LPPT 2022

APPRAISAL OFFICER BRIEFING

4 January 2023 | Bahagian Sumber Manusia | Jabatan Pendaftar

HK2021

Appraisal Officer Definition

Roles of Appraisal Officer

First Appraisal Officer (PPP)

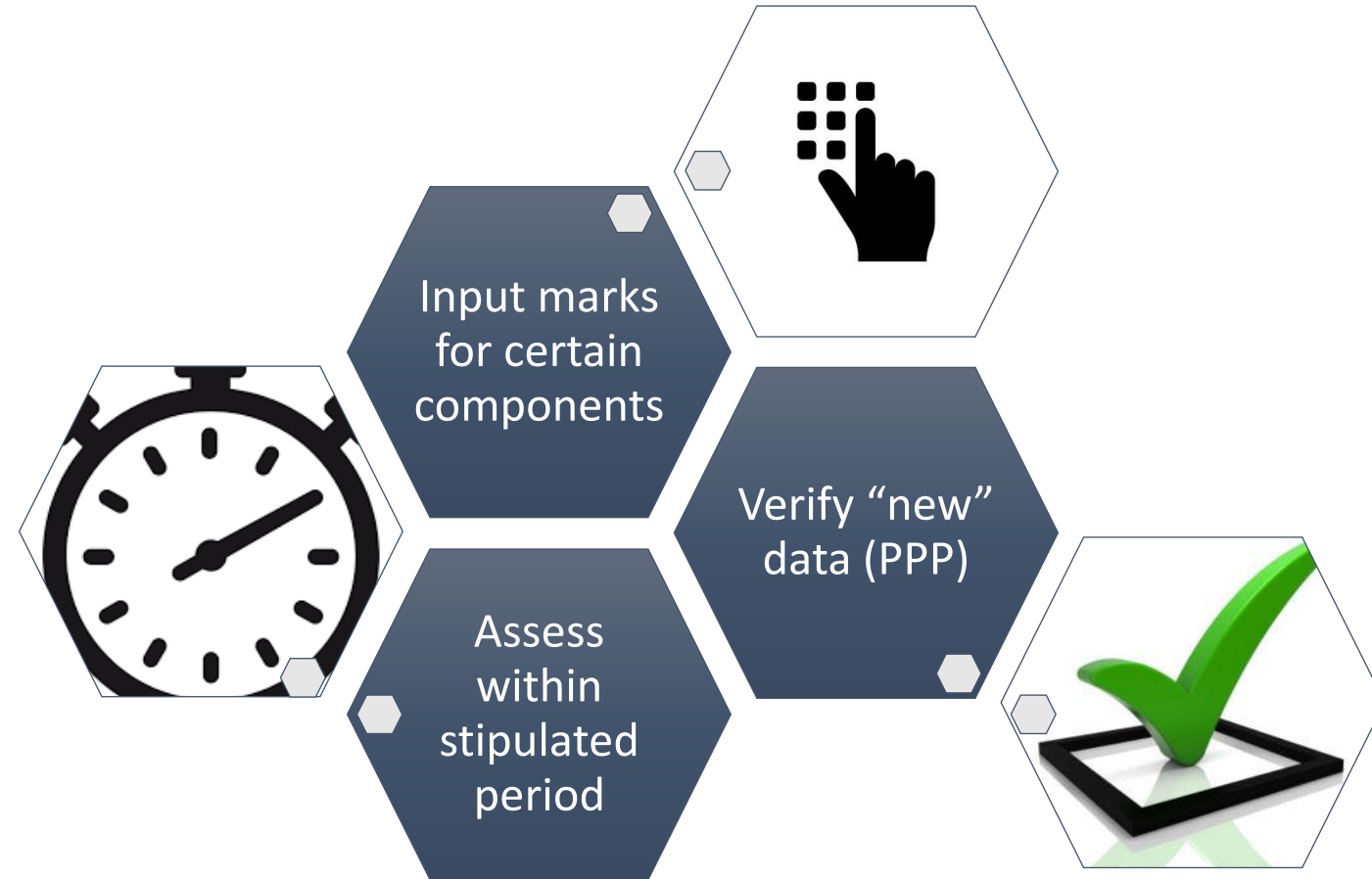Immediate officer who has work directly with PYD and supervises his /her works

Second Appraisal Officer (PPK)

Senior officer who is closest to PPP and has a working relationship with PYD.

