



**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

# ROADSHOW

## eLPPT Major Selection 7P Data Input eLPPT V2.0

August 2019 | Organised by: Human Resource Department

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# OUTLINE



Overview



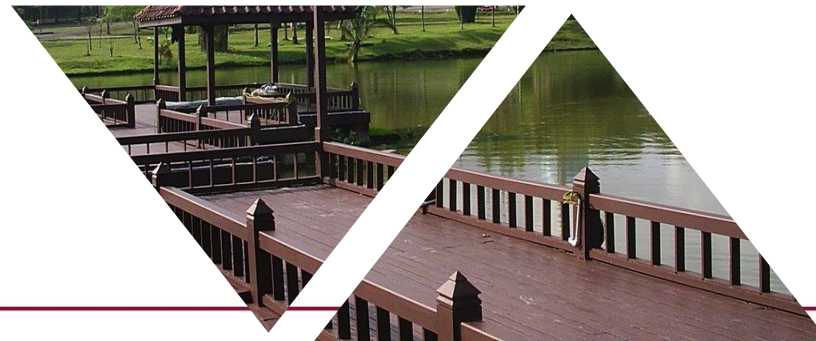
eLPPT Major



7P Data Input



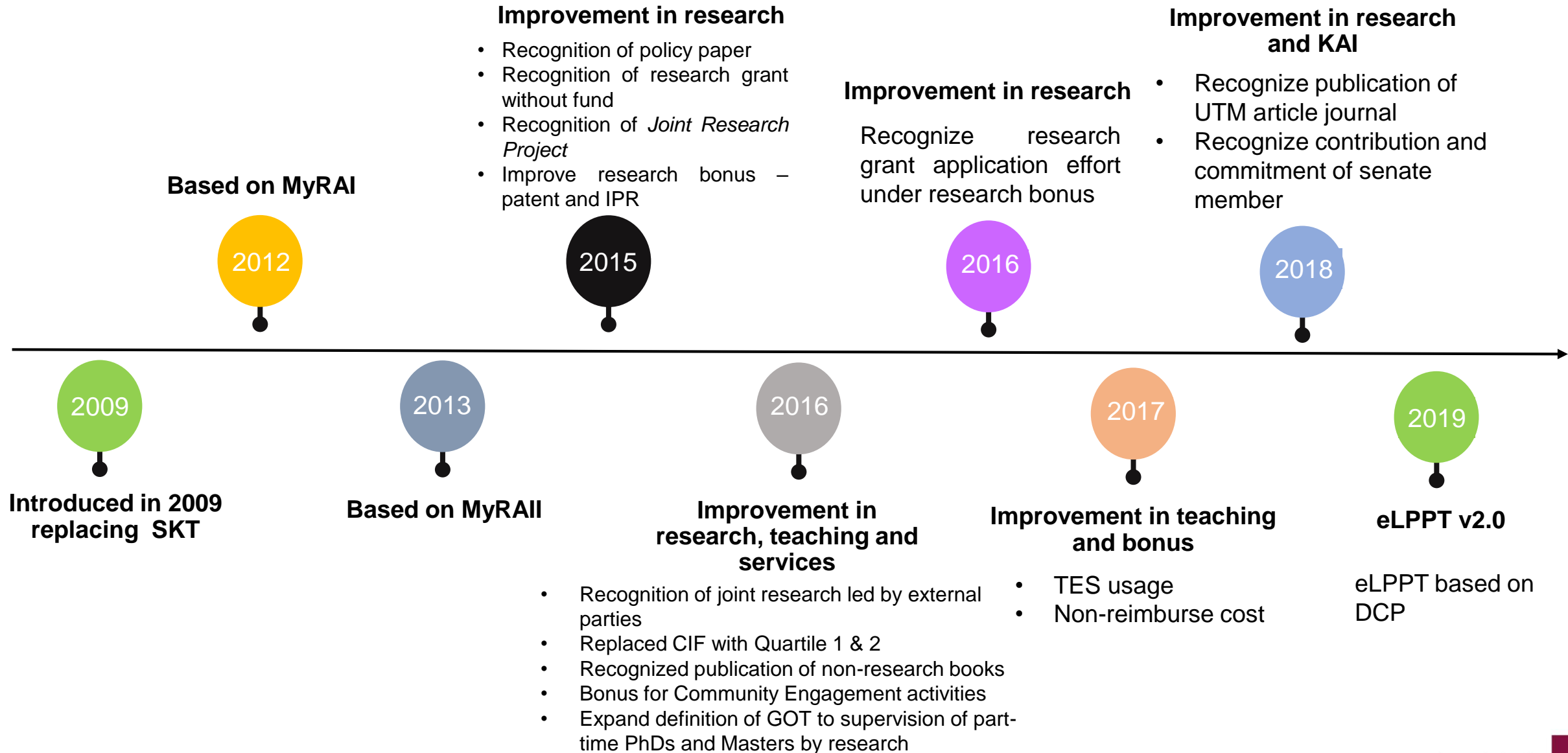
Q&A



# Overview



# eLPPT 2009-2019



# Timeline eLPPT 2019

**15 Aug – 31 Dec 2019**

7P data input period (PYD)

**1 – 30 Sept 2019**

Appointment of PPP and PPK and verification of PYD eligibility to be assessed using eLPPT 2019 (PSM)

**28 Nov 2019**

Last day to key in Jan-Nov 2019 publications data in RADIS (PYD)

**01**

**15 Aug – 2 Sep 2019**

LPPT major selection period (PYD)

**02**

**1 – 15 Sept 2019**

Faculty verification and approval period for LPPT major selection (PSM&Dean)

**03**

**04**

**1 October 2019**

LPPT V2.0 goes live

**05**

**06**

# Timeline eLPPT 2019

**31 Dec 2019**  
Last day of LPPT data input (PYD),  
Last day of Web/KTP/Publications  
data verification (HEK/CCIN/PSZ)

