the desired outcome within this timeframe. This assessment refers to the coursework.

Summative Assessment : Summative Assessment: The assessment conducted at the end of a certain specific period to grade and compare students' achievement within their norm. This assessment refers to the final examination.

Fail Kursus:

- 12 item - 4 Kategori
- Lengkap 100%
- 1 Fail per Kursus per Seksyen

Kualiti Pengajaran: Fail Kursus - Items in a Course File

Course Management

- Timetable
- Minutes of Meeting
- Course Assessment Report
- Student's feedback about the course

Course Curriculum

- Course Information Document

Course Teaching and Learning

- Lecture Notes
- Teaching Activities

Course Assessment

- Formative: Samples of Task/Assignments/Test/Quiz AND Sample of Marking Scheme
- Summative: Table of Specification for FE, Sample Final Exam Transcript, FE Question and Marking Scheme

Others

- Implementation of Non-Conventional Teaching Strategies / e-Content

KAEDAH PENGIRAAN KOMPONEN **PENYELIDIKAN**

ISU PELARASAN MARKAH KOMPONEN PENYELIDIKAN DI LPPT 2023

1. Penjumlahan Bonus LPPT

- i. GOT Masters
- ii. Proposal Geran

2. Pengiraan markah limpahan tidak menepati syarat maksimum iaitu limpahan dari Research Output masih dikira walaupun seksyen Research Input atau PGS telah mencapai 50% markah.

3. Maksimum Hanya 2 Projek Penyelidikan (ahli) dengan nilai tertinggi sahaja dikira bagi Research Input (tidak dilaksanakan dalam sistem)

RI	Type of Income	Actual Value (RM)	Appraisal Value	Ketua	Ahli	Remarks
Grant	GOVERNMENT / UNIVERSITY GRANT	1	1	1	0.5*	*Maximum only 2 research projects counted for members (highest values). **No maximum income generation counted for members. Income and Research Grant can be overflowed between each other. Considered income is from consultancy and commercialization ONLY.
Grant	PRIVATE FUND / CONTRACT RESEARCH	1	1.2	1	0.5*	
Grant	INTERNATIONAL FUND	1	1.8	1	0.5*	
Income	INCOME GENERATION	1	1	1	0.5**	

KONSEP LEBIHAN DAN LIMPAHAN MARKAH

RO (15%)

Quantity (7.5%)

Quality (7.5%)
(Quartile/Awards)

RO quality overflow only if current RI mark is below 50% and over-achieve in *RO Quality*.
Max allowable overflow is only 50% of RI



RI (20%)

Research Grant

- Maximum only 2 research projects counted for members (highest values).
- *No maximum income generation counted for members.*
- *Income & Research Grant can be overflowed between each other. Considered income is from consultancy and commercialization only.*

If already over-achieve in RI, RO quality overflow into PGS but only if current PGS mark is below 50%

PGS
(15%)

Supervision Quantity (7.5%)

Supervision Quality (7.5%)

WEIGHTAGE DISTRIBUTION

			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
			Total PGS (%)	Quantity PGS (%)	Quality PGS (%)	Total RI (%)	Grant - Income (%)	PI (%)	Total RO (%)	Quantity RO (%)	Quality RO (%)
Professor Assoc. Prof. Senior Lect. Lecturer	Research	50	15	7.5	7.5	20	15	5	15	7.5	7.5
	Teaching	20	6	3	3	8	6	2	6	3	3
	Leadership	20	6	3	3	8	6	2	6	3	3
	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

Research: Total **KPI** (Total Currency)

eLPPT v2 KPI Table		Academic Staff (AC)						
S&T	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
Professor	Research	9.5	18	224,400.00	Yes	10	83	25
	Teaching	8	10	187,000.00	Yes	10	67	20
	Leadership	8	10	187,000.00	Yes	10	67	20
	Professional	6.5	8	136,000.00	Yes	10	54	15
Associate Professor	Research	7.5	10	184,800.00	Yes	10	71	25
	Teaching	6	8	154,000.00	Yes	10	57	20
	Leadership	6	8	154,000.00	Yes	10	57	20
	Professional	5	6	123,200.00	Yes	10	46	15
Senior Lecturer	Research	5	10	145,200.00	Yes	10	59	15
	Teaching	4	8	121,000.00	Yes	10	47	10
	Leadership	4	8	121,000.00	Yes	10	47	10
	Professional	3	6	96,800.00	Yes	10	38	5
Lecturer	Research	2.5	10	105,600.00	Yes	10	47	15
	Teaching	2	8	88,000.00	Yes	10	37	10
	Leadership	2	8	88,000.00	Yes	10	37	10
	Professional	1.5	6	70,400.00	Yes	10	30	5

Research: *Total KPI (Total Currency)*

eLPPT-DCP KPI Table		Academic Staff (AC)						
SS	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
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	Teaching	8	10	149,600.00	Yes	10	67	20
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	Teaching	6	8	116,600.00	Yes	10	57	20
	Leadership	6	8	116,600.00	Yes	10	57	20
	Professional	5	6	93,280.00	Yes	10	46	15
Senior Lecturer	Research	5	10	100,320.00	Yes	10	59	15
	Teaching	4	8	83,600.00	Yes	10	47	10
	Leadership	4	8	83,600.00	Yes	10	47	10
	Professional	3	6	66,880.00	Yes	10	38	5
Lecturer	Research	2.5	10	60,720.00	Yes	10	47	15
	Teaching	2	8	50,600.00	Yes	10	37	10
	Leadership	2	8	50,600.00	Yes	10	37	10
	Professional	1.5	6	40,480.00	Yes	10	30	5

Research: Calculation/Score Methodology (PGS - Postgraduate Students) - (Update)

PGS	Type of PGS	Currency Value (Main)	Currency Value (Co)
Quantity	PhD Supervision (research mode only)	2	1
Quantity	Master Supervision (research mode only)	0.5	0.25
Quality	PhD Graduates	10	5
Quality	Master Graduates Research Mode	8	4
Quality	Master Graduates Mix Mode	2	1
Quality	Master Graduates Taught Course	1	0.5
Quality	GOT PhD (Research)	12	6

$$\frac{\text{Total number of student (achievement) x currency}}{\text{Total KPI PGS (total currency PGS)}} \times \text{weightage} = \text{marks \%}$$

* staff with at least ONE student in PGS Quantity will **automatically** awarded a minimum of 60% of his/her PGS Quality marks **OR** will be evaluated by on his/her achievement in PGS Quality, whichever is **higher**

Research: Calculation/Score Methodology (RI - Research Input)

RI	Type of Income	Actual Value (RM)	Appraisal Value	Ketua	Ahli	Remarks
Grant	GOVERNMENT / UNIVERSITY GRANT	1	1	1	0.5*	* Limited to only 2 research projects ARE counted for members (highest values). ** No limitation for income generation counted for members. Income and Research Grant can be overflowed between each other. Considered income is from consultancy and commercialization ONLY .
Grant	PRIVATE FUND / CONTRACT RESEARCH	1	1.2	1	0.5*	
Grant	INTERNATIONAL FUND	1	1.8	1	0.5*	
Income	INCOME GENERATION	1	1	1	0.5**	

$$\frac{\text{Total RM} \times \text{appraisal value} \times \text{Ketua OR Ahli}}{\text{Total KPI RM}} \times \text{weightage} = \text{marks } \%$$

New!

* additional (overachievement) in RI will be used to cover for (the lack of) achievements in **Professional Service component**, capped at 5%

Research: Calculation/Score Methodology (RO - Research Output Quantity)

RI	Type of Publication	Currency Value	PENULIS KORESPONDEN	PENULIS PERTAMA UTM @ PENERIMA ANUGERAH	PENULIS BERSAMA
Quantity	JURNAL BERINDEKS-SITASI TERMASUK PROSIDING BERWASIT	10	1	1	0.5
Quantity	JURNAL TIDAK BERINDEKS-SITASI	3	1	1	0.5
Quantity	BUKU ASLI (PENYELIDIKAN)	40	1	1	0.5
Quantity	BUKU ASLI (BUKAN PENYELIDIKAN)	20	1	1	0.5
Quantity	BAB DALAM BUKU	7	1	1	0.5
Quantity	LAIN-LAIN PENERBITAN	2	1	1	0.5
Quantity	KERTAS POLISI (KEBANGSAAN / ANTARABANGSA)	330	Divided equally among all UTM authors		
Quantity	JURNAL TIDAK BERINDEKS-UTM	5	1	1	0.5
Quantity	PATENT FILED	7	1	1	0.5
Quantity	OTHERS IPR	5	1	1	0.5

$$\frac{\text{Total number of paper} \times \text{currency value} \times \text{Correspondence OR UTM First OR Co-author}}{\text{Total KPI (Total currency)}} \times \text{weightage} = \text{marks \%}$$

Research: Calculation/Score Methodology (RO - Research Output Quality)

RI	No	List of Awards/Paper	Currency	Penulis Koresponden	Penulis Pertama UTM @ Penerima Anugerah	Penulis Bersama/ Penerima bersama
Quality	1	Q1/Q2 Paper	10	1	1	0.5
Quality	2	Editorial board members (top 10% in the World, WoS only)	10	-	1	1
Quality	3	Editorial board members (WoS only)	3	-	1	1
Quality	4	Editorial board members (Scopus only)	1	-	1	1
Quality	5	Chief Editor (journals in WoS only)	10	-	1	1
Quality	6	Chief Editor (journals in Scopus only)	3	-	1	1
Quality	7	Anugerah (Antarabangsa/Kebangsaan)	10	-	1	0.5
Quality	8	Exhibition/Competition Award (Gold or equiv.) - National & above	10	-	1	0.5
Quality	9	Exhibition/Competition Award (Silver or equiv.) - National & above	3	-	1	0.5
Quality	10	Exhibition/Competition Award (Bronze or equiv.) - National & above	1	-	1	0.5
Quality	11	Conference-based award (international level only)	1	-	1	0.5
Quality	12	Publication-based award (international level only)	1	-	1	0.5
Quality	13	Patent Awarded	15	1	1	0.5
Quality	14	Commercialized product	15	1	1	0.5
Quality	15	5-star KTP	3	1	1	0.5
Quality	16	4-star KTP	2	1	1	0.5
Quality	17	3-star KTP	1	1	1	0.5
Quality	18	Q3/Q4 Paper *New	3	1	1	0.5