(If there is only one supervisory level, the assessment can be made by PPP only)

Input marks for certain components

Verify "new" data (PPP)

Assess within stipulated period

Responsibilities of Appraisal Officer

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01 Actual performance of PYD should be continuously evaluated throughout the year with references to KPI, workmanship, behavior, attitude and other criteria

02 Avoid last minute evaluation

03 Not influence by previous year evaluation

04 Evaluation should be done fairly with full integrity (eg. Mark should not be given for 'No Record' & without any attachment

05 Avoid bias in evaluation

06 Should not be too lenient or vice versa

07 Should not take the evaluation process for granted by giving average quality (mediocre) of evaluation

Responsibilities of Appraisal Officer

08 Discuss with PYD on performance improvement & career advancement

09 Be fair to new appointed staff (Less than 3 years)

10 Avoid "Bulk Verification" without checking throughout the data

11 Reduce request for change of PYD marks during Univ HRD meeting (JKPBPP University)

Responsibilities of PPK

01 Ensure all PPPs have completed their evaluation exercise accordingly

02 Ensure all component and items (task completed by PYD) have been evaluated

03 Ensure PYD evaluation be done fairly in Faculty JKPBPP PTJ

04 Eliminate mistakes in evaluation

05 Minimize request for the amendment of PYD marks during Univ HRD meeting (JKPBPP University)

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UTM.J.02.01/10.12/2 (90)

16 Ogos 2022
18 Muharram 1444

PEKELILING PENTADBIRAN BIL. 30 /2022

PENILAIAN PRESTASI STAF TAHUN 2022

Dimaklumkan bahawa Penilaian Prestasi Staf Tahun 2022 secara dalam talian *(online)* bagi Staf Akademik (e-LPPT) dan Staf Pengurusan Profesional dan Pelaksana (e-LNPT) akan dilaksanakan mengikut jadual seperti di Lampiran. Bagi memastikan urusan penilaian prestasi staf tahun 2022 dapat dilaksanakan mengikut perancangan, semua staf hendaklah mematuhi jadual yang telah ditetapkan. **Staf diingatkan agar mengambil tindakan untuk memasukkan semua data LPPT/LNPT lebih awal** bagi melancarkan proses semakan dan pengesahan data.

a) Tindakan Tatatertib kerana ingkar perintah;

b) Tiada Kenaikan Gaji Tahunan (KGT)*:

c) Tidak layak menerima sebarang anugerah pada tahun semasa (termasuk Anugerah Perkhidmatan Cemerlang);

d) Tidak disambung perkhidmatan kontrak (bagi staf kontrak);

e) Ditangguhkan bayaran ganjaran kontrak *(gratuity of contract)* (bagi staf kontrak).*

UTM Circular

Disciplinary Action

SECOND SCHEDULE
[Section 5]
STATUTORY BODIES DISCIPLINARY REGULATIONS

ACT 605

PART II

CODE OF CONDUCT

General

3. (1) An officer shall at all times give his undivided loyalty to the Yang di Pertuan Agong, the country, the Government and the statutory body.

(2) An officer shall not—

(a) subordinate his duty to the statutory body to his private interests

(b) conduct himself in such a manner as is likely to bring his private interests into conflict with his duty to the statutory body;

(c) conduct himself in any manner likely to cause a reasonable suspicion that—

    (i) he has allowed his private interests to come into conflict with his duty to the statutory body so as to impair his usefulness as an officer of the statutory body; or

    (ii) he has used his position as an officer of the statutory body for his personal advantage;

(d) conduct himself in such a manner as to bring the statutory body into disrepute or to bring discredit to the statutory body;

(e) lack efficiency or industry;

(f) be dishonest or untrustworthy;

(g) be irresponsible;

(h) bring or attempt to bring any form of outside influence or pressure to support or advance any claim relating to or against the statutory body, whether the claim is his own claim or that of any other officer of the statutory body;

(i) be insubordinate or conduct himself in any manner which can be reasonably construed as being insubordinate; and

(j) be negligent in performing his duties.

1 DATA VERIFICATION/ASSESMENT FOR LPPT 2022

	7P VERIFICATION	LPPT V2 ASSESSMENT
	1 - 17 Jan 2023 (verification, Assessment, Discussion with PYD & Mark Amendment)	
PPP1	External Supervision	Submit only
PPP2	1. Income Generation (Others) 2. Bonus (Rejected Proposal) 3. Bonus (Non-reimbursed cost contribution)	Submit only
PPP3	1. Professional Services 2. Award 3. KPI (PYD with Academic Admin/Academic Leadership Major/PTJ Appointed) Give mark in 7P	1. General Assessment (Personal Quality) 2. Academic Leadership Quality (PYD with Academic Leadership Major only – (ALTM System – 5 Jan 2022)
	18 – 25 Jan 2023	
PPK	KPI (Academic Admin/PTJ Appointed Admin/Academic Leadership Major) Give mark in 7P	General Assessment (Personal Quality)

Tertakluk perubahan

Notes :
1. All PPP must submit the evaluation
2. *7P amendment for existing data only

ALTM – Academic Leadership Talent Management System
PYD – Appraised Officer   PPP – First Appraisal Officer   PPK –Second Appraisal Officer

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2 DATA VERIFICATION/ASSESMENT FOR LPPT 2022

SYSTEM		LPPT V2
1 - 5 Jan 2023		
ICC	INNOCOMMS	1. Income Generation (Consultation/Training/Conference) 2. Intellectual Property (Bonus) 3. Commercialisation
HEK	LPPT	Webometrik (Bonus)
CCIN	RADIS	Knowledge Transfer Project (Bonus)
UTM CDex	TES	e-content (Bonus)
1 – 7 Jan 2023		
RMC	RADIS	Research **(Dec data)**
UTM Library/ Press	RADIS	Publication **(Dec data)**
5 – 17 Jan 2023 (Review Panel) **18 – 25 Jan 2023 (Verification Panel)**		
Faculty Panel	TES	Teaching Quality