**Feb 2020**  
PPK evaluation period

**March 2020**  
University MPPSM meeting



**1 – 31 December 2019**

Dec 2019 publications data key-in  
period in RADIS (PYD)

**Jan 2020**

PPP evaluation period

**Feb 2020**

PTJ MPPSM meeting

# Timeline eLPPT 2019 -INNOCOMM

Sub Sub Komponen	Tarikh Mula	Tarikh Akhir	Url
Intellectual Property	1/09/2019	30/09/2019	<a href="https://innocomms.utm.my">https://innocomms.utm.my</a>
Income Generation <ul style="list-style-type: none"> <li>• Course/Training/Workshop/ (non degree program)</li> <li>• Consultancy (exclude Contract Research)</li> <li>• Conferences and seminars organizer</li> </ul>	1/09/2019	To be informed	

# eLPPT Data Source

## Overview



**7P**  
Record for Professional Services, Personal qualities etc



**BTSA**  
Academic Staff workload

Registrar



**RADIS**  
Research and Development Information System

RMC




**INNOCOMMS**  
Innovation and Commercialisation Management System

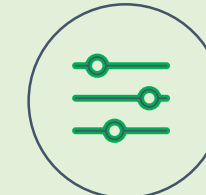
ICC



**TES**  
Teaching Excellence System  
UTMLead



**ALTM**  
Academic Leadership Talent Management System  
UTMLead



**AIMS**  
Academic Information Management System  
AMD



Available as options  
for all Staff

Available as options  
for all Staff

Available as options  
for all Staff

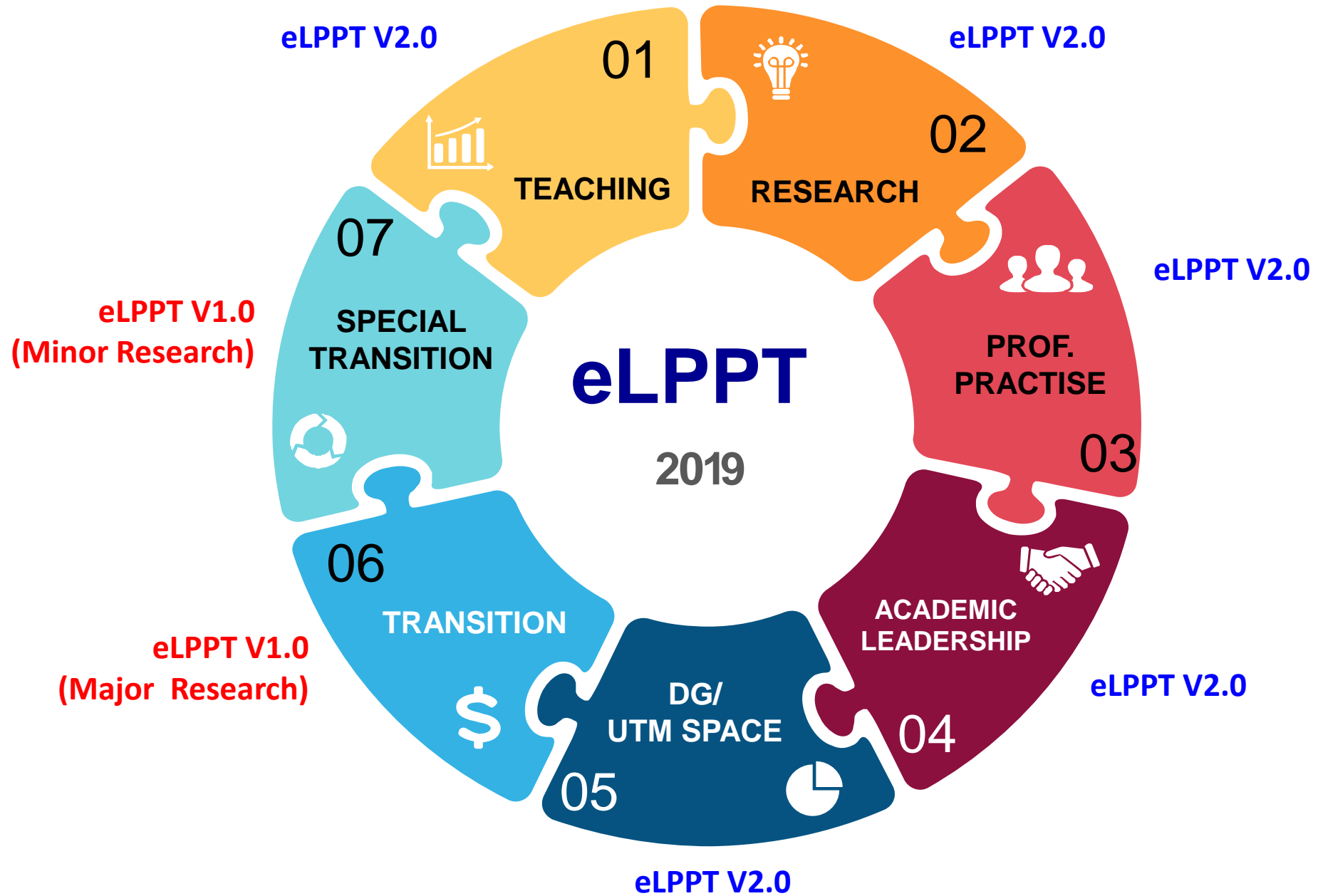
Applicable for newly appointed  
staffs (less than 3 years and within  
probation period); AND  
Lecturer (Gred DS) without PhD  
qualifications

Applicable for staff verified as  
**Transition Track under DCP**; OR  
staffs who will retired within 5  
years period (optional)

Applicable for **University appointed  
Academic Administrators** ONLY.

