



RESEARCH MANAGEMENT CENTRE  
(RMC)

UTM/RMC/F/0176

APPLICATION FORM FOR RESEARCH ASSET HAND-OVER  
Borang Permohonan Pertukaran Hak Milik Harta Penyelidikan

Tel: ☎ 07 – 55 37930 Fax: ☎ 07-55 37811

**Note:** Kindly submit to Research Management Centre (Finance Unit) **TWO MONTHS** before resignation.

**1. PROJECT LEADER'S PARTICULARS**

*Maklumat Ketua Projek*

<b>Name (with designation)</b> <i>Nama (dengan gelaran)</i>			
<b>NRIC / Passport No.</b> <i>No. I/C / Passport</i>		<b>Staff No.</b> <i>No. Pekerja</i>	
<b>Office Telephone No.</b> <i>No. Telefon Pejabat</i>		<b>Office Fax No.</b> <i>No. Faks Pejabat</i>	
<b>Hand phone No.</b> <i>No. Telefon Bimbit</i>		<b>E-mail Address</b> <i>Alamat Email</i>	
<b>Faculty / Fakulti</b>		<b>Nationality</b> <i>Warganegara</i>	

**2. NEW PROJECT LEADER / OFFICER**

*Ketua Projek / Pegawai Baru*

<b>Name (with designation)</b> <i>Nama (dengan gelaran)</i>			
<b>Staff No.</b> <i>No. Pekerja</i>		<b>Hand phone No.</b> <i>No. Telefon Bimbit</i>	
<b>Faculty / Fakulti</b>		<b>E-mail Address</b> <i>Alamat Email</i>	

**3. LIST OF ASSETS (Please use attachment 1 if necessary)**

*Senarai Aset Alih (Sila gunakan lampiran 1 jika perlu)*

BIL	NAME OF ASSETS <i>(Nama Aset)</i>	SERIAL NO. FORM KEW PA-2 / KEW PA-3 <i>(No. Siri Borang KEW PA-2 / KEW PA-3)</i>

**4. VERIFICATION**

*Pengesahan*

<b>(Project Leader)</b> Stamp & Signature : <i>Cop &amp; Tandatangan :</i>		<b>Date :</b>
<b>(New Project Leader / Officer)</b> Stamp & Signature : <i>Cop &amp; Tandatangan :</i>		<b>Date :</b>

**5. VERIFY BY RMC**

*Pengesahan RMC*

<b>Stamp &amp; Signature :</b> <i>Cop &amp; Tandatangan :</i>		<b>Date:</b> <i>Tarikh</i>
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