HEK – Office of Corporate Affairs
RMC – Research Management Centre

ICC – Innovation & Commercialisation Center
UTM CDex – Center for Development in Digital and Flexible Education

Tertakluk perubahan

BSM | Jabatan Pendaftar

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PENGESAHAN/PENILAIAN DATA LPPT 2022

BIL	PERKARA	TARIKH		PEGAWAI PENGESAH/PENILAI
1.	RADIS ▪ Geran Penyelidikan/PI (Urus setia: RMC) ▪ Penerbitan Buku/Bab Buku (Urus setia: Penerbit UTMPress) ▪ Penerbitan Q1/Q2 dan selain di atas (Urus setia: Perpustakaan)	FASA I FASA II FASA III	1 Jan - 31 Oktober 2022 (Data Jan – Okt) 1 Nov - 30 Disember 2022 (Data Okt– Nov) 1 Dis 2022 - 5 Januari 2023 (Data Dis)	RMC Penerbit UTMPress Perpustakaan UTM
2.	INNOCOMMS • Harta Intelek • Perundingan/Penjanaan • Pengkomersilan (Urus setia: ICC)	Harta Intelek	1 Oktober – 29 Disember 2022	ICC
		• Perundingan/Penjanaan • Pengkomersilan	Tarikh akhir 5 Jan 2023	
3.	TES (Urus setia: UTMLead)	Panel Penilai Panel Pengesah	5 – 17 Januari 2023 1 – 25 Januari 2023	UTMLead/TP-PP Akademik Fakulti
4.	7P – KAI, Khidmat Komuniti, Anugerah, Bonus Proposal Penyelidikan, Penyeliaan Luar dll (Urus setia: BSM)	1 – 17 Januari 2023 18 - 25 Januari 2023		PPP3 PPK
5.	ALTM (Urus setia: UTMLead)	5 – 17 Januari 2023		PPP1/PPP3
6.	7P – Bonus Webo (Urus setia: HEK)	1 – 5 Januari 2023		HEK
7.	ICESYS - Bonus Knowledge Transfer Project (Urus setia: CCIN)	FASA I	31 Oktober – 22 Disember 2022	CCIN
8.	Bonus e-content (Urus setia: UTMLead)	1 – 5 Januari 2023		PIT UTMLead/ UTM CDex

PYD – Pegawai Yang Dinilai   PPP – Pegawai Penilai Pertama   PPK – Pegawai Penilai Kedua   PSM – Pegawai Sumber Manusia   PPSM – Panel Pembangunan Sumber Manusia   PIT - Pengurus IT T – Pengajaran   R – Penyelidikan   L – Kepimpinan
P – Amalan Profesional

7P VERIFICATION & LPPT ASSESSMENT 2022

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innovative ● entrepreneurial ● global

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DATA VERIFICATION -7P

Akademik

Pemilihan Major LPPT
Major asas penilaian prestasi LPPT

Pemilihan Trek DCP
Trek asas kenaikan pangkat

LPPT
Sistem penilaian prestasi tahunan bagi staf akademik

DCP
Permohonan kenaik...

Rekod 7P
Data bank utama bagi staf akademik

①

ALTM
Penilaian kepimpin...

Choose Role as PPP1/PPP2/PPP3/PPK ②

REKOD 7P

Pengesahan Rekod ⌄

Bilangan rekod yang belum anda sahkan

Sebagai PPP 1

Sebagai PPP 2

Sebagai PPP 3

Sebagai PPK

🏠 Dashboard

📄 Pengajaran

📄 Penyeliaan

🔍 Penyelidikan

✏️ Penulisan dan Penerbitan

⇄ Penjanaan Pendapatan

💼 Khidmat Profesional

🏆 Anugerah

💿 Bonus

Markah LPPT 3 Tahun Terkini

⚙️ KPI

DATA VERIFICATION -7P

Rekod 7P yang belum anda sahkan sebagai PPP 3

◀ KEMBALI KE DASHBOARD

Q Cari [   ] **RECORD PER PAGE ∨**

No.	No.Pekerja	Nama	Nama Jawatan	Fakulti	Khidmat Profesional	Anugerah	KAI
1					0	0	1
2					0	0	18
3					6	1	0
4					14	3	0
5					14	1	5
6					22	10	0
7					60	2	0
8					15	1	1
9					67	14	7
10					85	1	1