Applicable for Gred DG staffs  
and UTM SPACE lecturers ONLY





## eLPPT vs DCP

MAJOR LPPT  $\neq$  TREK DCP

DCP: Kumulatif  
LPPT: Tahunan

DCP: Kenaikan Pangkat  
LPPT: Penilaian Prestasi

- Staf dibenarkan bertukar major LPPT setiap tahun dalam tempoh peralihan (3 tahun pertama, 2019 - 2021)
- Pemilihan major perlu dibuat diawal tahun dan penilaian perlu cukup setahun
- Selepas tempoh peralihan, staf akan dinilai menggunakan major LPPT yang sama seperti trek DCP
- Pentadbir Akademik lantikan Universiti akan dinilai menggunakan Major Kepimpinan Akademik sepanjang tempoh lantikan
- Semua staf (tetap/kontrak) wajib memilih Major LPPT

*\*\*bagi tahun 2019, perubahan klasifikasi adalah tertakluk kepada permohonan*

## WEIGHTAGE BY MAJOR

CORE	COMPONENT	TEACHING	DG	RESEARCH	PROFESSIONAL PRACTICE	ACADEMIC LEADERSHIP	TRANSITION	SPECIAL TRANSITION
MAIN	TEACHING	50	75	20	20	10	25	50
	RESEARCH	20	0	50	10	20	50	25
	ACADEMIC LEADERSHIP	10	10	10	5	50	25	25
	PROFESSIONAL PRACTICE	5	0	5	50	5		
GENERAL	PERSONAL QUALITY	10	10	10	10	10	100	100
	COMMUNITY SERVICES	5	5	5	5	5		
	JUMLAH	100	100	100	100	100	100	100

# ELPPT MARKS CALCULATION \*

TEACHING MARKS + RESEARCH MARKS + PRO PRACTISE MARKS + LEADERSHIP MARKS + COMMUNITY ENGAGEMENT MARKS = TOTAL COMPONENT MARKS (MAXIMUM 90%) **(A)**

**(A)** + BONUS MARKS = DRAFT MARK (CAPPING MAX 90% ONLY) **(B)**

**(B)** + PERSONAL QUALITY MARKS = FINAL MARK (MAX 100% ONLY)

\* BONUS MARKS CAN BE USED TO TOP UP COMPONENT MARKS BUT CANNOT OVERRIDE PERSONAL QUALITY MARKS

\* FINAL MARKS CANNOT EXCEED 100%

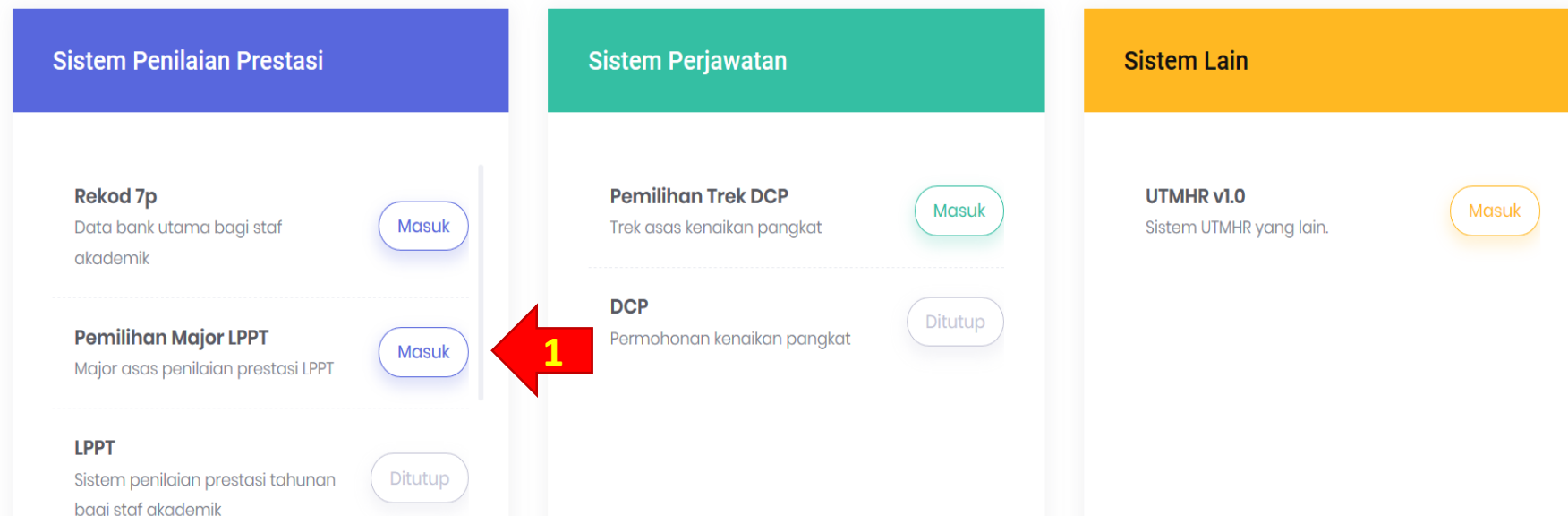
eLPPT Major  
Selection



# 1. Click button “MASUK” Pemilihan Major LPPT



Sistem UTMHR



Sistem Penilaian Prestasi	Sistem Perjawatan	Sistem Lain
<b>Rekod 7p</b> Data bank utama bagi staf akademik <b>Masuk</b>	<b>Pemilihan Trek DCP</b> Trek asas kenaikan pangkat <b>Masuk</b>	<b>UTMHR v1.0</b> Sistem UTMHR yang lain. <b>Masuk</b>
<b>Pemilihan Major LPPT</b> Major asas penilaian prestasi LPPT <b>Masuk</b>	<b>DCP</b> Permohonan kenaikan pangkat <b>Ditutup</b>	
<b>LPPT</b> Sistem penilaian prestasi tahunan bagi staf akademik <b>Ditutup</b>		