Total number of paper/award x currency value x Correspondence OR UTM First OR Co-author OR Award Recipient

x weightage = marks %

Total KPI (Total currency)

Notes

* additional (overachievement) in RO Quality will benefit as an overflow to RI -> PGS -> ~~Bonus~~

1

WEIGHTAGE DISTRIBUTION



			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
			Total PGS (%)	Quantity PGS (%)	Quality PGS (%)	Total RI (%)	Grant - Income (%)	PI (%)	Total RO (%)	Quantity RO (%)	Quality RO (%)
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	Teaching	20	6	3	3	8	6	2	6	3	3
	Leadership	20	6	3	3	8	6	2	6	3	3
	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

2

Research: Total KPI (Total Currency)

eLPPT v2 KPI Table		Academic Staff (AC)						
S&T	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
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	Leadership	2	8	88,000.00	Yes	10	37	10
	Professional	1.5	6	70,400.00	Yes	10	30	5

3

Research: Calculation/Score Methodology (PGS - Postgraduate Students) - (Update)

PGS	Type of PGS	Currency Value (Main)	Currency Value (Co)
Quantity	PhD Supervision (research mode only)	2	1
Quantity	Master Supervision (research mode only)	0.5	0.25
Quality	PhD Graduates	10	5
Quality	Master Graduates Research Mode	8	4
Quality	Master Graduates Mix Mode	2	1
Quality	Master Graduates Taught Course	1	0.5
Quality	GOT PhD (Research)	12	6

Total number of student (achievement) x currency

x weightage = marks %

Total KPI PGS (total currency PGS)

* staff with at least ONE student in PGS Quantity will **automatically** awarded a minimum of 60% of his/her PGS Quality marks **OR** will be evaluated by on his/her achievement in PGS Quality, whichever is **higher**

1

WEIGHTAGE DISTRIBUTION



			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
			Total PGS (%)	Quantity PGS (%)	Quality PGS (%)	Total RI (%)	Grant - Income (%)	PI (%)	Total RO (%)	Quantity RO (%)	Quality RO (%)
Professor Assoc. Prof. Senior Lect. Lecturer	Research	50	15	7.5	7.5	20	15	5	15	7.5	7.5
	Teaching	20	6	3	3	8	6	2	6	3	3
	Leadership	20	6	3	3	8	6	2	6	3	3
	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

2

Research: Total KPI (Total Currency)

eLPPT-DCP KPI Table		Academic Staff (AC)						
SS	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
Professor	Research	9.5	18	179,520.00	Yes	10	83	25
	Teaching	8	10	149,600.00	Yes	10	67	20
	Leadership	8	10	149,600.00	Yes	10	67	20
Associate Professor	Professional	6.5	8	119,680.00	Yes	10	54	15
	Research	7.5	10	139,920.00	Yes	10	71	25
	Teaching	6	8	116,600.00	Yes	10	57	20
	Leadership	6	8	116,600.00	Yes	10	57	20
Senior Lecturer	Professional	5	6	93,280.00	Yes	10	46	15
	Research	5	10	100,320.00	Yes	10	59	15
	Teaching	4	8	83,600.00	Yes	10	47	10
	Leadership	4	8	83,600.00	Yes	10	47	10
Lecturer	Professional	3	6	66,880.00	Yes	10	38	5
	Research	2.5	10	60,720.00	Yes	10	47	15
	Teaching	2	8	50,600.00	Yes	10	37	10
	Leadership	2	8	50,600.00	Yes	10	37	10
	Professional	1.5	6	40,480.00	Yes	10	30	5

3

Research: Calculation/Score Methodology (PGS - Postgraduate Students) - (Update)

PGS	Type of PGS	Currency Value (Main)	Currency Value (Co)
Quantity	PhD Supervision (research mode only)	2	1
Quantity	Master Supervision (research mode only)	0.5	0.25
Quality	PhD Graduates	10	5
Quality	Master Graduates Research Mode	8	4
Quality	Master Graduates Mix Mode	2	1
Quality	Master Graduates Taught Course	1	0.5
Quality	GOT PhD (Research)	12	6

Total number of student (achievement) x currency

x weightage = marks %

Total KPI PGS (total currency PGS)

* staff with at least ONE student in PGS Quantity will **automatically** awarded a minimum of 60% of his/her PGS Quality marks **OR** will be evaluated by on his/her achievement in PGS Quality, whichever is **higher**

Case Study #1 (ACSS51T/AA) (DS51(SS) Teaching/Leadership Track)

PGS Quantity						
Bil.	Kategori	Peranan	Peringkat	Jenis Pengajian	Status	Marks (%)
1	DALAM UTM	PENYELIA BERSAMA	DOKTOR FALSAFAH / PHD	PENYELIDIKAN	Disahkan	0.75
2	DALAM UTM	PENYELIA BERSAMA	DOKTOR FALSAFAH / PHD	PENYELIDIKAN	Disahkan	0.75
3	DALAM UTM	PENYELIA BERSAMA	DOKTOR FALSAFAH / PHD	PENYELIDIKAN	Disahkan	0.75
						2.25

PGS Quality							
Bil.	Kategori	Nama Pelajar	Peranan	Peringkat	Jenis Pengajian	Status	Marks (%)
1	PGS Kualiti	Auto markah 60% x 3 orang pelajar PHD					1.8

RI - Grant						
Bil.	Jenis Geran	Peranan	Peruntukan Yang Dikira (RM) (Dari Tkh.Mula Hingga 31 Dis Tahun Semasa)	Peruntukan Sebenar (RM)	Status	Marks (%)
1	GOVERNMENT GRANTS	RESEARCHER	8700	69600	APPROVED	0.3132
						0.3132

1

WEIGHTAGE DISTRIBUTION



			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
			Total PGS (%)	Quantity PGS (%)	Quality PGS (%)	Total RI (%)	Grant - Income (%)	PI (%)	Total RO (%)	Quantity RO (%)	Quality RO (%)
Professor	Research	50	15	7.5	7.5	20	15	5	15	7.5	7.5
	Teaching	20	6	3	3	8	6	2	6	3	3
	Leadership	20	6	3	3	8	6	2	6	3	3
	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

2

Research: Total KPI (Total Currency)

eLPPT-DCP KPI Table		Academic Staff (AC)						
SS	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
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	Research	5	10	100,320.00	Yes	10	59	15
	Teaching	4	8	83,600.00	Yes	10	47	10
Lecturer	Leadership	4	8	83,600.00	Yes	10	47	10
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3

Research: Calculation/Score Methodology (PGS - Postgraduate Students) - (Update)

PGS	Type of PGS	Currency Value (Main)	Currency Value (Co)
Quantity	PhD Supervision (research mode only)	2	1
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Quality	Master Graduates Research Mode	8	4
Quality	Master Graduates Mix Mode	2	1
Quality	Master Graduates Taught Course	1	0.5
Quality	GOT PhD (Research)	12	6

$$\frac{\text{Total number of student (achievement)} \times \text{currency}}{\text{Total KPI PGS (total currency PGS)}} \times \text{weightage} = \text{marks \%}$$

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Quality	Master Graduates Mix Mode	2	1
Quality	Master Graduates Taught Course	1	0.5
Quality	GOT PhD (Research)	12	6

Total number of student (achievement) [1] x currency [1]

x weightage [3] = marks [0.75] %

Total KPI PGS (total currency PGS) [4]

* staff with at least ONE student in PGS Quantity will **automatically** awarded a minimum of 60% of his/her PGS Quality marks **OR** will be evaluated by on his/her achievement in PGS Quality, whichever is **higher**

PGS Quality

Weightage: 3 marks

No GOT/graduated students

Therefore, since there are 3 students (minimum of 1 is required), staff is eligible for alternative calculation, i.e.

60% of 3.0 = 1.8 marks

Case Study #1 (ACSS51T)

PENYELIDIKAN (20%)						
PENYELIAAN		Markah Max	Pengiraan Markah			
			Markah	Lebihan	Limpahan	
G02K01	KUANTITI	3	2.25		0	
G02K02	KUALITI	3	1.8		0	
G02K99	JUMLAH KOMPONEN	6	4.05		0	
INPUT PENYELIDIKAN		Markah Max	Pengiraan Markah			
			Markah	Lebihan	Limpahan	
G03K01	GERAN/PENJANAAN PENDAPATAN	6	0.31		0	
G03K02	PI	2	0		0	
G03K99	JUMLAH KOMPONEN	8	4		0	4
OUTPUT PENYELIDIKAN		Markah Max	Pengiraan Markah			
			Markah	Lebihan	Limpahan	
G04K01	KUANTITI	3	3		1.998	
G04K02	KUALITI	3	3		7.95	
G04K99	JUMLAH KOMPONEN	6	6		9.948	
H02K99	JUMLAH KESELURUHAN PENYELIDIKAN	20	14.05			39

1

WEIGHTAGE DISTRIBUTION



			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
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	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

2

Research: Total KPI (Total Currency)

eLPPT-DCP KPI Table		Academic Staff (AC)						
SS	Track	PGS		RI		RO		
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Research: Calculation/Score Methodology (RI - Research Input)

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Grant	PRIVATE FUND / CONTRACT RESEARCH	1	1.2	1	0.5*	
Grant	INTERNATIONAL FUND	1	1.8	1	0.5*	
Income	INCOME GENERATION	1	1	1	0.5**	

$$\frac{\text{Total RM} \times \text{appraisal value} \times \text{Ketua OR Ahli}}{\text{Total KPI RM}} \times \text{weightage} = \text{marks \%}$$

New!

* additional (overachievement) in RI will be used to cover for (the lack of) achievements in **Professional Service component**, capped at 5%

Research: Calculation/Score Methodology (RI - Research Input)

RI	Type of Income	Actual Value (RM)	Appraisal Value	Ketua	Ahli	Remarks
Grant	GOVERNMENT / UNIVERSITY GRANT	1	1	1	0.5*	* Limited to only 2 research projects ARE counted for members (highest values). ** However, <i>no limits for income generation to be counted for members</i> . Income and Research Grant can be overflowed between each other. Considered income is from consultancy and commercialization ONLY .
Grant	PRIVATE FUND / CONTRACT RESEARCH	1	1.2	1	0.5*	
Grant	INTERNATIONAL FUND	1	1.8	1	0.5*	
Income	INCOME GENERATION	1	1	1	0.5**	

$$\text{Total RM [8700]} \times \text{appraisal value [1]} \times \text{Ketua OR Ahli [0.5]} \times \text{weightage [6]} = \text{marks [0.3132]} \%$$

Total KPI RM [83600]

New!