Click on No of Data

Pengesahan > Sebagai PPP 3

ANDA SEDANG MENILAI PYD BERIKUT

KEMBALI KE SENARAI PENGESAHAN

Click 'Advanced Search' to find data for any year with New/Verified/Not Verified status

| Khidmat Profesional | Anugerah | KPI |

Check & Verify data in each tab

SAH SECARA BERKELOMPOK

Q Cari

ADVANCED SEARCH   **REKOD PER SKRIN ⌄**

⚠ PENTING!! Klik Advanced Search untuk carian rekod yang telah disahkan

☐	No.	No.Rujukan	Nama Projek/Program/Persidangan	Kategori	Peranan	Peringkat	Lampiran	Tahun	Status
☐	1	PK/2022/52384	ORGANIZING COMMITTEE MEMBERS - 3RD INTERNATIONAL SEMINAR ON "CHALLENGES AND OPPORTUNITIES IN OFFSHORE DECOMMISSIONING IN SOUTHEAST ASIA AND BEYOND"	KEANGGOTAAN DALAM TASK FORCE	AHLI JAWATANKUASA	ANTARABANGSA	1	2022	⭐ BARU
☐	2	PK/2022/52352	MOU - COLLABORATION TO DEVELOP DESIGN FOR MODERN FISHING VESSELS	MEMORANDUM OF UNDERSTANDING (MoU)	AHLI	KEBANGSAAN	1	2022	⭐ BARU
☐	3	PK/2022/52336	MOU ANTARA KERAJAAN MALAYSIA (JABATAN LAUT MALAYSIA) DENGAN UNIVERSITI TEKNOLOGI MALAYSIA DALAM PEMBANGUNAN PENYELIDIKAN SEKTOR MARITIM	MEMORANDUM OF UNDERSTANDING (MoU)	AHLI	KEBANGSAAN	1	2022	⭐ BARU

Click on No Rujukan – Data with 'Baru' status

Please ensure each data with Lampiran

- **Data still can be updated and amended if PPP has not yet verified or not verified the data**
- **PPP may personally contact PYD for any necessary amendment to be made**

VERIFICATION OF 7P – PPP3

KPI

Nama	Jabatan / Fakulti	
		❮ KEMBALI KE SENARAI PENGESAHAN

Khidmat Profesional   Anugerah   **KPI**

✔ SAH SECARA BERKELOMPOK   **Q Cari** [   ]   **🔍 ADVANCED SEARCH**   **REKOD PER SKRIN ⌄**

No.	No.Rujukan	Nama KPI	Sasaran PYD (%)	Pencapaian PYD (%)	Penilaian PPP (%)	Penilaian PPK (%)	Lampiran	Tahun	Status
1	KP/2019/02250	Peratus pentadbir akademik mengikuti latihan/ kursus berkaitan berkaitan future ready educators (fluid/organic curriculum)	45	48			1	2019	⭐ BARU
2	KP/2019/02246	Peratus staf akademik mengikuti latihan/ kursus berkaitan berkaitan future ready educators (fluid/organic curriculum)	48	51			1	2019	⭐ BARU
3	KP/2019/02245	Peratus pentadbir akademik mengikuti kursus pemahaman konsep kurikulum Abad ke-21	70	87			1	2019	⭐ BARU

KPI VERIFICATION - 7P BY PPP3 & PPK

📄 Perincian   ⭐ NEW

Nama Sasaran
Peratus pentadbir akademik mengikuti
latihan/ kursus berkaitan berkaitan future
ready educators (fluid/organic curriculum)

Penilaian PPP (%)
> Masukkan peratus penilaian anda.

⬅ **Insert KPI mark**

Sasaran PYD (%)
45

Pencapaian PYD (%)
48

📎 Lampiran

No.	Nama Fail	Muat Turun
1	Pencapaian KAI TLU 2019.pdf	Pdf

📋 Pengesahan

Catatan Pengesahan
> Masukkan catatan pengesahan anda.

✔ SAH   ✖ TIDAK SAH   ◀ KEMBALI

- **KPI Verification by PPP3**
- **KPI Assessment by PPP3 & PPK**

Pengesahan > Senarai PYD

Rekod 7P yang belum anda sahkan sebagai PPP 1

🔵 **KEMBALI KE DASHBOARD**

🔍Cari [_____]   **RECORD PER PAGE** ⌄

No.	No.Pekerja	Nama	Nama Jawatan	Fakulti	Pengajaran	Penyeliaan
1						
2					0	0
3					0	0
4					0	0
5					0	0
6					2	0
7					0	0
8					0	0
9					28	40
10					13	0

1 2 3

VERIFICATION OF 7P- PPP2

1. Income Generation (Others)
2. Bonus Geran (Rejected Proposal)
3. Bonus Sumbangan (non-reimbursed cost contribution)

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Rekod 7P yang belum anda sahkan sebagai PPP 2

◉ KEMBALI KE DASHBOARD

Q Cari [   ]   **RECORD PER PAGE ∨**

No.	No.Pekerja	Nama	Nama Jawatan	Fakulti	Penjanaan Pendapatan	Harta Intelek	Komersil	Bonus Geran	Bonus Sumbangan
1					0	0	0	0	0
2					0	0	0	0	0
3					0	0	0	0	0
4					0	0	13	0	0
5					0	0	26	0	0
6					0	0	0	0	0
7					0	15	0	0	0
8					0	0	0	0	0
9					1	2	0	0	0
10					0	0	0	0	0

1 **2** 3

1. PPP2 have to verify data within the evaluation period
2. Only Research Proposal (Bonus Geran) to be verified by PPP2 and the rest will be calculated from system
3. Only Principal Investigator (PI) is eligible for Research Proposal (research effort) marks