- Login di <https://my.utm.my>
- Pada dashboard klik Sumber Manusia

## 2. Click button “TAMBAH MAJOR” to add your preferred LPPT Major



clyde

### Pemilihan Major LPPT

+ Tambah Major

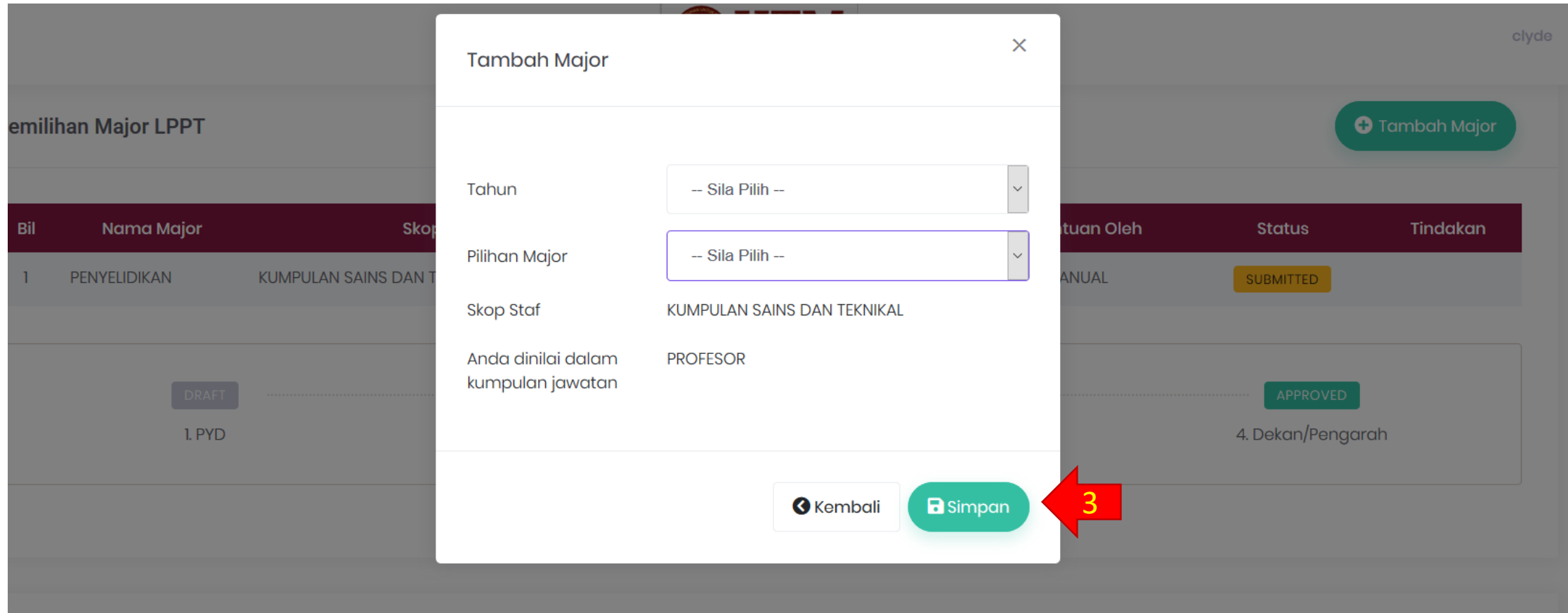


Bil	Nama Major	Skop Staf	Dinilai Sebagai	Tahun	Penentuan Oleh	Status	Tindakan
1	PENYELIDIKAN	KUMPULAN SAINS DAN TEKNIKAL	PROFESOR	2019	MANUAL	SUBMITTED	





### 3. Choose year and preferred major, then click button “SIMPAN” to save



The screenshot shows a web application interface with a modal window titled "Tambah Major". The modal contains the following fields:

- Tahun: -- Sila Pilih --
- Pilihan Major: -- Sila Pilih --
- Skop Staf: KUMPULAN SAINS DAN TEKNIKAL
- Anda dinilai dalam kumpulan jawatan: PROFESOR

At the bottom of the modal, there are two buttons: "Kembali" and "Simpan". A red arrow with the number "3" points to the "Simpan" button. In the background, a table is visible with columns "Bil", "Nama Major", "Skop", "Tuan Oleh", "Status", and "Tindakan". The table has one row with the following data:

Bil	Nama Major	Skop	Tuan Oleh	Status	Tindakan
1	PENYELIDIKAN	KUMPULAN SAINS DAN T	ANUAL	SUBMITTED	APPROVED 4. Dekan/Pengarah

4. New major added

5. Click button  to submit

Pemilihan Major LPPT



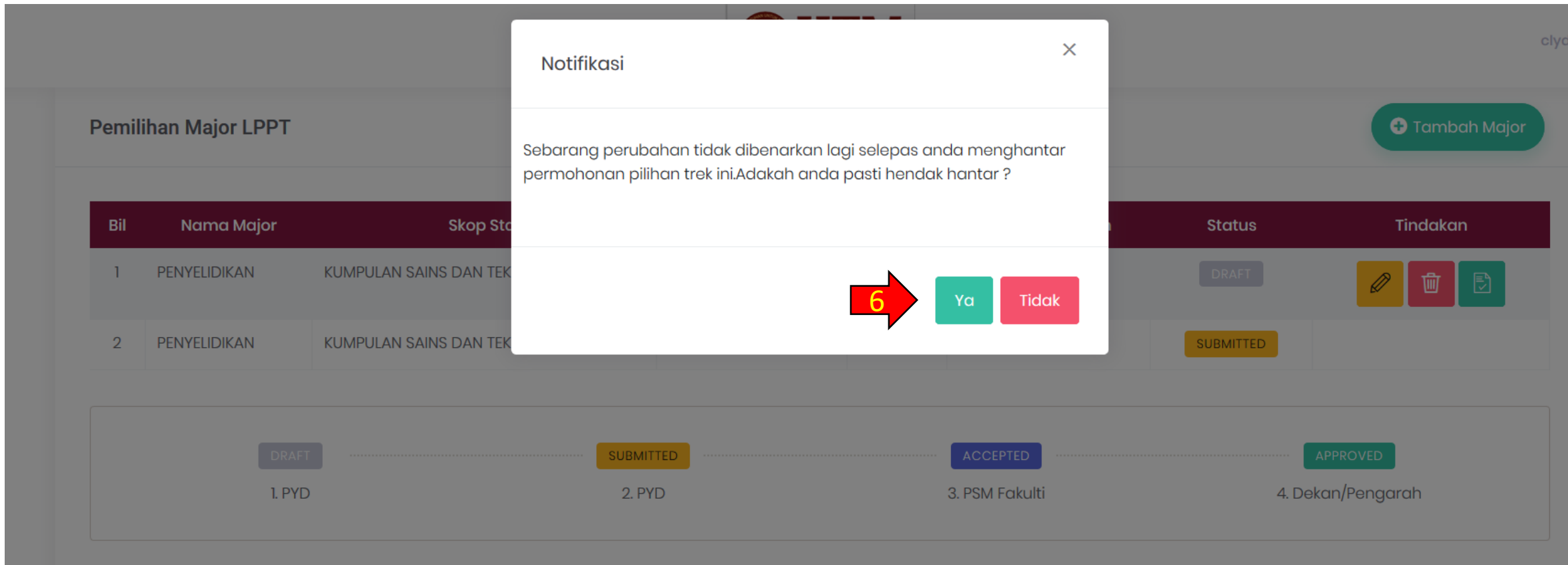
Tahniah. Rekod telah berjaya disimpan.