* additional (overachievement) in RI will be used to cover for (the lack of) achievements in **Professional Service component**, capped at 5%

Case Study #1 (ACSS51T)

PENYELIDIKAN (20%)

PENYELIDIKAN		Markah Max	Pengiraan Markah		
			Markah	Lebihan	Limpahan
G02K01	KUANTITI	3	2.25	0	
G02K02	KUALITI	3	1.8	0	
G02K99	JUMLAH KOMPONEN	6	4.05	0	
INPUT PENYELIDIKAN		Markah Max	Pengiraan Markah		
			Markah	Lebihan	Limpahan
G03K01	GERAN/PENJANAAN PENDAPATAN	6	0.31	0	
G03K02	PI	2	0	0	
G03K99	JUMLAH KOMPONEN	8	4	0	4
OUTPUT PENYELIDIKAN		Markah Max	Pengiraan Markah		
			Markah	Lebihan	Limpahan
G04K01	KUANTITI	3	3	1.998	
G04K02	KUALITI	3	3	7.95	
G04K99	JUMLAH KOMPONEN	6	6	9.948	
H02K99	JUMLAH KESELURUHAN PENYELIDIKAN	20	14.05		42

RO - Quantity

Bil.	Jenis Penerbitan	Peranan	Jenis	Marks (%)
1	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
2	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
3	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
4	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
5	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
6	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
7	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
8	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS BERSAMA	JURNAL BERINDEKS-SITASI	0.263
9	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS PERTAMA UTM	JURNAL BERINDEKS-SITASI	0.526
10	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS UTM KORESPONDEN 1	JURNAL BERINDEKS-SITASI	0.526
11	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS UTM KORESPONDEN 1	JURNAL BERINDEKS-SITASI	0.526
12	ESSENTIAL RESEARCH AUSTRALIA (ERA)	PENULIS UTM KORESPONDEN 1	JURNAL BERINDEKS-SITASI	0.526
13	ARTIKEL JURNAL NON CITATION-INDEXED	PENULIS BERSAMA	JURNAL TIDAK BERINDEKS-SITASI	0.079
14	ARTIKEL JURNAL NON CITATION-INDEXED	PENULIS BERSAMA	JURNAL TIDAK BERINDEKS-SITASI	0.079
15	PROSIDING	PENULIS BERSAMA	LAIN-LAIN PENERBITAN	0.053
16	PROSIDING	PENULIS BERSAMA	LAIN-LAIN PENERBITAN	0.053
17	PROSIDING	PENULIS BERSAMA	LAIN-LAIN PENERBITAN	0.053
18	PROSIDING	PENULIS BERSAMA	LAIN-LAIN PENERBITAN	0.053
19	PROSIDING	PENULIS UTM KORESPONDEN 1	LAIN-LAIN PENERBITAN	0.105
20	PROSIDING	PENULIS UTM KORESPONDEN 1	LAIN-LAIN PENERBITAN	0.105
21	PROSIDING	PENULIS UTM KORESPONDEN 1	LAIN-LAIN PENERBITAN	0.105
22	PROSIDING	PENULIS UTM KORESPONDEN 1	LAIN-LAIN PENERBITAN	0.105

1

WEIGHTAGE DISTRIBUTION



			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
			Total PGS (%)	Quantity PGS (%)	Quality PGS (%)	Total RI (%)	Grant - Income (%)	PI (%)	Total RO (%)	Quantity RO (%)	Quality RO (%)
Professor Assoc. Prof. Senior Lect. Lecturer	Research	50	15	7.5	7.5	20	15	5	15	7.5	7.5
	Teaching	20	6	3	3	8	6	2	6	3	3
	Leadership	20	6	3	3	8	6	2	6	3	3
	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

2

Research: Total KPI (Total Currency)

eLPPT-DCP KPI Table		Academic Staff (AC)						
SS	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
Professor	Research	9.5	18	179,520.00	Yes	10	83	25
	Teaching	8	10	149,600.00	Yes	10	67	20
	Leadership	8	10	149,600.00	Yes	10	67	20
Associate Professor	Professional	6.5	8	119,680.00	Yes	10	54	15
	Research	7.5	10	139,920.00	Yes	10	71	25
	Teaching	6	8	116,600.00	Yes	10	57	20
Senior Lecturer	Leadership	6	8	116,600.00	Yes	10	57	20
	Professional	5	6	93,280.00	Yes	10	46	15
	Research	5	10	100,320.00	Yes	10	59	15
Lecturer	Teaching	4	8	83,600.00	Yes	10	47	10
	Leadership	4	8	83,600.00	Yes	10	47	10
	Professional	2	6	66,880.00	Yes	10	38	5
Lecturer	Research	2.5	10	60,720.00	Yes	10	47	15
	Teaching	2	8	50,600.00	Yes	10	37	10
	Leadership	2	8	50,600.00	Yes	10	37	10
	Professional	1.5	6	40,480.00	Yes	10	30	5

3

Research: Calculation/Score Methodology (RO - Research Output Quantity)

RI	Type of Publication	Currency Value	PENULIS KORESPONDEN	PENULIS PERTAMA UTM @ PENERIMA ANUGERAH	PENULIS BERSAMA
Quantity	JURNAL BERINDEKS-SITASI TERMASUK PROSIDING BERWASIT	10	1	1	0.5
Quantity	JURNAL TIDAK BERINDEKS-SITASI	3	1	1	0.5
Quantity	BUKU ASLI (PENYELIDIKAN)	40	1	1	0.5
Quantity	BUKU ASLI (BUKAN PENYELIDIKAN)	20	1	1	0.5
Quantity	BAB DALAM BUKU	7	1	1	0.5
Quantity	LAIN-LAIN PENERBITAN	2	1	1	0.5
Quantity	KERTAS POLISI (KEBANGSAAN / ANTARABANGSA)	330	Divided equally among all UTM authors		
Quantity	JURNAL TIDAK BERINDEKS-UTM	5	1	1	0.5
Quantity	PATENT FILED	7	1	1	0.5
Quantity	OTHERS IPR	5	1	1	0.5

Total number of paper x currency value x Correspondence OR UTM First OR Co-author x weightage - marks %
Total KPI (Total currency)

Research: Calculation/Score Methodology (RO - Research Output Quantity)

RI	Type of Publication	Currency Value	PENULIS KORESPONDEN	PENULIS PERTAMA UTM @ PENERIMA ANUGERAH	PENULIS BERSAMA
Quantity	JURNAL BERINDEKS-SITASI TERMASUK PROSIDING BERWASIT	10	1	1	0.5
Quantity	JURNAL TIDAK BERINDEKS-SITASI	3	1	1	0.5
Quantity	BUKU ASLI (PENYELIDIKAN)	40	1	1	0.5
Quantity	BUKU ASLI (BUKAN PENYELIDIKAN)	20	1	1	0.5
Quantity	BAB DALAM BUKU	7	1	1	0.5
Quantity	LAIN-LAIN PENERBITAN	2	1	1	0.5
Quantity	KERTAS POLISI (KEBANGSAAN / ANTARABANGSA)	330	Divided equally among all UTM authors		
Quantity	JURNAL TIDAK BERINDEKS-UTM	5	1	1	0.5
Quantity	PATENT FILED	7	1	1	0.5
Quantity	OTHERS IPR	5	1	1	0.5

Total number of paper [1] x currency value [10] x *Correspondence/UTM First/Co-author* [0.5]

x weightage [7.5] = marks [0.263] %

Total KPI (Total currency) [10+47= 57]

Case Study #1 (ACSS51T)

PENYELIDIKAN (20%)

PENYELIAAN		Markah Max	Pengiraan Markah		
			Markah	Lebihan	Limpahan
G02K01	KUANTITI	3	2.25	0	
G02K02	KUALITI	3	1.8	0	
G02K99	JUMLAH KOMPONEN	6	4.05	0	
INPUT PENYELIDIKAN		Markah Max	Pengiraan Markah		
			Markah	Lebihan	Limpahan
G03K01	GERAN/PENJANAAN PENDAPATAN	6	0.31	0	
G03K02	PI	2	0	0	
G03K99	JUMLAH KOMPONEN	8	4	0	4
OUTPUT PENYELIDIKAN		Markah Max	Pengiraan Markah		
			Markah	Lebihan	Limpahan
G04K01	KUANTITI	3	3	1.998	
G04K02	KUALITI	3	3	7.95	
G04K99	JUMLAH KOMPONEN	6	6	9.948	
H02K99	JUMLAH KESELURUHAN PENYELIDIKAN	20	14.05		46

RO - Quality

Bil.	Pingat	Peringkat	Status	Jenis	Marks (%)
1	EMAS DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH PERTANDINGAN	3
2	PERAK DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH PERTANDINGAN	0.45
3	PERAK DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH PERTANDINGAN	0.9
4	PERAK DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH PERTANDINGAN	0.9
5	EMAS DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH BERASASKAN PERSIDANGAN	0.3
6	EMAS DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH PERTANDINGAN	3
7	EMAS DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH BERASASKAN PERSIDANGAN	0.3
8	PERAK DAN SETARA	ANTARABANGSA	Disahkan	ANUGERAH BERASASKAN PERSIDANGAN	0.15
					9

Projek Pemindahan Pengetahuan

Bil.	Amaun (RM)	Penarafan Bintang	Peranan	Marks (%)
1	1000	3	LEADER	0.3
2	252	5	MEMBER	0.45
				0.75

1

WEIGHTAGE DISTRIBUTION



			Academic Staff (AC)								
Grade	Major	Total Research Weightage	PGS			RI			RO		
			Total PGS (%)	Quantity PGS (%)	Quality PGS (%)	Total RI (%)	Grant - Income (%)	PI (%)	Total RO (%)	Quantity RO (%)	Quality RO (%)
Professor Assoc. Prof. Senior Lect. Lecturer	Research	50	15	7.5	7.5	20	15	5	15	7.5	7.5
	Teaching	20	6	3	3	8	6	2	6	3	3
	Leadership	20	6	3	3	8	6	2	6	3	3
	Professional	10	3	1.5	1.5	4	3	1	3	1.5	1.5
DG/SPACE	None	0	0	0	0	0	0	0	0	0	0