PYD ASSESSMENT

LPPT ASSESSMENT PPP1/PPP2/PPP3/PPK

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Tahun Penilaian | **Pengesahan PPP/PPK**

① **Choose your role as PPP1/PPP2/PPP3/PPK**

Dashboard

Markah Tahun 2017
Yang Telah Disahkan
100 %
Markah Penuh — 100%

Markah Tahun 2018
Yang Telah Disahkan
100 %
Markah Penuh — 100%

Markah Tahun 2019
Yang Telah Disahkan
Markah Penuh

Pengesahan PPP/PPK | **Tahun Penilaian: 2022**

Pengesahan oleh PPP/PPK   Tahun Pengesahan : -- Sila Pilih --

② **Choose the current Year**

Kembali

Statistik

Sila klik pada bilangan dibawah untuk paparkan perincian staf.

Tahap	Bil Belum Sah	Bil Telah Sah	Jumlah

Tahun Penilaian: 2022

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Pengesahan oleh PPP/PPK

Tahun Pengesahan : 2022

Statistik

Sila klik pada bilangan dibawah untuk paparkan perincian staf.

Tahap	Bil Belum Sah	Bil Telah Sah	Jumlah
PPP3	7	0	7
PPK	76	0	76

③

Click on 'Bil Belum Sah' (Bil PYD)

Senarai Staf Belum Sah

Nota : Bagi PYD yang tiada hyperlink dan Pengesahan PYD adalah YA, sila buat penilaian di eLPPT VI.

④

Click on PYD 'No Pekerja'

No.	No. Pekerja	Nama	Fakulti	Jawatan	Major LPPT	Pengesahan PYD	Pengesahan PPP3
1	10172					YA	TIDAK
2	8294					YA	TIDAK
3	16507					TIDAK	TIDAK
4	5243					YA	TIDAK
5	9903					YA	TIDAK
6	9138					YA	TIDAK
7	8529					YA	TIDAK

PYD ASSESSMENT & VERIFICATION

PPP3 & PPK - Assessment for 'Kualiti Peribadi'

PPP1, PPP2, PPP3 & PPK - Pengesahan Akhir (SUBMIT)

PYD ASSESSMENT & VERIFICATION

PEGAWAI PENILAI PERTAMA 2 (PPP2)

No.Pekerja
Nama
Jawatan
Fakulti
Tempoh PYD di bawah Penyeliaan
0 Tahun 0 Bulan

Tarikh Hantar
Prestasi Keseluruhan
ULASAN_PRESTASI

Career Development
ULASAN_KEMAJUAN

PEGAWAI PENILAI PERTAMA 3 (PPP3)

MAAF, MASIH TERDAPAT REKOD 7P – KAI YG BELUM DISAHKAN

No.Pekerja
Nama
Jawatan
Fakulti
Tempoh PYD di bawah Penyeliaan
0 Tahun 0 Bulan

Tarikh Hantar
Prestasi Keseluruhan
ULASAN_PRESTASI

Career Development
ULASAN_KEMAJUAN

Hantar

PEGAWAI PENILAI KEDUA (PPK)

No.Pekerja
Nama
Jawatan
Fakulti
Tempoh PYD di bawah Penyeliaan
0 Tahun 0 Bulan

Tarikh Hantar
Prestasi Keseluruhan
ULASAN_PRESTASI

Career Development
ULASAN_KEMAJUAN

TEMPOH PENGESAHAN BELUM DIBUKA ATAU TELAH DITUTUP

PEGAWAI PENILAI PERTAMA 3 (PPP3)

MAAF, MASIH TERDAPAT REKOD 7P – KAI YG BELUM DISAHKAN

No.Pekerja
Nama
Jawatan
Fakulti
Tempoh PYD di bawah Penyeliaan
0 Tahun 0 Bulan

Tarikh Hantar
Prestasi Keseluruhan
ULASAN_PRESTASI

Career Development
ULASAN_KEMAJUAN

Hantar

(1) Include Supervision Period

(2) Complete 'Ulasan Prestasi' & 'Ulasan Kemajuan'

(3) Click on 'Hantar' – Submission DONE for PPP/PPK

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TEACHING & TES ASSESSMENT

1 - 17 Jan 2023 *(verification & Amendment)*

7P -External Supervision (PPP1)

LPPT - Submit only

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TEACHING PORTFOLIO ASSESSMENT

MYUTM Portal > Academic > TES DCP > Teaching Assessment > Teaching Portfolio Assessment

UTM UNIVERSITI TEKNOLOGI MALAYSIA · **TES** Teaching Excellence System

🏠 Status Submission	Teaching Assessment	Guide Info	Lecturer

> Teaching Portfolio Assessment
> Teaching Major (LPPT)

Name
Year
No IC   :   780514105193

• **To be assessed and verified by Faculty Panel (appointed by the PTJ)**

Export to Excel

from to .

| | School/Department : | J5305-SEKOLAH PENDIDIKAN | Unit : | Please Choose |
| | No Staff : | Please Choose | Name : | | Search |