Bil	Nama Major	Skop Staf	Dinilai Sebagai	Tahun	Penentuan Oleh	Status	Tindakan
1	PENYELIDIKAN	KUMPULAN SAINS DAN TEKNIKAL	PROFESOR	2020	MANUAL	DRAFT	  
2	PENYELIDIKAN	KUMPULAN SAINS DAN TEKNIKAL	PROFESOR	2019	MANUAL	SUBMITTED	



6. Confirmation notification will pop up

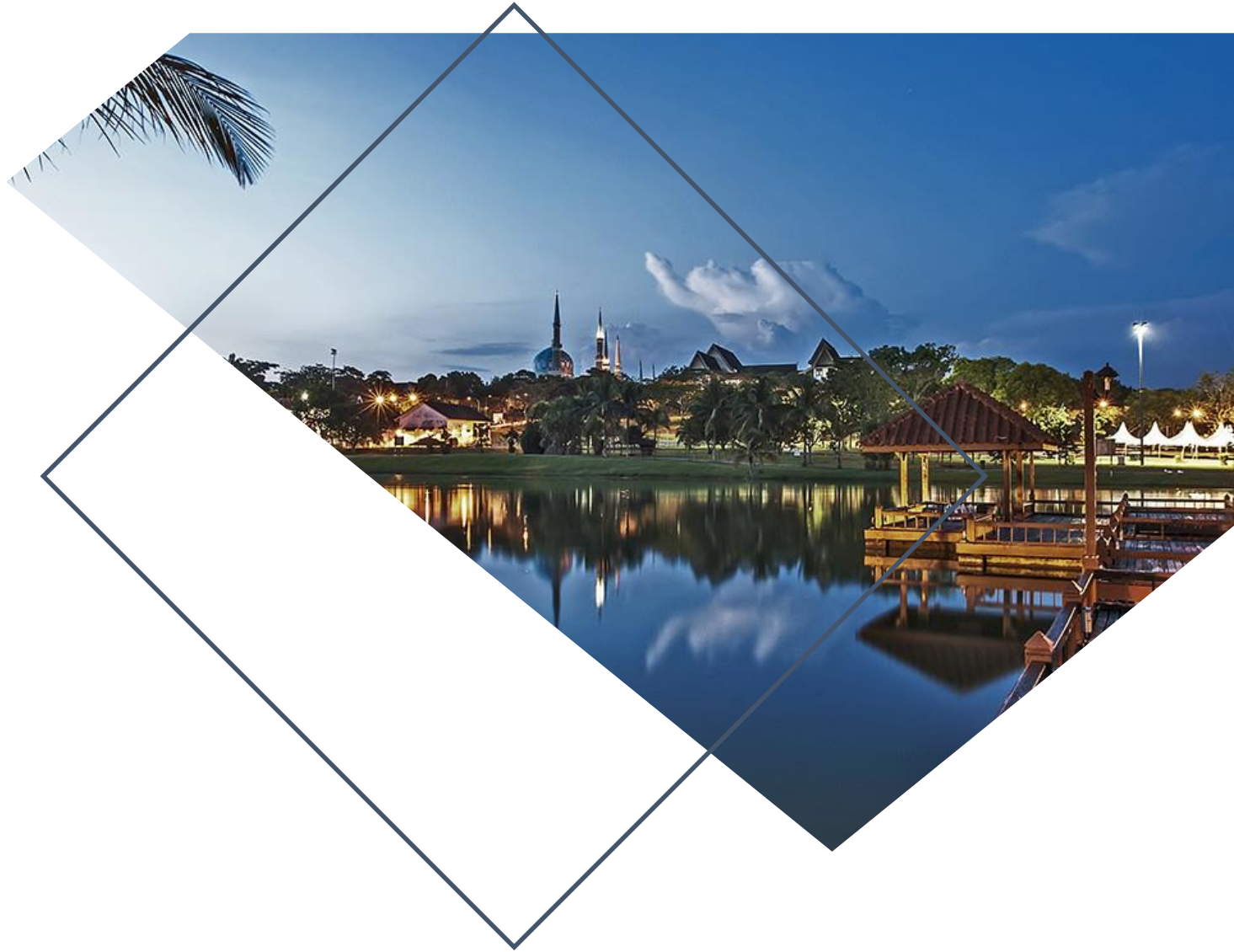
7. Click “Ya” if agree



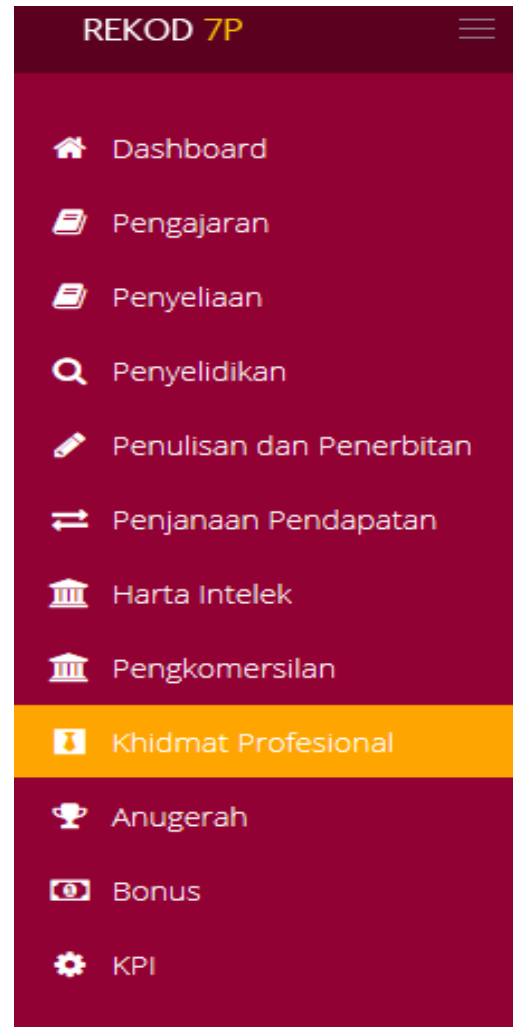
The screenshot displays a web interface for 'Pemilihan Major LPPT'. A modal dialog box titled 'Notifikasi' is centered on the screen, containing the text: 'Sebarang perubahan tidak dibenarkan lagi selepas anda menghantar permohonan pilihan trek ini. Adakah anda pasti hendak hantar?'. Below the text are two buttons: 'Ya' (green) and 'Tidak' (pink). A red arrow with the number '6' points to the 'Ya' button. The background shows a table with columns 'Bil', 'Nama Major', and 'Skop Sta'. Below the table is a workflow diagram with stages: DRAFT (1. PYD), SUBMITTED (2. PYD), ACCEPTED (3. PSM Fakulti), and APPROVED (4. Dekan/Pengarah). A 'Tambah Major' button is visible in the top right of the interface.

Bil	Nama Major	Skop Sta
1	PENYELIDIKAN	KUMPULAN SAINS DAN TEK
2	PENYELIDIKAN	KUMPULAN SAINS DAN TEK

Workflow: DRAFT (1. PYD) → SUBMITTED (2. PYD) → ACCEPTED (3. PSM Fakulti) → APPROVED (4. Dekan/Pengarah)



7P Data Input



# 7P Data

- Professional Services
- Community Services
- KPI (Key Amal Index) – for **University appointed** academic administrators and **faculty appointed** posts
- Income Generation from commercialization
- Gifts
- Awards received
- MoU/MoA
- Webometrics
- Non reimbursement Cost
- eContent
- Rejected Research Proposal