2

Research: Total KPI (Total Currency)

eLPPT-DCP KPI Table		Academic Staff (AC)						
SS	Track	PGS		RI		RO		
		PGS - Quantity (Currency Equiv.)	PGS - Quality (Currency Equiv.)	RI - Total (Grant + Consultancy + Comm)	RI - PI	RO - Quantity (Compulsory: ONE indexed paper as corresponding/ UTM first author)	RO - Quantity (Currency Equiv.)	RO - Quality (Currency Equiv.)
Professor	Research	9.5	18	179,520.00	Yes	10	83	25
	Teaching	8	10	149,600.00	Yes	10	67	20
	Leadership	8	10	149,600.00	Yes	10	67	20
	Professional	6.5	8	119,680.00	Yes	10	54	15
Associate Professor	Research	7.5	10	139,920.00	Yes	10	71	25
	Teaching	6	8	116,600.00	Yes	10	57	20
	Leadership	6	8	116,600.00	Yes	10	57	20
	Professional	5	6	93,280.00	Yes	10	46	15
Senior Lecturer	Research	5	10	100,320.00	Yes	10	59	15
	Teaching	4	8	83,600.00	Yes	10	47	10
	Leadership	4	8	83,600.00	Yes	10	47	10
	Professional	3	6	66,880.00	Yes	10	38	5
Lecturer	Research	2.5	10	60,720.00	Yes	10	47	15
	Teaching	2	8	50,600.00	Yes	10	37	10
	Leadership	2	8	50,600.00	Yes	10	37	10
	Professional	1.5	6	40,480.00	Yes	10	30	5

3

Research: Calculation/Score Methodology (RO - Research Output Quality)

RI	No	List of Awards/Paper	Currency	Penulis Koresponden	Penulis Pertama UTM @ Penerima Anugerah	Penulis Bersama/ Penerima bersama
Quality	1	Q1/Q2 Paper	10	1	1	0.5
Quality	2	Editorial board members (top 10% in the World, WoS only)	10	-	1	1
Quality	3	Editorial board members (WoS only)	3	-	1	1
Quality	4	Editorial board members (Scopus only)	1	-	1	1
Quality	5	Chief Editor (journals in WoS only)	10	-	1	1
Quality	6	Chief Editor (journals in Scopus only)	3	-	1	1
Quality	7	Anugerah (Antarabangsa/Kebangsaan)	10	-	1	0.5
Quality	8	Exhibition/Competition Award (Gold or equiv.) - National & above	10	-	1	0.5
Quality	9	Exhibition/Competition Award (Silver or equiv.) - National & above	3	-	1	0.5
Quality	10	Exhibition/Competition Award (Bronze or equiv.) - National & above	1	-	1	0.5
Quality	11	Conference-based award (international level only)	1	-	1	0.5
Quality	12	Publication-based award (international level only)	1	-	1	0.5
Quality	13	Patent Awarded	15	1	1	0.5
Quality	14	Commercialized product	15	1	1	0.5
Quality	15	5-star KTP	3	1	1	0.5
Quality	16	4-star KTP	2	1	1	0.5
Quality	17	3-star KTP	1	1	1	0.5
Quality	18	Q3/Q4 Paper *New	3	1	1	0.5

Total number of paper/award x currency value x Correspondence OR UTM First OR Co-author OR Award Recipient x weightage = marks %

Total KPI (Total currency)

Notes

Additional (ownership) in Q3 Quality will benefit as an award recipient PI + PGS + Bonus

Research: Calculation/Score Methodology (RO - Research Output Quality)

RI	No	List of Awards/Paper	Currency	Penulis Koresponden	Penulis Pertama UTM @ Penerima Anugerah	Penulis Bersama/ Penerima bersama
Quality	1	Q1/Q2 Paper	10	1	1	0.5
Quality	2	Editorial board members (top 10% in the World, WoS only)	10	-	1	1
Quality	3	Editorial board members (WoS only)	3	-	1	1
Quality	4	Editorial board members (Scopus only)	1	-	1	1
Quality	5	Chief Editor (journals in WoS only)	10	-	1	1
Quality	6	Chief Editor (journals in Scopus only)	3	-	1	1
Quality	7	Anugerah (Antarabangsa/Kebangsaan)	10	-	1	0.5
Quality	8	Exhibition/Competition Award (Gold or equiv.) - National & above	10	-	1	0.5
Quality	9	Exhibition/Competition Award (Silver or equiv.) - National & above	3	-	1	0.5
Quality	10	Exhibition/Competition Award (Bronze or equiv.) - National & above	1	-	1	0.5
Quality	11	Conference-based award (international level only)	1	-	1	0.5
Quality	12	Publication-based award (international level only)	1	-	1	0.5
Quality	13	Patent Awarded	15	1	1	0.5
Quality	14	Commercialized product	15	1	1	0.5
Quality	15	5-star KTP	3	1	1	0.5
Quality	16	4-star KTP	2	1	1	0.5
Quality	17	3-star KTP	1	1	1	0.5
Quality	18	Q3/Q4 Paper *New	3	1	1	0.5

Total number of paper/award [1] x currency value [10] x Correspondence OR UTM First OR Co-author OR Award Recipient [1]

x weightage [3] = marks [3] %

Total KPI (Total currency) [10]

Notes

* additional (overachievement) in RO Quality will benefit as an overflow to RI -> PGS -> ~~Bonus~~

**KAEDAH PENGIRAAN
KOMPONEN
AMALAN PROFESIONAL
*Professional Practice***

Amalan Profesional : Wajaran Komponen Amalan Profesional

Komponen Penilaian <i>Evaluation Component</i>	Khidmat Profesional <i>Professional Practice</i>		Pengajaran <i>Teaching</i>		Penyelidikan <i>Research</i>		Kepimpinan Akademik <i>Leadership</i>		DG/SPACE	
	Wajaran <i>Weightage</i>	Markah <i>Mark</i>	Wajaran <i>Weightage</i>	Markah <i>Mark</i>	Wajaran <i>Weightage</i>	Markah <i>Mark</i>	Wajaran <i>Weightage</i>	Markah <i>Mark</i>	Wajaran <i>Weightage</i>	Markah <i>Mark</i>
Penjanaan Pendapatan Perundingan <i>Consultation AND/OR</i>	50	50	5	5	5	5	5	5	5	5
Penjanaan Pendapatan Latihan <i>Training AND/OR</i>	50	50	5	5	5	5	5	5	5	5
Lain-lain Penjanaan/Pendapatan <i>Others AND/OR</i>	50	50	5	5	5	5	5	5	5	5
Pengkomersialan <i>Commercialisation AND/OR</i>	50	50	5	5	5	5	5	5	5	5
Amalan Profesional <i>Professional Practice</i>	50	50	5	5	5	5	5	5	5	5
<i>Weightage LPPT</i>	50	50	5	5	5	5	5	5	5	5

Amalan Profesional :

Komponen Amalan Profesional

Sub Komponen <i>Sub Component (SK)</i>	Sub sub- Komponen (SSK)	Skor <i>Score</i>	Trek LPPT		Sumber Data <i>Data Source</i>	Pengesah Data <i>Verifier</i>
			Khidmat Profesional <i>Professional Practice</i>	Lain-lain <i>Others</i>		
Penjanaan Pendapatan <i>Income Generation</i>	Perundingan <i>Consultation /</i> Latihan <i>Practice /</i> Lain-lain Penjanaan <i>Others /</i> Pengkomersilan/ <i>Commercialisation</i>	Peranan/Roles Ketua : 1 Ahli : 0.5 Gred Jawatan/Grade DS45-52 Kumulatif RM2,000 =1% DS54 Kumulatif RM4,000 =1% VK Kumulatif RM6,000 =1%	50%	5%	INNOCOMMS Nilai diambil daripada bahagian Financial Information yang menunjukkan kewangan diterima pada tahun dinilai	ICC

Amalan Profesional :

Menu Penjanaan Pendapatan (Perundingan)

Markah SK	Sub sub-Komponen (SSK)	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data
Khidmat Profesional = 50% Lain-lain = 5%	Perundingan	Peranan Ketua = 1 Ahli = 0.5 Gred Jawatan DS45-52 : Kumulatif RM2,000 =1% DS54 : Kumulatif RM4,000 =1% VK : Kumulatif RM6,000 =1%	INNOCOMMS (Menu Perundingan) Nilai diambil daripada bahagian Financial Information yang menunjukkan kewangan diterima pada tahun dinilai	ICC

$$A = \frac{\text{Jumlah Penjanaan Pendapatan (Perundingan) (RM)}}{\text{Wajaran Gred Jawatan (RM)}} \times \text{Wajaran Peranan} = \text{Jumlah Markah Dapat (\%)} \leq \text{SK}$$

Amalan Profesional :

Menu Penjanaan Pendapatan (Latihan)

Markah SK	Sub sub-komponen (SSK)	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data
Khidmat Profesional = 50% Lain-lain = 5%	Latihan (Kursus/ Bengkel/ Space/ Program Bukan Ijazah)	Peranan Ketua : 1 Ahli : 0.5 Gred Jawatan DS45-52 : Kumulatif RM2,000 =1% DS54 : Kumulatif RM4,000 =1% VK : Kumulatif RM6,000 =1%	INNOCOMMS (Menu Perundingan) Nilai diambil daripada bahagian Financial Information yang menunjukkan kewangan diterima pada tahun dinilai	ICC

$$\mathbf{B} = \frac{\text{Jumlah Penjanaan Pendapatan (Latihan) (RM)}}{\text{Wajaran Gred Jawatan (RM)}} \times \text{Wajaran Peranan} = \mathbf{\text{Jumlah Markah Dapat (\%)}} \leq \mathbf{SK}$$

Amalan Profesional :

Menu Penjanaan Pendapatan (Lain-lain Penjanaan)

Markah SK	Sub sub-komponen (SSK)	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data	Catatan
Khidmat Profesional = 50% Lain-lain = 5%	Penganjur Persidangan, Seminar dan Latihan	Peranan Ketua : 1 Ahli : 0.5 Gred Jawatan DS45-52 : Kumulatif RM2,000 =1% DS54 : Kumulatif RM4,000 =1% VK : Kumulatif RM6,000 =1%	INNOCOMMS <i>Financial Information</i> - kewangan diterima pada tahun dinilai	ICC	
	Fund/Scholarship/ Gift/Research or Teaching Material / Franchise Programme/PG Programme/ Wakaf (Termasuk Professorial Chairs)		Rekod 7P	PPP2	
	Hadiah (Wang, peralatan, bahan penyelidikan dll)		Rekod 7P	PPP2	Hadiah bentuk wang
	Tajaan Pihak Luar		Rekod 7P	PPP2	

$$C = \frac{\text{Jumlah Penjanaan Pendapatan (Latihan) (RM)}}{\text{Wajaran Gred Jawatan (RM)}} \times \text{Wajaran Peranan} = \text{Jumlah Markah Dapat (\%)} \leq \text{SK}$$

Menu Maklumat Kewangan (Perundingan/Latihan/Seminar/Persidangan)

1. Pendaftaran maklumat kewangan

The screenshot shows the 'Consultation Form Wizard' interface. The 'Financial Information' step is highlighted with a blue box and a callout bubble. The callout bubble contains the text: 'Bahagian yang paling penting untuk menentukan pengiraan markah e-LPPT'. Below the wizard steps, there is a 'Total Project Cost (RM)' field and a 'Financial Transaction List' table. The table is currently empty, displaying 'No data available in table'.