Teaching Portfolio Assessment

No.	Year	Faculty/PTJ	School/Department	Unit	Previous Faculty	Staff ID	Name	Position	Classification Code	Evaluation Panel	Verification Panel	Evaluator	Verifier
1.	2022					10011			Akademik Staf	X	X		
2.	2022					10012			Akademik Staf	X	X		
3.	2022					10017			Akademik Staf	X	X		
4.	2022					10497			Akademik Staf	X	X		
5.	2022					11357			Akademik Staf	X	X		

Click on Staff ID

TEACHING PORTFOLIO ASSESSMENT

- Only **RED BOX** components are Compulsory to be given marks
- Insert mark in **Evaluation Mark** & **Verification Mark**

A. Self-Assessment & Reflection (*Component A2 is COMPULSARY)

Component	Evaluation Mark	Verification Mark	Justification	Source
A1 - Goals of student learning	NA	NA		🔍
A2 - Personal Philosophy	4-DISTINGUISHED	4-DISTINGUISHED		🔍
A3 - Belief and practices of assessment and evaluation	NA	NA		🔍
A4 - Self-reflection of teaching development over time and how this relates to future goals	NA	NA		🔍

Self-Assessment & Reflection

B. Professional Activities (*Component B2, B3 and B5 is COMPULSARY)

Component	Evaluation Mark	Verification Mark	Justification	Source
B1 - Number of credits taught	NA	NA		🔍
B2 - Quality of course assessment reports (CAR) produced in three consecutive years	12	12		🔍
B3 - Quality of course files produced in three consecutive years	12	12		🔍
B4 - Attendance in T&L training	NA	NA		🔍
B5 - Implementation of non-conventional T&L strategies NALI HIEPs & Non Conventional T&L	4-DISTINGUISHED	4-DISTINGUISHED		🔍

Professional Activities

C. Measures of Student Learning (*Component C1 is COMPULSARY)

Component	Evaluation Mark	Verification Mark	Justification	Source
C1 - Average score in the improved version of ePPP	4-DISTINGUISHED	4-DISTINGUISHED		🔍
C2 - Unsolicited/solicited feedback / testimony,from students/alumni related to their learning	NA	NA		🔍

27

MAJOR TEACHING

MYUTM Portal > Academic > TES DCP > Teaching Assessment > Teaching Major (LPPT)

Navigation bar: UTMLead Admin | Status Submission | User | Teaching Assessment | Report | T&L Delivery & Resources | Guide Info | Lecturer

Teaching Assessment dropdown:
- Teaching Portfolio Assessment
- Teaching Major (LPPT) ← **For Major Teaching**
- Teaching Portfolio DC Assessment
- Teaching DC Assessment - Overall

Teaching Major (LPPT)

Export to Excel

Faculty/PTJ : Please Choose   School/Department : Please Choose   Unit : Please Choose

Year :   No Staff : Please Choose   Name :   Search

No.	Year	Faculty/PTJ	School/Department	Unit	Previous Faculty	Staff ID	Name	Position	Classification Code	Evaluation Panel	Verification Panel	Evaluator	Verifier
1.	2022					10003			Akademik Staf	X	X		
2.	2022					10006			Akademik Staf	X	X		
3.	2022					10011			Akademik Staf	X	X		
4.	2022					10012			Akademik Staf	X	X		
5.	2022					10017			Akademik Staf	X	X		

Click on Staff ID

MAJOR TEACHING

MYUTM Portal > Academic > TES DCP > Teaching Assessment > Teaching Major (LPPT)

- Additional RED BOX components are Compulsory to be given marks
- Insert mark in Evaluation Mark & Verification Mark

Teaching Major (LPPT)

Noted : Evaluation and Verification Mark is evaluated by the same panel and evaluation on the same date.

KB. Professional Activities

Component	Evaluation Mark	Verification Mark	Justification	Source
KB06 - Participation in T&L committees/groups at different levels	Select Mark	Select Mark		🔍
KB07 - Involvement in supporting students' activities (non-curricular or extra-curricular)	Select Mark	Select Mark		🔍
KB08 - Participation (whether as participant or presenter) in T&L programs	Select Mark	Select Mark		🔍
KB11 - Extent of research	Select Mark	Select Mark		🔍

ALTM ASSESSMENT

ALTM SYSTEM

5 – 17 JAN 2022

LPPT - View mark only

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ALTM ASSESSMENT

ALTM > Talent Evaluation > Evaluation (PP3)
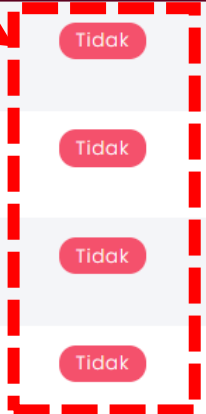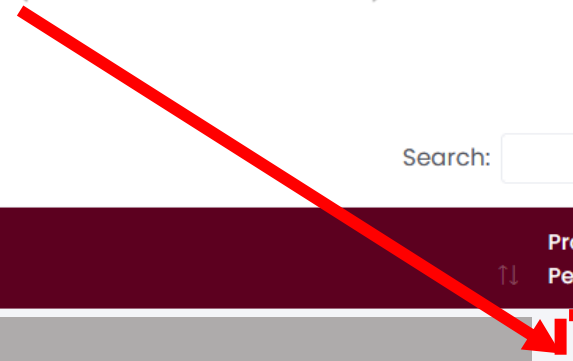
KUALITI (10%)