# 1. Click button “MASUK” Rekod 7P



Sistem UTMHR

## Sistem Penilaian Prestasi

### Rekod 7p

Data bank utama bagi staf akademik

Masuk

### Pemilihan Major LPPT

Major asas penilaian prestasi LPPT

Masuk

### LPPT

Sistem penilaian prestasi tahunan bagi staf akademik

Ditutup

## Sistem Perjawatan

### Pemilihan Trek DCP

Trek asas kenaikan pangkat

Masuk

### DCP

Permohonan kenaikan pangkat

Ditutup

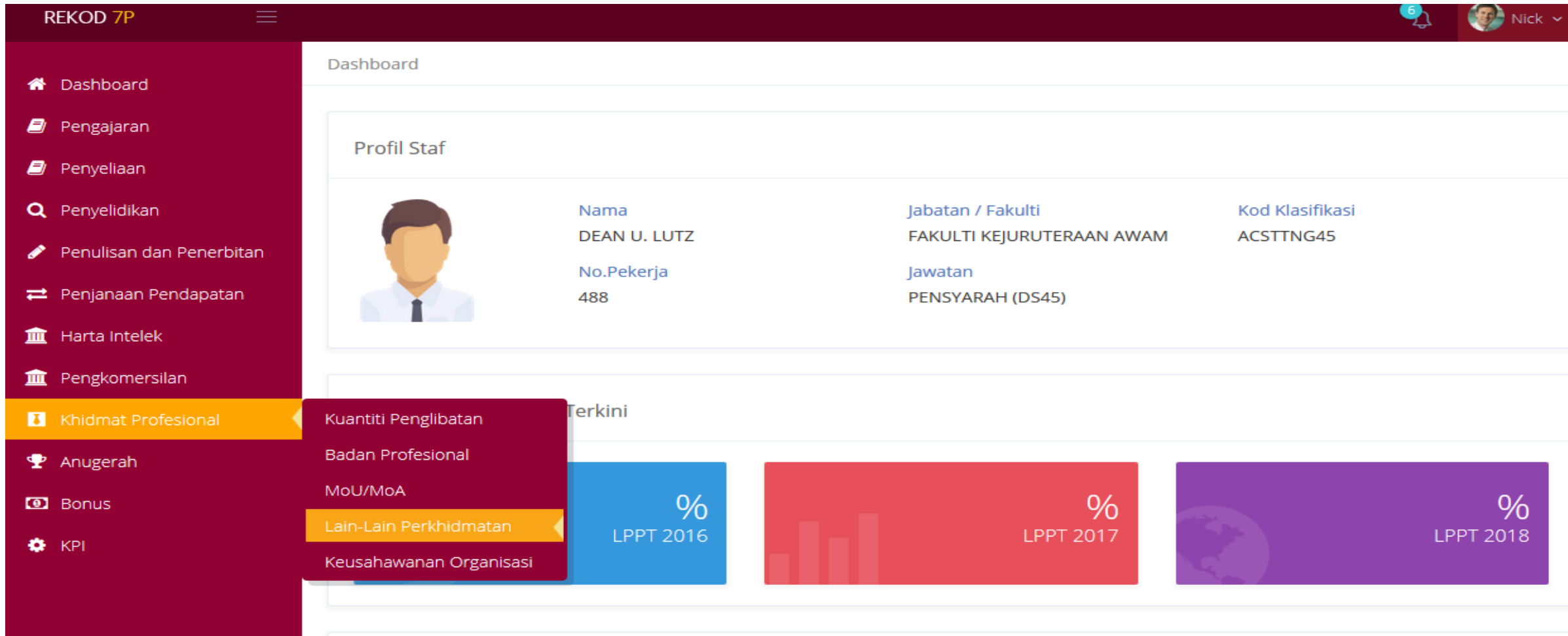
## Sistem Lain

### UTMHR v1.0

Sistem UTMHR yang lain.

Masuk

## 2. Click Khidmat Profesional >> Lain-lain perkhidmatan



The screenshot displays the REKOD 7P dashboard interface. On the left, a dark red sidebar contains a navigation menu with the following items: Dashboard, Pengajaran, Penyeliaan, Penyelidikan, Penulisan dan Penerbitan, Penjana Pendapatan, Harta Intelek, Pengkomersilan, **Khidmat Profesional** (highlighted with a yellow arrow and a '2' in a yellow box), Anugerah, Bonus, and KPI. A sub-menu is open for 'Khidmat Profesional', listing: Kuantiti Penglibatan, Badan Profesional, MoU/MoA, **Lain-Lain