Callout Bubble Text: Bahagian yang paling penting untuk menentukan pengiraan markah e-LPPT

NO.	RECEIVED DATE	TYPE	TOTAL AMOUNT (RM)	REMARK	SUBMITTED DATE	VERIFICATION	ACTION
No data available in table							

Showing 0 to 0 of 0 entries

Menu Maklumat Kewangan

2. Kemasukan data jumlah (RM) yang dtelah diterima dan tarikh penerimaan pada tahun yang dinilai

The screenshot displays the 'Financial Transaction' form within the innocomms.utm.my/Consultation/ViewConsultationWizard/IYYACw application. The form contains the following fields:

- Transaction Type : Received Amount
- Total Amount(RM) : 45000
- Received Date : 29/06/2021
- Remark : |

A blue callout bubble points to the 'Received Date' field with the text: "Nilai ini akan dikira dalam e-LPPT".

The background shows the application's navigation menu with options like Dashboard, Add New Application, Returned Application (0), My Consultation, Consultation List, Verification List (24), Financial Verification (14), Maintenance, and Reporting.

Amalan Profesional :

Menu Penjanaan Pendapatan (Pengkomersilan)

Markah SK	Sub sub-komponen (SSK)	Pecahan Markah SSK	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data	Catatan
50%	Pelesenan Teknologi/ <i>Technology Licensing, Technology Know How Licensing</i>) (IPL/2024/.....)	1%	<p>Pelesenan kepada Syarikat Luar</p> <p>Peranan Ketua : 1 Ahli : 0.5</p> <p>Gred Jawatan DS45-52 : Kumulatif RM2,000 =1% DS54 : Kumulatif RM4,000 =1% VK : Kumulatif RM6,000 =1%</p> <p>Pelesenan kepada Syarikat Hiliran Ketua (Main Inventor) : 10% Ahli (Co Inventor) : 5%</p>	INNOCOMMS	ICC	<p>1. Data produk pengkomersialan perlu dimasukkan dalam sistem INNOCOMMS (Pengkomersialan-Produk) oleh PYD</p> <p>2. Data pelesenan teknologi akan ditarik dari sistem INNOCOMMS (Pengkomersialan-Pelesenan)</p>

Amalan Profesional :

Menu Penjanaan Pendapatan (Pengkomersilan)

Markah SK	Sub sub-komponen (SSK)	Pecahan Markah SSK	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data	Catatan
50%	Nilai Penjanaan Pengkomersilan Berasaskan Produk (PRD/2024/.....)	1%	Ketua (Main Inventor) :1 Ahli (Co Inventor) : 0.5 DS45-52 Kumulatif RM2,000=1% DS54 Kumulatif RM4,000=1% VK Kumulatif RM6,000=1%	INNOCOMMS	ICC	1. Data produk pengkomersilan perlu dimasukkan dalam sistem INNOCOMMS (Pengkomersialan-Produk) oleh PYD 2. Data pelesenan teknologi akan ditarik dari sistem INNOCOMMS (Pengkomersialan-Pelelesenan)

$$\mathbf{D} = \frac{\text{Jumlah Penjanaan Pendapatan (Pengkomersialan) (RM)}}{\text{Wajaran Gred Jawatan (RM)}} \times \text{Wajaran Peranan} = \mathbf{\text{Jumlah Markah Dapat (\%)}} \leq \mathbf{SK}$$

Trek Amalan Profesional :

Menu Khidmat Profesional → Pengkomersilan

Pengkomersilan

Skala Markah

PENGGOMERSILAN (50%)

Markah Komponen 0%

PENJANAAN PENGGOMERSILAN

Bil.	No.Rujukan	Tajuk Projek	Nilai Invois	Peranan	Status
1	IPL/2022/00027	IP/TS/2018/0449 - Halea	RM 5000	MAIN INVENTOR	APPROVED
2	IPL/2022/00027	IP/TS/2018/0449 - Halea	RM 10000	MAIN INVENTOR	APPROVED
3	IPL/2022/00039	IP/TS/2019/0155 - tunjuk langit soft gel IP/TS/01779 - GoSwiet KOPI SARANG Ekstrak Biji Tunjuk Langit Premium Gold IP/TS/01782 - ANAQUIN FACE MIST IP/TS/01783 - ANAQUIN FACE SERUM IP/TS/01784 - ANAQUIN HEALTH & BEAUTY PLUS	RM 10000	CO-INVENTOR	APPROVED

Sumber Data :
a.Innocom

Selain Trek Amalan Profesional :

Menu Penyelidikan --> Output Penyelidikan

PENGGOMERSILAN 

20% 20%

Bil.	No.Rujukan	Tajuk Projek	Nilai Invois	Jenis Komersil	Peranan	Status
1	IPL/2022/00030	IP/CR/2017/0053 - Load Coefficient for Requalification Assessment of Offshore Platform IP/CR/01556 - Anthropometry Database for ASEAN Children 10 Years Old IP/CR/03195 - NOISE RISK ASSESSMENT REPORT	RM 10000		MAIN INVENTOR	APPROVED
2	IPL/2022/00030	IP/CR/2017/0053 - Load Coefficient for Requalification Assessment of Offshore Platform IP/CR/01556 - Anthropometry Database for ASEAN Children 10 Years Old IP/CR/03195 - NOISE RISK ASSESSMENT REPORT	RM 10000		CO-INVENTOR	APPROVED
3	PRD/2023/00042	ICCubeX Program and Technology Transfer Training Handbook	RM 80962.50		CO-INVENTOR	APPROVED

Menu Pengkomersialan

Data Syarikat Hiliran, Pelesenan IP dan Pengkomersialan Produk

The screenshot shows the INNOCOMMS dashboard with a navigation menu on the left and a main content area. The 'Commercialization' menu item is highlighted, showing a dropdown with three options: Spin-Off Company, IP Licensing, and Product. A blue callout bubble points to this menu with the text: "Data Syarikat Hiliran dan Pelesenan dikemaskinikan oleh ICC dari masa ke semasa". Another blue callout bubble points to the 'Product' option with the text: "Data produk pengkomersialan perlu dimasukkan oleh PYD". The dashboard also displays a 'NUMBER OF APPLICATIONS' section with a table of application counts for various IP types.

Application Type	Count
Copyright	0
Layout Design of an Integrated Circuit	0
Trade Secret	0
Patent	0
Trademark	0

Amalan Profesional :


Pengiraan Jumlah Penjanaaan Pendapatan

$$\text{Jumlah Penjanaaan Pendapatan} = A + B + C + D = \frac{\text{Jumlah Markah Dapat (\%)}}{\text{Jumlah Markah Dapaat (\%)}} \leq \mathbf{SK}$$

Nota: Markah Sub Komponen (SK) Major Khidmat Professional adalah 50%. Manakala, lain-lain major adalah 5%.

Amalan Profesional : Menu Amalan Profesional

Markah SK	Sub sub-komponen (SSK)	Pecahan Markah SSK	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data
	Syarikat Hiliran UTM (SCA/2024/.....)		Ahli Lembaga Pengarah : 2% Pemegang Saham : 2%	INNOCOMMS	ICC

BOD - SYARIKAT TERBITAN / ANAK SYARIKAT UTM 

4% 4%

Bil.	No.Rujukan	Kategori	Organisasi	Peranan	Peringkat	Status
1	SCA/2019/00036	SYARIKAT TERBITAN UTM	<input type="text"/>	DIRECTOR	UNIVERSITI	APPROVED BY JPU
2	SCA/2019/00036	SYARIKAT TERBITAN UTM	<input type="text"/>	SHAREHOLDER	UNIVERSITI	APPROVED BY JPU

Amalan Profesional : Menu Amalan Profesional

Markah SK	Sub sub-komponen (SSK)	Pecahan Markah SSK	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data
50	BOD - Anak Syarikat UTM (Contoh : UTM Space, UTSB, UTIM)		Ahli Lembaga Pengarah : 4%	Rekod 7P	PPP2
	Ahli Lembaga Pengarah/ Pengurusan Agensi Kerajaan/ Bukan Kerajaan		Pengerusi : 4% Ahli : 2%	Rekod 7P	PPP2

Amalan Profesional : Menu Amalan Profesional

Markah SK	Sub sub-komponen (SSK)	Pecahan Markah SSK	Perincian kiraan markah (Sila lampirkan formula/kaedah pengiraan/skala markah)	Sumber Data	Pengesah Data
50	MOU/MOA		Peranan Ketua : 1 Ahli : 0.5 Peringkat Antarabangsa : 8 Kebangsaan : 4 Universiti/Komuniti/Daerah: 2	UTMLinkages	Urusetia UTMLinkages
	Pakar Rujuk		Peringkat Fakulti : 3 Universiti/komuniti/ kebangsaan : 5 Antarabangsa : 10	Rekod 7P	PPP2
	Badan Profesional		Keahlian baharu Kebangsaan: 5 Antarabangsa : 10 Kekal Keahlian Kebangsaan: 4 Antarabangsa : 8	UTMHR V2 (Maklumat Peribadi)	PSM Fakulti

Amalan Profesional : Link Manual Perundingan di INNOCOMMS



Amalan Profesional : Link Manual Pengkomersilan di INNOCOMMS



Spin-off
Company



IP Licensing



Product

PENILAIAN UMUM MyCPD

PENILAIAN UMUM: CPD

BIL.	PENCAPAIAN MATA CPD	PENGIRAAN DALAM PENILAIAN PRESTASI
1.	42 Mata CPD ke atas	(Mata CPD yang diterima / 42) x 5 %
2.	34 - 41 Mata CPD	
3.	26 - 33 Mata CPD	
4.	17 - 25 Mata CPD	
5.	9-16 Mata CPD	
6.	1-8 Mata CPD	

- Bermula pada tahun 2024, Staf Akademik perlu mencapai 42 Mata CPD setahun.