Markah Komponen `0%` `G05K02`

KUALITI KEPIMPINAN AKADEMIK 💬

`0% 0%` `G05K02P01`

Bil.	Kriteria	Deskripsi	Markah ALTM
1			

Markah Akhir di ALTM `x`

KAI (30%)

Markah Komponen `0%` `G05K03`

From 7P

KAI 💬

`100% 0%` `G05K03P01`

Bil.	No.Rujukan	Tajuk KAI	Sasaran PYD	Pencapaian PYD	Markah PPP	Markah PPK
1	KP/2019/02336	menambahbaik proses kewangan ICC dengan menyelaras revenue stream lama, mewujudkan revenue stream baru dan meningkatkan kutipan ICC.	100	100	0	0
2	KP/2019/01291	Menambahbaik semua polisi berkaitan perundingan dan syarikat hiliran	100	100	0	0
3	KP/2019/01290	Urustadbir syarikat hiliran dan memastikan semua dipantau untuk mematuhi keperluan Universiti	100	100	0	0
4	KP/2019/01289	Memastikan sumbangan kepada Seksyen E MyRA mencapai KPI MyRA	100	100	0	0
5	KP/2019/00294	Membantu penyelidik menkomersilkan 8 produk yg diiktiraf MyRA	100	100	0	0

KPI (Academic Admin/PTJ Appointed Admin/Academic Leadership Major) Give mark in 7P
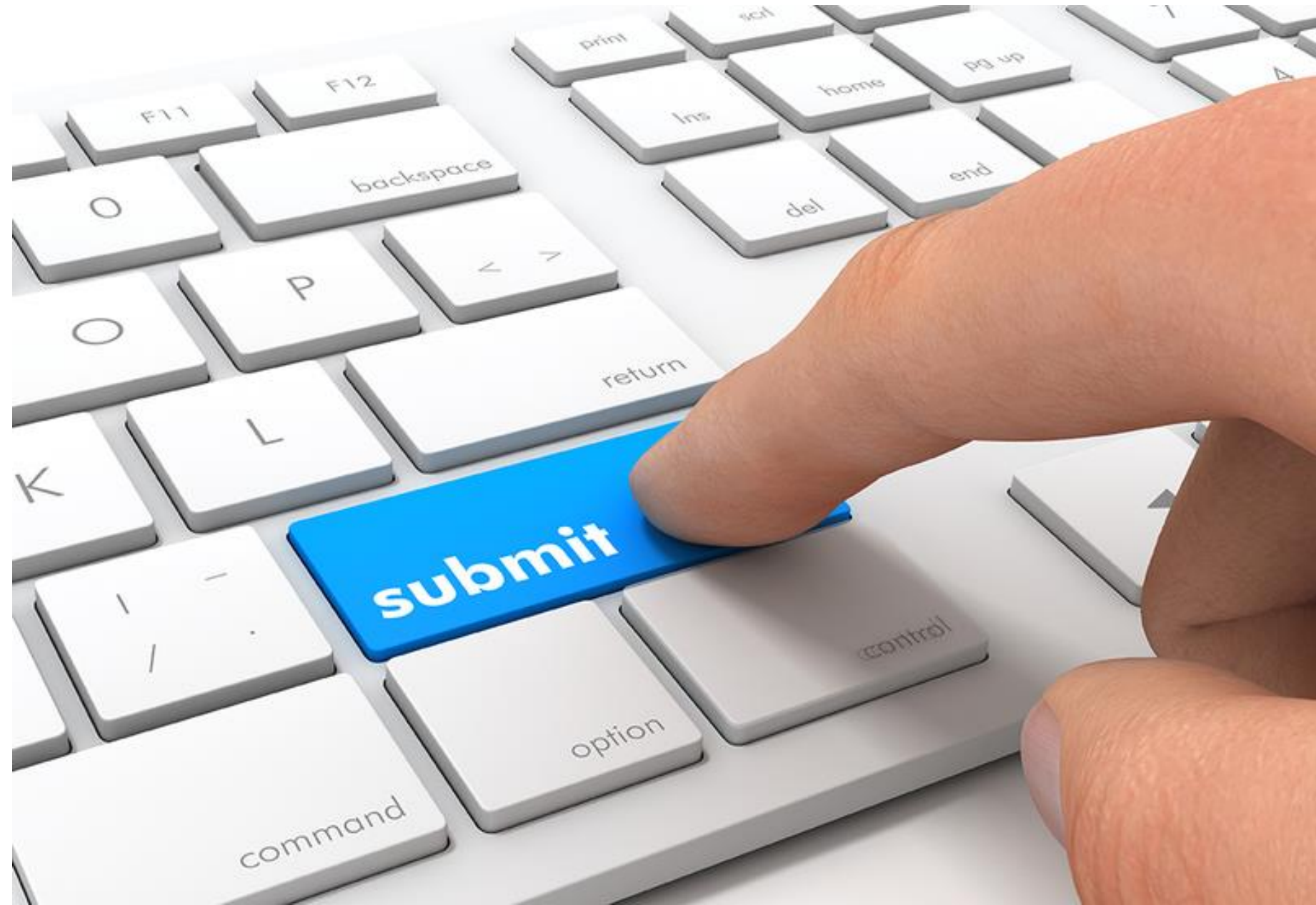
Summary
PPP/PPK