Perkhidmatan** (highlighted with a yellow arrow), and Keusahawanan Organisasi. The main content area shows a 'Dashboard' header and a 'Profil Staf' section. The staff profile includes a placeholder image and the following details:

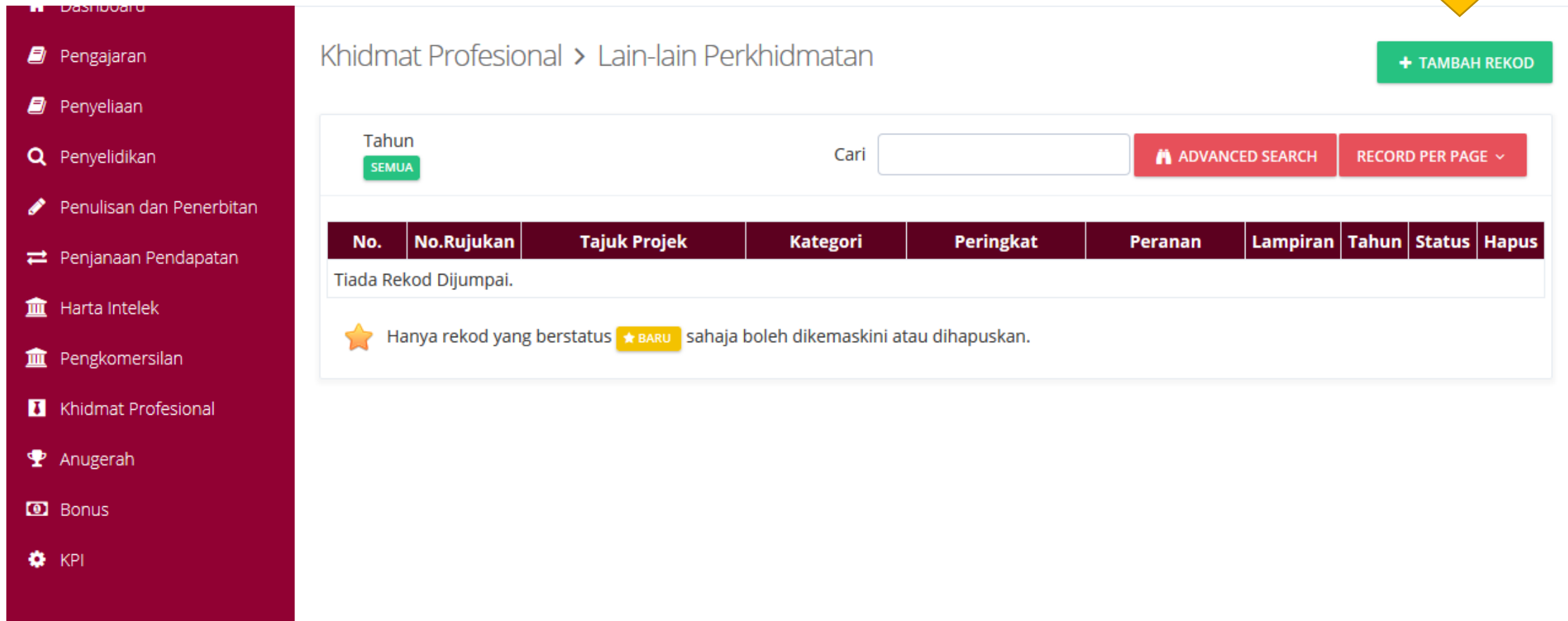
Nama	Jabatan / Fakulti	Kod Klasifikasi
DEAN U. LUTZ	FAKULTI KEJURUTERAAN AWAM	ACSTTNG45
No.Pekerja	Jawatan	
488	PENSYARAH (DS45)	

Below the profile, there is a 'Terkini' section with three data cards for LPPT (Lowest Priority Performance Test) results:

Year	Percentage
LPPT 2016	%
LPPT 2017	%
LPPT 2018	%

### 3. Click button “TAMBAH REKOD” to add new record

3



Dashboard

- Pengajaran
- Penyeliaan
- Penyelidikan
- Penulisan dan Penerbitan
- Penjanaan Pendapatan
- Harta Intelekt
- Pengkomersilan
- Khidmat Profesional**
- Anugerah
- Bonus
- KPI

Khidmat Profesional > Lain-lain Perkhidmatan

**+ TAMBAH REKOD**

Tahun **SEMUA** Cari  **ADVANCED SEARCH** **RECORD PER PAGE** ▾

No.	No.Rujukan	Tajuk Projek	Kategori	Peringkat	Peranan	Lampiran	Tahun	Status	Hapus
Tiada Rekod Dijumpai.									