KATEGORI KOMPETENSI	JUMLAH KOMPETENSI
TERAS	5
GENERIK PENTADBIRAN	5
GENERIK AKADEMIK	5
KEPIMPINAN	5
NILAI (ISES)	4
FUNGSIAN TEKNIKAL	18
FUNGSIAN PENTADBIRAN	38
FUNGSIAN AKADEMIK	13
JUMLAH	93

Kamus Kompetensi UTM

Koleksi senarai kompetensi yang menyumbang kepada kemahiran, pengetahuan dan keupayaan/atribut yang diperlukan bagi melaksanakan fungsi tugas dan jawatan secara cekap dan berkesan di UTM

UTM COMPETENCY FRAMEWORK

VISION

A Premier University Providing World-class Education and Research

MISSION

To develop, inspire and prosper lives through knowledge and innovative technologies

CORE COMPETENCIES



GENERIC COMPETENCIES



FUNCTIONAL COMPETENCIES (SCHEME)

ACADEMIC

DG,DS,VK

ADMINISTRATIVE & PROFESSIONAL

E,G,KP,L,N,S,U,VU,W,Q

TECHNICAL

B,C,F,H,R,J,DV

LEADERSHIP COMPETENCIES



CORE VALUES : INTEGRITY | SINERGY | EXCELLENCE | SUSTAINABILITY

PENETAPAN KOMPETENSI STAF UTM (PPP & AKADEMIK)

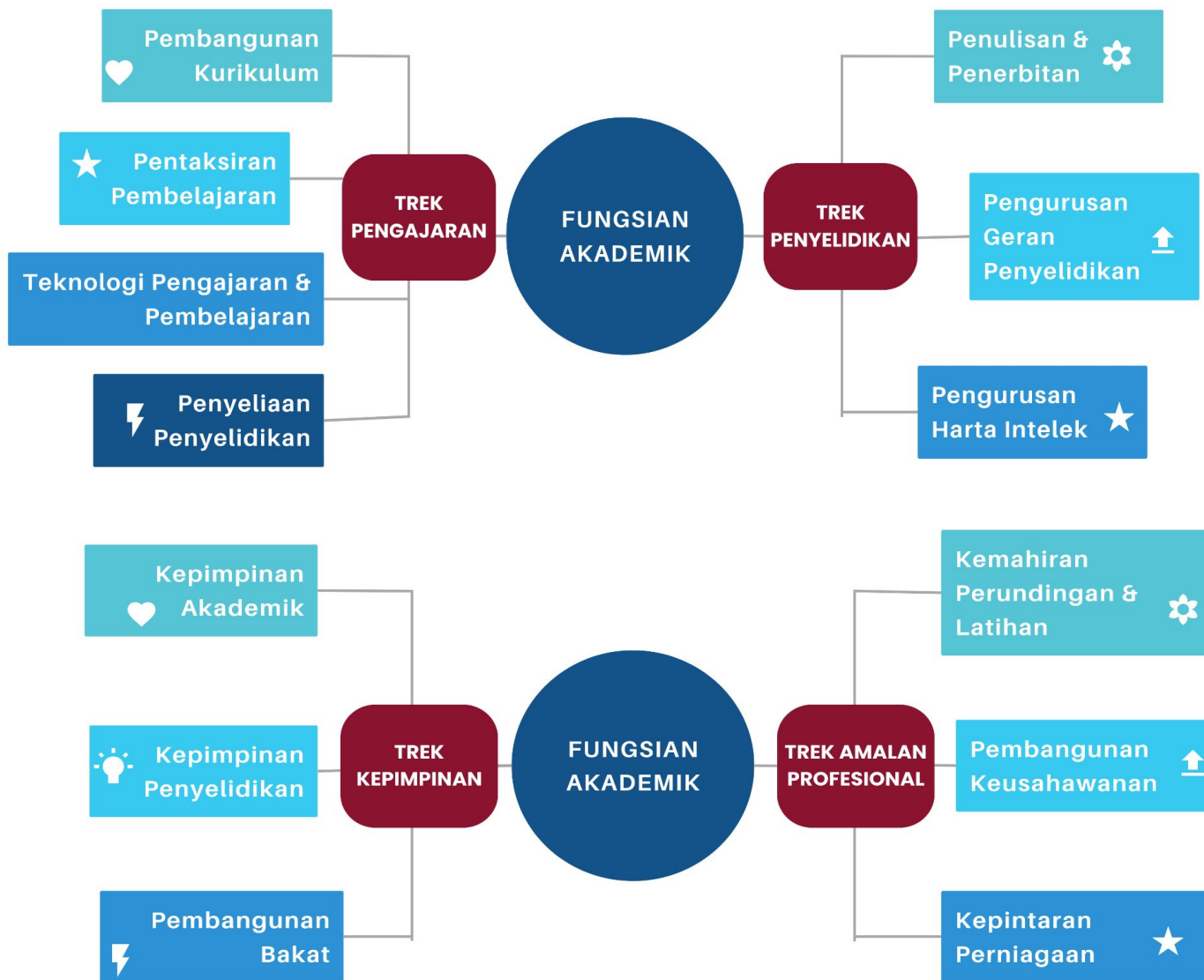
GRED	11-28	29-40	41-46	47-52	54 KEATAS
KOMPETENSI TERAS					
Perkhidmatan Berorientasi Pelanggan	✓	✓			
Kerja Berpasukan	✓				
Pemikiran Kritis dan Inovatif			✓	✓	
Berorientasi Keberhasilan	✓	✓			
Pengurusan Masa		✓	✓		

GRED	11-28	29-40	41-46	47-52	54 KEATAS
KOMPETENSI GENERIK PENTADBIRAN					
Pengurusan Sumber Manusia		✓	✓		
Pengurusan Kewangan dan Aset		✓			
Pengurusan Risiko			✓	✓	✓
Pemikiran Analitikal			✓		
Kemahiran Perundingan				✓	

GRED	11-28	29-40	41-46	47-52	54 KEATAS
KOMPETENSI GENERIK AKADEMIK					
Pembangunan Pelajar			✓	✓	✓
Pembangunan Penyelidikan			✓	✓	✓
Penyampaian Pembelajaran dan Pengajaran			✓	✓	✓
Pembangunan Profesional				✓	✓
Meneraju Perubahan				✓	✓

GRED	11-28	29-40	41-46	47-52	54 KEATAS
KOMPETENSI KEPIMPINAN					
Jaringan & Kolaborasi Strategik				✓	✓
Perancangan Strategik			✓	✓	✓
Meneraju Perubahan				✓	✓
Pengurusan & Pembangunan Organisasi		✓	✓		
Kemahiran Membuat Keputusan			✓	✓	

Kompetensi Perancangan Strategik hanya terpakai kepada staf PPP dan akademik yang memegang jawatan pentadbir lantikan universiti sahaja dan dikecualikan kepada staf akademik biasa. Pensyarah tidak memegang apa-apa jawatan tidak terpakai untuk kompetensi perancangan strategik, Pengurusan & Pembangunan Organisasi dan Kemahiran Membuat Keputusan.



KEPERLUAN MATA CPD MENGIKUT GRED JAWATAN

GRED	KEPIMPINAN	FUNGSIAN	TERAS	GENERIK / GENERIK AKADEMIK	STRATEGIK UNIVERSITI	UMUM	JUMLAH
11-28		30			8	4	42
29-40			30		8	4	42
41-52	18			12	8	4	42
53/54 VU/VK	18			12	8	4	42

***2024**

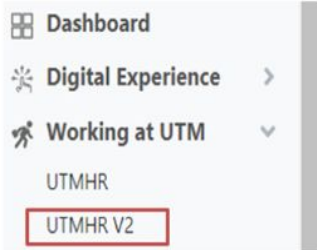
- 2 CPD Majlis Bersama Naib Canselor
- 3 CPD Digital
- 3 CPD Lain-lain program strategik universiti

UTMSmile V2 – Pembangunan Individu (IDP)