PYD SUMMARY LPPT MARKS

KEPIMPINAN AKADEMIK (50%)

KEPIMPINAN AKADEMIK		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan
G05K01	KUANTITI	10	10	34.97		5	0	
G05K02	KUALITI	10	0	0		0	0	
G05K03	KAI	30	28.5	0		0	0	
G05K99	JUMLAH KOMPONEN	50	38.5	34.97		5	0	
H03K99	JUMLAH KESELURUHAN KEPIMPINAN AKADEMIK	50	38.5	34.97		5	0	

AMALAN PROFESIONAL (5%)

AMALAN PROFESIONAL		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan
G06K01	PERUNDINGAN	5	0	0		0	0	
G06K02	LATIHAN	5	0	0		0	0	
G06K05	AMALAN PROFESIONAL	5	5	17		0	0	
G06K99	JUMLAH KOMPONEN	5	5	17		0	0	
H04K99	JUMLAH KESELURUHAN AMALAN PROFESIONAL	5	5	17		2.03	0	

PENGLIBATAN KOMUNITI (5%)

PENGLIBATAN KOMUNITI		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan
G07K01	KUANTITI PENGLIBATAN DAN LAIN-LAIN PERKHIDMATAN	3	3	4.2		0.15	0	
G07K02	ANUGERAH	2	0.5	0		0	0	
G07K99	JUMLAH KOMPONEN	5	3.5	4.2		0.15	0	

RINGKASAN MARKAH LPPT

G07K99	JUMLAH KOMPONEN	5	3.5	4.2	0.15	0
H05K99	JUMLAH KESELURUHAN PENILAIAN UMUM	5	3.5	4.2	0.15	0

BONUS (10%)

BONUS		Markah Max	Markah Draf			Markah Sah		
			Markah	Lebihan	Limpahan	Markah	Lebihan	Limpahan
G08K01	PENGAJARAN	10	10	0		10	0	
G08K02	PENYELIDIKAN	10	0.99	0	0	0	0	0
G08K03	KHIDMAT PROFESIONAL	10	0	0		0	0	
G08K04	LAIN-LAIN	5	4.75	0		0	0	
G08K99	JUMLAH KOMPONEN	10	15.74	0		10	0	
H06K99	JUMLAH KESELURUHAN BONUS	10	10	0		10	0	

KUALITI PERIBADI (10%)

KUALITI PERIBADI		Markah Max	Markah PYD (Purata)	Markah PPP	Markah PPK
G09K01	KOMITMEN (SINERGI)	10			
G09K02	ADAB, SAHSIAH DAN DISIPLIN (INTEGRITI)	10			
G09K03	JALINAN HUBUNGAN DAN KERJASAMA (SINERGI)	10			
G09K04	CIRI-CIRI KEPIMPINAN (KECEMERLANGAN)	10			
G09K05	ORIENTASI PENCAPAIAN (KECEMERLANGAN)	10			
G09K06	KEBOLEHAN MENGHADAPI CABARAN (KELESTARIAN)	10			
G09K99	JUMLAH KOMPONEN	10			
H07K99	JUMLAH KESELURUHAN KUALITI PERIBADI	10			

REMEMBER!
1. ALL PPP/PPK must enter SUBMIT button
2. PPP3 must assess PYD (under Academic Leadership Major) via ALTM

Submission
PPP/PPK ➡️

PERHATIAN UNTUK PPR, PPS, PPP, PPK

MENILAI PRESTASI DENGAN BERINTEGRITI

→ **1. Teliti dan Semak**
→ **2. Nilai Mengikut Prestasi Sebenar**
→ **3. Berikan Markah Sewajarnya**
→ **4. PPP Berbincang dengan PYD**

MARKAH	TARAF / KATEGORI
90-100	Cemerlang (Prestasi Tinggi)
80 – 89.99	Baik (Mencapai Prestasi)
60 – 79.99	Sederhana (Prestasi Rendah)
1 - 59.99	Lemah (Tidak Mencapai Prestasi yang ditetapkan)

PENILAIAN BERINTEGRITI MENCORAK
BUDAYA KECEMERLANGAN UNIVERSITI

#KERANA TUHAN UNTUK MANUSIA

Sumber:
BAHAGIAN SUMBER MANUSIA, JABATAN PENDAFTAR, UTM

THANK YOU!

UTM
UNIVERSITI TEKNOLOGI MALAYSIA

innovative ● entrepreneurial ● global

Any enquiries: elppt@utm.my

Please provide us your Staff ID and LPPT Major category

By ZA