★ Hanya rekod yang berstatus **★ BARU** sahaja boleh dikemaskini atau dihapuskan.



4. Fill the template
5. Upload an attachment
6. Click "SIMPAN" to save record

REKOD 7P 6 Nick

Dashboard > Khidmat Profesional > Lain-lain Perkhidmatan Tambah Rekod

Khidmat Profesional > Lain-lain Perkhidmatan

* Komponen Khidmat Profesional Sila Pilih	* Peringkat Sila Pilih
* Nama Projek/Persatuan Sila masukkan nama projek/persatuan	Organisasi/Tempat Sila masukkan organisasi/tempat
* Jenis Jawatankuasa Sila Pilih	* Tarikh Mula DD/MM/YYYY
* Peranan Tiada Rekod	* Tarikh Tamat DD/MM/YYYY

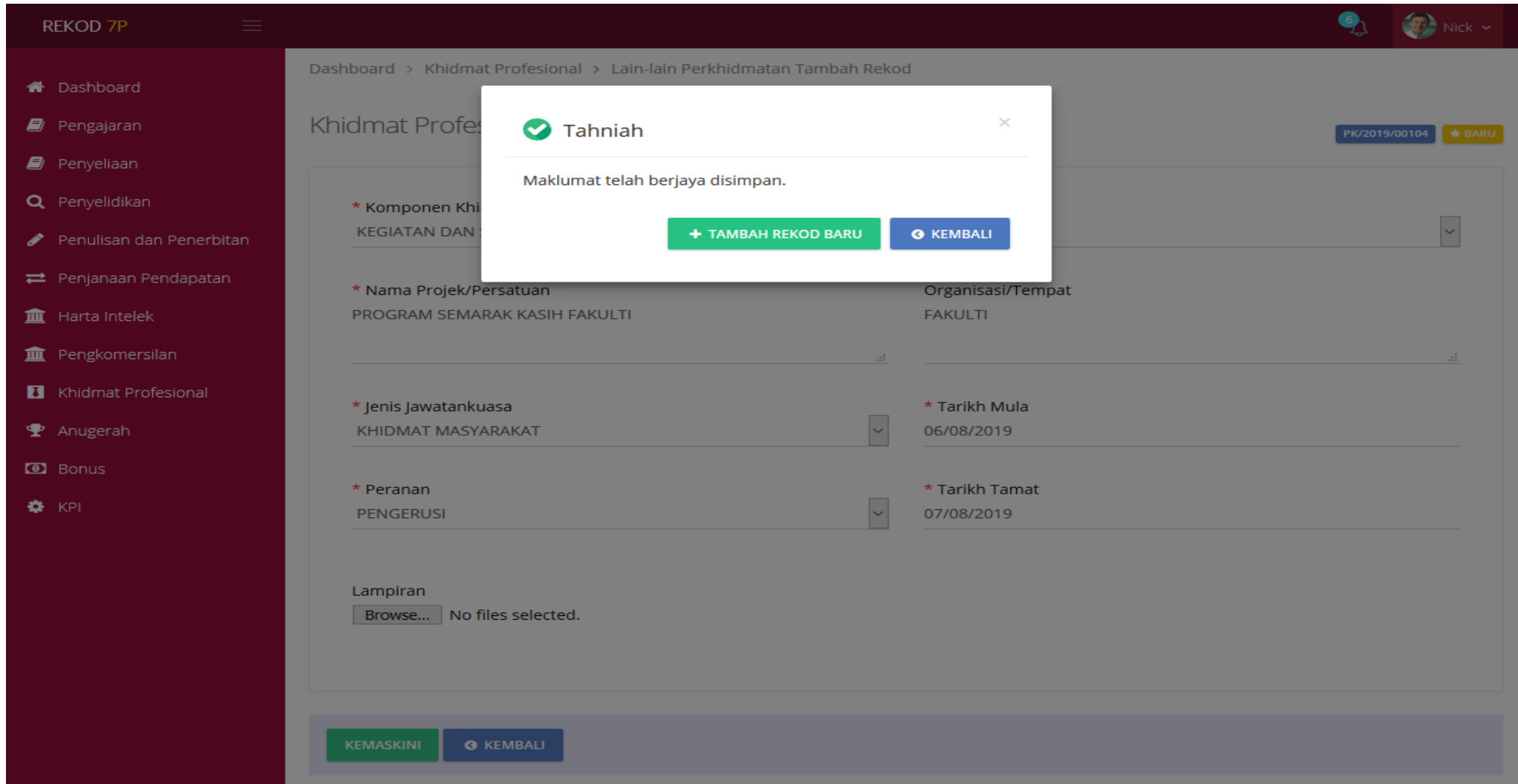
Lampiran  
Browse... No files selected.

**5** **4** **6**

SIMPAN KEMBALI

7. Notification for successful saved record

8. Click button “TAMBAH REKOD BARU” to add new record



The screenshot displays a web application interface for 'REKOD 7P'. A notification modal is open in the center, indicating a successful save. The modal contains a green checkmark icon, the text 'Tahniah', and the message 'Maklumat telah berjaya disimpan.' Below the message are two buttons: a green '+ TAMBAH REKOD BARU' button and a blue 'KEMBALI' button. The background interface shows a sidebar with navigation options like 'Dashboard', 'Pengajaran', 'Penyeliaan', etc. The main content area is titled 'Khidmat Profesional' and contains a form with fields for 'Komponen Khidmat', 'Nama Projek/Persatuan', 'Jenis Jawatankuasa', 'Peranan', 'Tarikh Mula', and 'Tarikh Tamat'. The form is partially obscured by the notification modal.

Q&A





[elppt@utm.my](mailto:elppt@utm.my)

Thank You

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