1. Portal MYUTM



2. Working at UTM



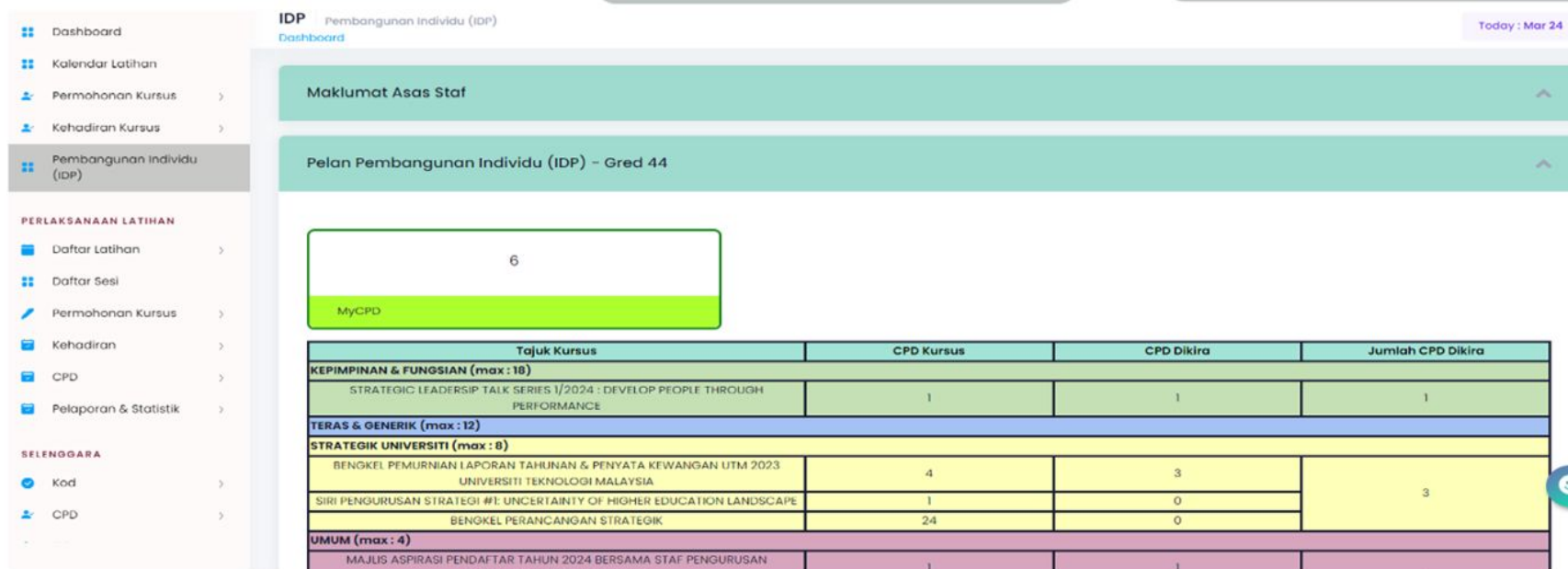
3. UTMHR V2



4. UTMSmile V2



5. Pembangunan Individu (IDP)

IDP Pembangunan Individu (IDP) Dashboard Today: Mar 24

Maklumat Asas Staf

Pelan Pembangunan Individu (IDP) - Gred 44

6

MyCPD

Tajuk Kursus	CPD Kursus	CPD Dikira	Jumlah CPD Dikira
KEPIMPINAN & FUNGSIAN (max: 18)			
STRATEGIC LEADERSHIP TALK SERIES 1/2024 : DEVELOP PEOPLE THROUGH PERFORMANCE	1	1	1
TERAS & GENERIK (max: 12)			
STRATEGIK UNIVERSITI (max: 8)			
BENGKEL PEMURNIAN LAPORAN TAHUNAN & PENYATA KEWANGAN UTM 2023 UNIVERSITI TEKNOLOGI MALAYSIA	4	3	3
SIRI PENGURUSAN STRATEGI #1: UNCERTAINTY OF HIGHER EDUCATION LANDSCAPE	1	0	
BENGKEL PERANCANGAN STRATEGIK	24	0	
UMUM (max: 4)			
MAJLIS ASPIRASI PENDAFTAR TAHUN 2024 BERSAMA STAF PENGURUSAN	1	1	

PENGIRAAN MATA CPD

<u>Bil.</u>	<u>Pengiraan CPD</u>	<u>Contoh Program</u>
1.	<u>Tempoh Program Melebihi 4 jam :</u> <ul style="list-style-type: none">• 1 jam = 1 Mata CPD• 1 hari = 6 Mata CPD• 2 hari = 12 Mata CPD	Program yang <u>melebihi 4 jam:</u> <ul style="list-style-type: none">• <u>Kursus Kompetensi (Fungsian/ Generik/ Teras/ Kepimpinan)</u>• <u>Program Strategik Universiti (Digital/ Well Being/ ISES/ Bengkel Strategik)</u>• <u>Bengkel Kursus/ Seminar/ Konvensyen/ Kolokium</u>• <u>Latihan Atas Talian Yang Diiktiraf seperti ePSa</u>• <u>Lawatan Rasmi/ Korporat (Mengikut tentatif sebenar)</u>• <u>Umum (Tidak berkaitan dengan fungsian tugas staf)</u>
2.	<u>Program Wajib Perkhidmatan (PWP)</u> <ul style="list-style-type: none">• 1 program = 12 Mata CPD	<u>Program Wajib Perkhidmatan (PWP):</u> <ul style="list-style-type: none">• <u>Program Transformasi Minda (PTM)</u>• <u>Sijil Eksekutif Pengajian Tinggi (SEPT)</u>• <u>Kursus Kompetensi Staf Bahagian Keselamatan (KKSBK)</u>• <u>BC4DCP</u>
3.	<u>Program Selain PWP yang Melebihi 2 hari</u> <ul style="list-style-type: none">• 1 program = 12 Mata CPD	<u>Program Selain PWP yang Melebihi 2 hari:</u> <ul style="list-style-type: none">• <u>Attachment/ Sangkutan</u>• <u>On the Job Training (OJT)</u>• <u>Latihan Kepakaran</u>
4.	<u>Program Kurang Daripada 4 Jam</u> <ul style="list-style-type: none">• 1 program = 1 Mata CPD	<u>Program Kurang 4 Jam:</u> <ul style="list-style-type: none">• <u>Sesi Pengkayaan Ilmu (Umum)</u>• <u>Sesi Perkongsian berkaitan fungsian tugas/ kompetensi teras/ generik/ kepimpinan.</u>• <u>Taklimat/ Webinar/ Seminar/ Roadshow</u>• <u>Lawatan Rasmi/ Korporat (Mengikut tentatif sebenar)</u>• <u>Program di bawah Strategik Universiti</u>
5.	<u>Perkongsian</u> <ul style="list-style-type: none">• 1 program <u>lebih 4 jam</u> = 2 Mata CPD• 1 program <u>kurang 4 jam</u> = 1 Mata CPD	<u>Perkongsian:</u> <ul style="list-style-type: none">• <u>Pembentang kertas kerja</u>• <u>Dilantik sebagai Penceramah/ Fasilitator/ Mentor/ Coach</u>

AKVITI LAYAK CPD vs TIDAK LAYAK CPD



LAYAK CPD

- Kursus Kompetensi (Fungsian, Teras, Generik, Kepimpinan)
- Program Wajib Perkhidmatan
- OJT/ Attachment/ Latihan Kepakaran
- Seminar/ Webinar/ Konvensyen/ Kolokium
- Program Pembudayaan Al-Quran
- Bengkel Strategik
- Ceramah/ Taklimat/ Roadshow
- Lawatan Rasmi/ Korporat
- Perkongsian (Mentor/ Coach/ Pembentang Kertas Kerja/ Penceramah/ Fasilitator)

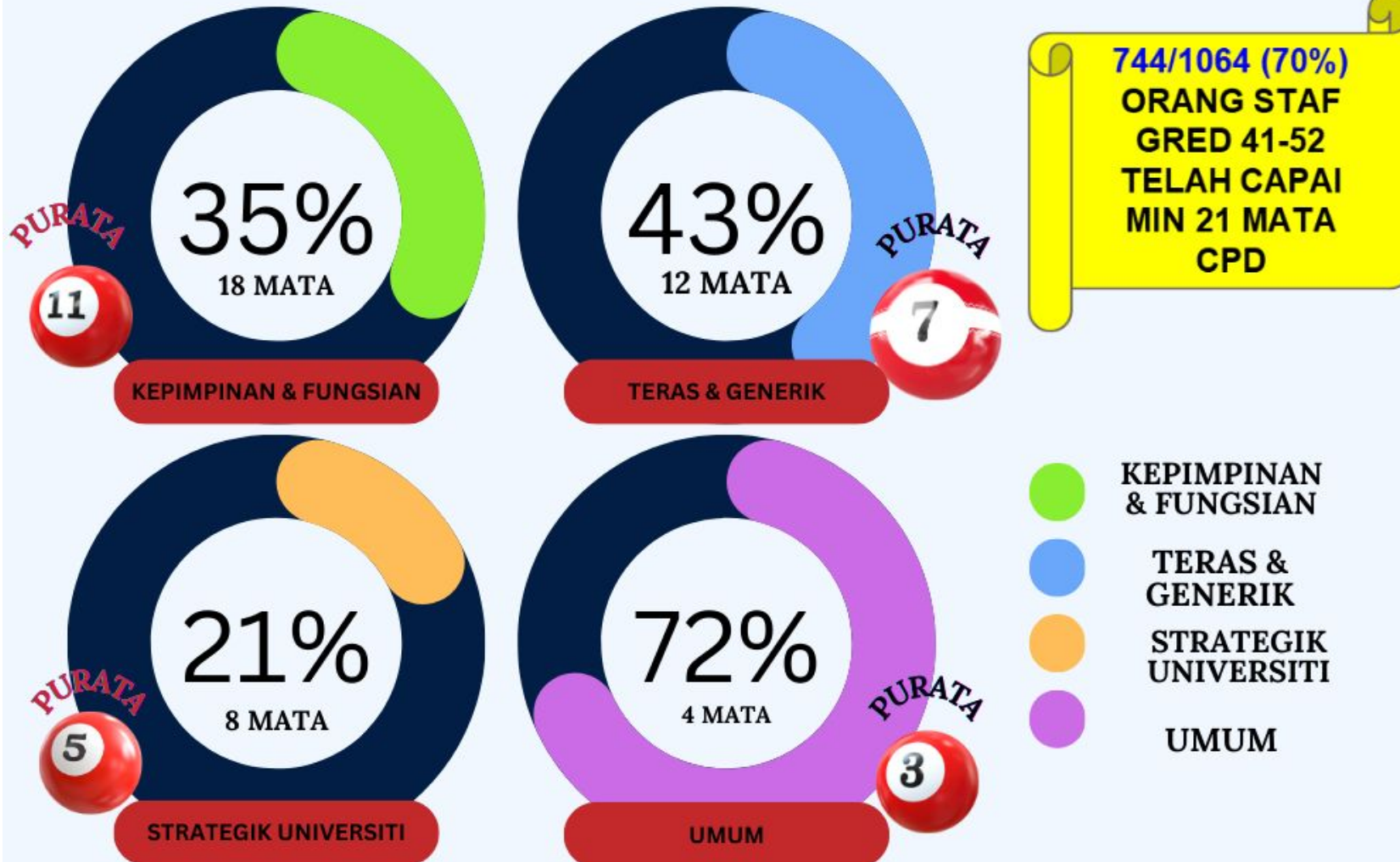


TIDAK LAYAK CPD

- Mesyuarat
- Perbincangan
- Bengkel Kerja
- Memberi Kuliah Kepada Pelajar
- Menjadi Penunjuk Ajar/ Penyelia Latihan Amali
- Menjadi Fasilitator Kokurikulum Pelajar
- Program Yang Tidak Melibatkan Sesi Pembelajaran/ Perkembangan Kemahiran/ Pengetahuan
- Program CSR/ Program Sukarelawan
- Program Tidak Rasmi kecuali program yang menyokong teras strategik universiti.

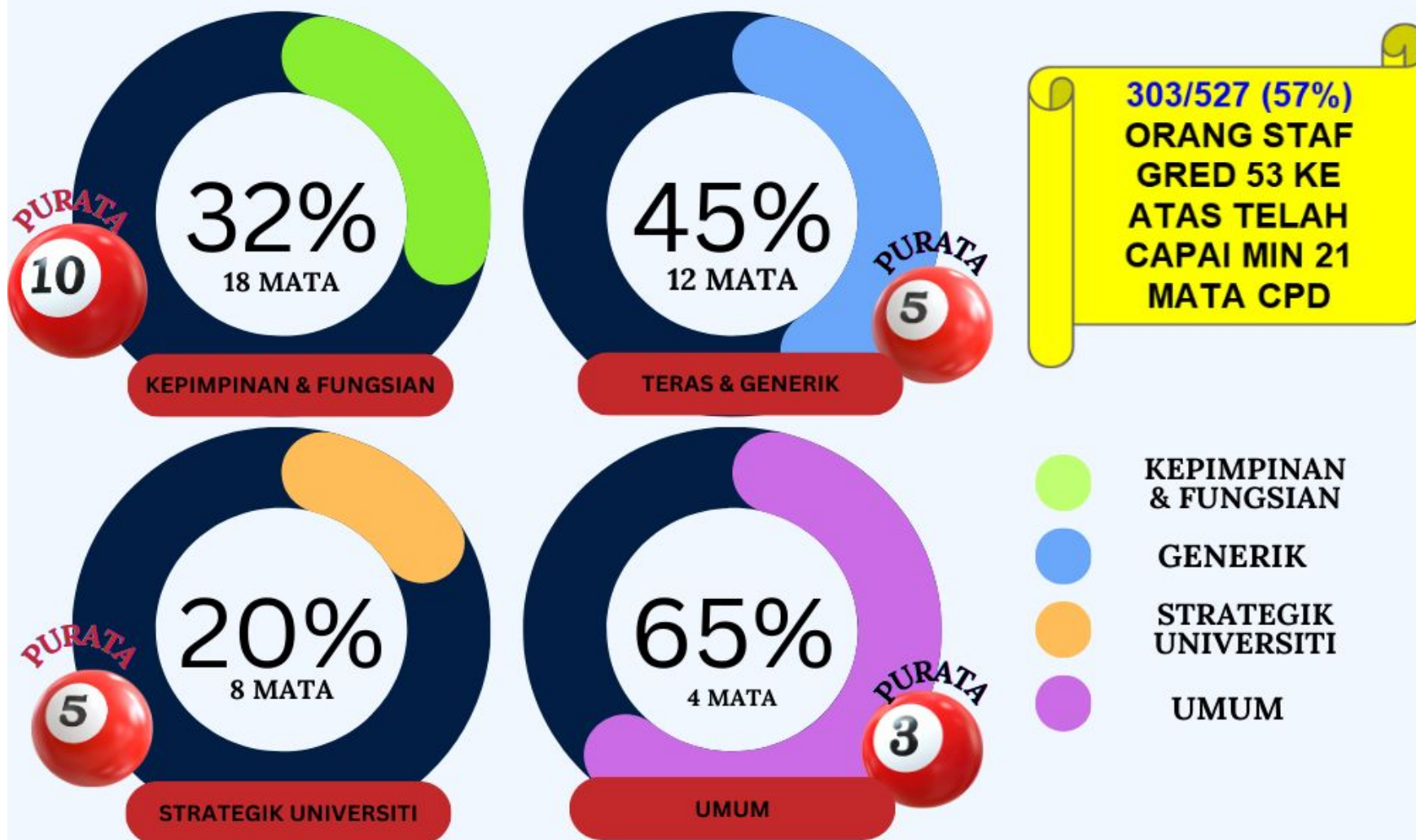
PENCAPAIAN MATA CPD STAF AKADEMIK

GREED 41 - 52



PENCAPAIAN MATA CPD STAF AKADEMIK

GRED 53 KE ATAS



PYD Responsibilities

1

Select a Major category for LPPT.

2

Enter data into the designated systems (7P, AIMS, RADIS, ALTM, INNOCOMMS, ect.). Please pay attention to the dateline announced via UTM's academic group mailing list from time to time.

3

Amend data if there are entry mistakes

4

Ensure Assessor Officers (PPP & PPK) verified the data within the given duration.

**ATTENTION!!
Deadline
Submission LPPT
2024**

**30 Dis 2024
5:00 pm**



JADUAL PENILAIAN PRESTASI TAHUNAN 2024

BIL	TINDAKAN	PERKARA	TARIKH
1.		KELAYAKAN PENILAIAN, KLASIFIKASI & PENETAPAN PEGAWAI PENILAI	
i		Penetapan kelayakan Penilaian LPPT dan LNPT	10 Jun – 24 Jun 2024
ii	PSM	Penentuan klasifikasi LPPT	10 Jun – 24 Jun 2024
iii		Penetapan Pegawai Penilai LNPT dan LPPT	10 Jun – 24 Jun 2024
2.		PENETAPAN KEY AMAL INDICATOR (KAI) (Awal Tahun)	
i		Perbincangan penetapan KAI bersama Pegawai Penilai	
ii	PYD	Pengisian KAI (Wajaran dan Sasaran)	25 Jun – 31 Julai 2024
3.		PENILAIAN 360	
i	PYD	Penjanaan PPR (Pegawai Penilai Rakan Sekerja)	21 Julai – 4 Ogos 2024
ii	PSM	Penjanaan PPS (Pegawai Penilai Subordinate)	21 Julai – 4 Ogos 2024
iii	PPR,PPS	PENILAIAN DAN PENGISIAN MARKAH 360° OLEH PPR DAN PPS (ELNPT 360°)	1 – 9 Jan 2025 (sehingga 5.00 petang)
4.		MAJOR LPPT	
i	PYD	Pemilihan Major oleh PYD	2 Ogos – 9 Ogos 2024
ii	PSM	Pengesahan PSM	10 Ogos – 20 Ogos 2024
iii	DEKAN	Kelulusan Dekan	21 Ogos – 30 Ogos 2024
5.		KAJIAN SEMULA KAI AKHIR TAHUN	
i		Semakan kajian semula KAI berdasarkan pencapaian kerja sebenar bersama Pegawai Penilai	
ii	PYD	Kemaskini KAI dan sasaran (tambah/gugur)	1 Disember – 30 Disember 2024
6.		MAKLUMAT KEGIATAN SUMBANGAN / 7P	
i		Kemasukan Maklumat Kegiatan Sumbangan LNPT	
ii	PYD	Kemasukan Maklumat di Sistem Rekod 7P, RADIS, Innocoms, Icesys, AIMS - LPPT	15 Julai – 30 Disember 2024
iii		Kemaskini maklumat/pembetulan sekiranya telah disemak oleh Pegawai Penilai	
7.	PYD	PENGHANTARAN PENILAIAN PRESTASI (LPPT DAN LNPT)	30 DISEMBER 2024

JADUAL PENILAIAN PRESTASI TAHUNAN 2024

BIL	TINDAKAN	PERKARA	TARIKH
8.	PSM,PPP, PIC Sistem	PENGESAHAN MAKLUMAT KEGIATAN DAN BONUS LNPT	10 Januari – 30 Januari 2025 (sehingga 5.00 petang)
9.	PIC SISTEM	PENGESAHAN DATA LPPT Pengesahan Data Innocomms,, RADIS (Penyelidikan, Penerbitan), IceSys,)	Dibuat secara berfasa sehingga 9 Januari 2025
10	PPP (1,2,3)	TEMPOH PENILAIAN PEGAWAI PENILAI PERTAMA (PPP)	10 Januari – 30 Januari 2025 (sehingga 5.00 petang)
11.	PPK	TEMPOH PENILAIAN PEGAWAI PENILAI KEDUA (PPK)	1 Februari – 13 Februari 2025* (sehingga 5.00 petang)
12		SEMAKAN PSM PTJ/FAKULTI (SEMAKAN DAN RAYUAN PINDAAN MARKAH)	16 – 22 Februari 2025
i	PSM	MESYUARAT JKPBBP PTJ/FAKULTI	23 Februari – 7 Mac 2025
ii		PENYEDIAAN DOKUMEN JKPBBB UNIVERSITI	9 – 12 Mac 2025*
iii		PENGHANTARAN DOKUMEN JKPBBB UNIVERSITI	13 MAC 2025*
13.	BSM	SEMAKAN DOKUMEN OLEH URUS SETIA	14 – 22 Mac 2025*
i	BSM	<i>BRIEFING</i> MESYUARAT JKPBBP UTM	24 Mac 2025
ii	BSM	MESYUARAT JKPBBP UNIVERSITI	25 – 26 Mac 2025
14.	PSM	Pindaan dan Pengesahan Markah di sistem	27 – 31 Mac 2025*
15.	PSM, BSM	Penjanaan ROC KGT	6 April 2025*

*tertakluk kepada perubahan

SEBARANG PERTANYAAN BOLEH HUBUNGI



AIMS	norqamariah@utm.my (UG) anorazlina@utm.my (PG)
GSMS	ekaamira@utm.my
INNOCOMMS Harta Intelek	hartaintelek@utm.my nurdiyana@utm.my
INNOCOMMS Perundingan	fitrikhamis@utm.my
RADIS Geran Penyelidikan	sapiah@utm.my admin-utmrc@utm.my
RADIS	norsyuhadashafie@utm.my nor.aishah@utm.my
RADIS Penerbitan Buku/Bab Buku	mazlan-s@utm.my mfarizal@utm.my
ICESYS (KTP)	sohailah.kl@utm.my nur.mazdiana@utm.my
7P / LPPT / ALTM	elppt@utm.my





Terima Kasih



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